



RAMSDEN BELLHOUSE NEIGHBOURHOOD DEVELOPMENT PLAN COMMITTEE MEETING MINUTES – 9TH JULY, 2019

In attendance: Cllr. Richard Wellborne – Chairman, Cllr. Jeffrey Phillips and Cllr. Ernie Skinner
Other attendees: Mrs. Georgina Bassett – Parish Clerk, Cllr. S. Allen – Basildon Borough Council and Cllr. M. Buckley – Essex County Council

17/2019 **APOLOGIES FOR ABSENCE**

Apologies for absence received from Cllr. Simon Perilly and Essex County Councillor T. Ball.

18/2019 **MINUTES**

The accuracy of the minutes of the 14th May, 2019 were approved as an accurate record. Proposed by Cllr. Phillips and seconded by Cllr. Wellborne – **agreed**.

19/2019 **DECLARATIONS OF INTEREST**

No pecuniary or non-pecuniary declarations of interest received from Members on items on the agenda in accordance with the Parish Council's Code of Conduct.

20/2019 **MEMBERS OF THE PUBLIC**

A member of the public requested an update on the Neighbourhood Development Plan.

7.25 p.m. Cllr. Lewis arrived.

21/2019 **CONSIDERATION**

An update/recommendation received from the Neighbourhood Development Plan Working Group via Cllr. Wellborne.

- (i) Costings for Funding Application, additional information awaited, subject to this, it should be ready for submission in the next couple of weeks.
- (ii) The questionnaires for both residents and non-residents are almost finalised ready for printing and distribution.
- (iii) The Branding was **agreed**.
- (iv) Information for website. The questionnaire for residents should be available to download and complete at the same time as hard copies are distributed. The local shop has kindly agreed to collect these in the relevant box to then be collated.
- (v) An event date for the public via RCCE to be confirmed with the requirements for September/October 2019.

It was **agreed** that Consultants will be interviewed in due course and it is anticipated that an appointment will then be made.

22/019

UPDATE ON THE PROGRESS

The Chairman as above provided an update on the progress of the current stage of the Neighbourhood Development Plan.

The meeting ended at 7.35 p.m.

Chairman

Date

DRAFT