



RAMSDEN BELLHOUSE NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE MINUTES **On Tuesday 12th March, 2019 in the Village Hall, Ramsden Bellhouse**

In attendance: Cllr. Richard Wellborne – Chairman, Cllr. Julian Lewis, Cllr. Simon Perilly, Cllr. Jeffrey Phillips and Cllr. Ernie Skinner

Other attendees: Mrs. Georgina Bassett – Parish Clerk, Cllr. Stuart Allen – Basildon Borough Council
5 members of the public

The meeting started at the later time of 7.30 p.m.

05/2019 **APOLOGIES FOR ABSENCE**

No apologies for absence received.

06/2019 **MINUTES**

The minutes of the 8th January, 2019 meeting were approved as an accurate record. Proposed by Cllr. Phillips and seconded by Cllr. Skinner- **agreed.**

07/2019 **DECLARATIONS OF INTEREST**

No pecuniary or non-pecuniary declarations of interest received from Members on items on the agenda in accordance with the Parish Council's Code of Conduct.

08/2019 **MEMBERS OF THE PUBLIC**

Question raised by a member of the public, would any builds now be included in the part of the delivery of 39 properties in the Parish in the Local Plan. The Council confirmed that at its recent meeting with Basildon Planning Department that they were advised these would be part of the delivery.

09/2019 **REPRESENTATIVES – WORKING PARTY**

The Terms and References of the Neighbourhood Development Plan Working Group were reviewed for adoption. It was proposed by Cllr. Phillips and seconded by Cllr. Skinner to adopt – **agreed.**

10/019

UPDATE ON THE PROGRESS

The Chairman provided an update on the progress of the current stage of the Neighbourhood Development Plan. This included a meeting with Basildon Borough Council and consideration for a flow chart to engage the public – i.e. clubs, associations held in the Parish. There will be training sessions for those involved in the Working Group, dates for future Working Groups have been arranged, Code of Conduct provided to the group and completed GDPR forms have been requested from all those involved.

Meeting ended at 7.45 p.m.

Signed
Chairman

Dated

DRAFT