

## Panfield Community Association Meeting

Monday 17<sup>th</sup> November at 7:30pm in The Village Hall

Ref		Action
1.00	<p><b>In Attendance</b></p> <p>Tony Banks                      PCA Committee Member            Margaret Cockwell        PCA Joint Secretary            Jenny Edwards                PCC Councillor Lesley Lee                      PCA            Committee Member            Sonal Mody                      PCA Chairman            Sarah Reid                      PCA Joint Secretary</p>	INFO
2.00	<p><b>Apologies for Absences received</b></p> <p>Bridget Smith                    PCA Committee Member            Lynne Canning                PCA Bookings Clerk            Christine Joyce                PCA Treasurer</p>	INFO
3.00	<p><b>Approval of Minutes</b></p> <p>Minutes from meetings in October were approved</p>	INFO
4.00	<p><b>Actions Arising</b></p> <p>Fire Signs - TB has yet to fit the fire exit signs.</p> <p>Noticeboards - SR has some backing and bordette and will fit it tonight.</p> <p>Internet - Broadband was discussed and it was agreed it's something we will leave until the new year. Opening the hall for a couple of sessions a week for people to come and use the internet and setting up a book crossing and even serving teas and coffees was discussed.</p> <p>Benches – The benches were discussed and the fixing of the same. TB and LL to progress.</p> <p>Allotments – SM has spoken to Becky and will chase.</p> <p>Bank Signatories – still on-going.</p> <p>Belling Ovens – Belling Ovens have been ordered. Update on the kettles required.</p> <p>Questionnaire – SM to speak to Anne.</p> <p>Shed Man – SM has called and emailed the shed man and will send him an ultimatum to say if we do not receive a response then PCA want the shed back.</p> <p>Panza – TB collected for Thistledown. Ashton Cottages still to be resolved.</p> <p>Panza Reconciliation – This reconciliation has been completed by CJ.</p> <p>Beetle Drive – LC to speak to Bridget.</p> <p>Vintage Villagers – RAP deadline was Friday but we now have two spaces for Vintage Villagers. It wasn't felt necessary to call all attendees.</p>	TB SR  INFO LL/TB SM INFO CJ SM SM SM INFO LC INFO
5.00	<p><b>Treasurer's Report</b></p> <p>£217 profit was made on the Race Night. Over 40 attended a very successful night.</p>	

6.00	Church and PPC have been invoiced £180 for RAP. <b>Bookings Report</b> No update	INFO
7.00	<b>Update from Parish Council</b> JE advised PPC are anxious and want to reassure us they are not not interested in what the PCS are doing.	INFO
	Football Changing Rooms – JE advised the PPC don't want any particular party taking full responsibility for the changing rooms as no one is sure who the building belongs to. Football to ask for paint. SM to speak to Graham.	SM
	JE advised the meeting a copy of all publications has to be sent to the British Library.	SM
8.00	The next Parish Meeting is on Monday 8 <sup>th</sup> December. <b>Event Planning</b> <i>Vintage Villagers</i> – Agreed to peel vegetables on the 3 <sup>rd</sup> December. Anne Cole and CJ doing the shopping on 30 <sup>th</sup> November. Crockery has been ordered including serving dishes for veg.	SM INFO
	<i>New Year</i> – CJ arranging Flyer. CJ to advise when flyer will be available.	CJ
	Santa – 40 Santa bookings. Meet in the pub on Wednesday 10 <sup>th</sup> Dec at 7:30pm to finalise presents, Santa, New Year and Raffle.	ALL
9.00	<b>Any Other Business</b> TB advised he will fit the security light this week and will look at the one at the front of the hall.	TB
	TB has provided CJ with a quote for the toilets and doors.	CJ
	Pictures – Decision on pictures still on-going.	INFO
	Christmas Tree – SM to speak to Peter.	SM
	Committee Member – Peter Yeates would like to join the committee. SM to respond to Peter.	SM
10.00	<b>Panza</b> Panza was drawn.	INFO
11.00	<b>Next meeting date</b> Monday 15 <sup>th</sup> December 2014 @7:30pm in the Village Hall. This will be the AGM.	ALL