



Members of Ramsden Crays Parish Council

YOU ARE HEREBY SUMMONED TO **RAMSDEN CRAYS PARISH COUNCIL MEETING** to be held at SHEPHERD AND DOG PUBLIC HOUSE on **MONDAY** the **16TH SEPTEMBER, 2019** at 7.00 p.m.

Members of the public are welcome to attend. They have the opportunity to speak at the public session at the early part of the meeting only as this is a Parish Council Meeting.

Signed *G. Bassett*
G. Bassett (Mrs.) Clerk/RFO to the Parish Council
9th September, 2019

AGENDA

120/19 Apologies for Absence:

To receive apologies for absence.

121/19 Minutes of Previous Meeting:

The minutes of the Parish Council meeting on 15th July, 2019 to be approved.

122/19 Declaration of Members Interests:

To receive declarations of interest.

123/19 Public Forum (15 minutes maximum):

To consider public on items on the agenda.

Resident requested flashing lights by the bend near the school as you approach from Billericay.

Borough and County Councillors:

To receive updates from Borough and County Councillors.

124/19 Finance Report:

(i) Expenditure:

Clerk/RFO September 2019 Salary/Expenditure	£ 729.71
Bus Shelters – cleaning – September 2019	£ 80.00
The Shepherd and Dog Public House – Remembrance	£ 100.00
EALC – New Councillors Pack	£ 28.14
Medical emergency company	£ 50.00 + VAT
HMRC overpayment to employee	

(ii) The Barclays Bank statement at 31st July, 2019 at £9,008.00. To reconcile with the actual £8,059.09. August account to be confirmed.

- (iii) To note response from letter to Barclays in relation to FSA up to £85,000.00 and confirmation on the position of the Parish Council's funds up to this amount should the bank fold.
- (iv) Review Model Financial Regulations 2019 for England and Wales as of NALC bulletin via EALC August, 2019.
- (v) Review of update of HMRC reimbursement of tax payments from employees payroll.

125/19 Planning:

Enforcement Notice: Land North of Summerhill Garage, Southend Arterial Road, Basildon, Essex. Effective 3rd September, 2019.

Application No: 19/01136/FULL. Construct two storey four-bedroom dwelling house with a basement and integral triple garage.

Location: Plot 351, Crays Hill Road, Billericay, Essex.

Application No: 19/01205/FULL. Conversion of existing swimming pool building to bungalow with associated car parking and altered access arrangements.

Location: Plot 5, Whites Bridge Cottage, Crays Hill, Billericay, Essex.

Application No: 19/01138/FULL. Extension and alterations to two existing detached garages to create a self-contained 3 bedroom annex including accommodation in the roof space.

Location: The Larcom, Bury Farm Lane, Billericay, Essex.

The Parish Council objected on the grounds of overdevelopment of a greenbelt land.

Application No: 19/01192/OUT. Provision of 10 houses including 4 affordable units.

Location: Land East of Orchard Avenue, Crays Hill, Billericay, Essex.

Application No: 19/00474/OUT. Demolition of existing buildings and areas of hardstanding and construction of eight low profile dwellings, gardens and parking together with improved access to highway at land south of and including 2 Adelaide Villas

Location: Adelaide Villas, 2 Gardiners Lane North, Crays Hill, Billericay, Essex.

Application No: 19/01226/TPOBAS. Fell Oak (T1 of TPO/07/96).

Location: Oakdene, The Pines, Crays Hill, Billericay, Essex.

Application No: 19/01241/FULL. Erection of single storey front extension.

Location: 2 Staceys Mount, Crays Hill, Billericay, Essex.

NALC – Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage in Rural Areas:

Response to Claire.Goldfinch@nalc.gov.uk by 17.00 on 11 October, 2019.

Decided:

Application No: 19/00437/FULL. Replacement dwelling.

Location: Cullins, Gardiners Lane North, Crays Hill, Billericay, Essex. **Granted.**

Application No: 19/00496/COND. Application for approval of details reserved by Condition 3 (surface water drainage strategy) of consent 17/00227/FULL.

Location: The Belvedere, Hardings Elms Road, Crays Hill, Billericay, Essex. **Granted.**

Application No: 19/00113/FULL. Proposed front extension with a gable styled roof. Single storey side and rear extension to replace existing car port.

Location: Annawest, London Road, Crays Hill, Billericay, Essex. **Granted.**

Application No: 19/00513/FULL. Replace conservatory with single storey rear extension and alterations together with a flat roof rear dormer and pitched roof to existing dormer.

Location: 12 Hope Road, Crays Hill, Billericay, Essex. **Granted.**

Application No: 19/00518/LDC. To establish the lawfulness of a proposed hip to gable roof alteration together with a flat roof rear dormer and pitched roof to existing dormer.

Location: 12 Hope Road, Crays Hill, Billericay, Essex. **Granted.**

Application No: 19/00155/OUT. Outline application for the construction of one bungalow and access at land between 1 Adelaide Villas and Lendsell.

Location: Adelaide Villas, 1 Gardiners Lane North, Crays Hill, Billericay, Essex. **Granted.**

Application No: 19/00183/OUT. Demolition of existing residential home and other buildings and replacement with a bungalow, parking, gardens and use of access via lane to Gardiners Lane North.

Location: Rose Cottage, Gardiners Lane North, Crays Hill, Billericay, Essex. **Refused.**

Basildon Borough Council Consultation:

Statement of Community Involvement: Draft Third Revision 2019 (2) available for comment and review between 1st August and 12th September.

The Parish Council to consider its additional comments to be forwarded to the Inspector regarding the Local Plan following a meeting with Planning earlier in the year.

126/19 Crays Hill Caravan Park:

To consider the situation regarding the falling tree and any other issues of concern in the area.

127/19 Community Projects/Issues:

- (i) Update on the funding application of £1,000.00 towards the estimated costing of £1,500.00 installation and purchase of replacement Notice Board at corner of Church Road and Crays Hill.
- (ii) Consider request Basildon repaint benches at Crays Hill (Church Lane) and moving the replacement notice board behind the bench with a pathway similar to the area of the notice board opposite Crays Hill Primary School. Another bench further up Crays Hill Road.
- (iii) Update on a community of Health and Wellbeing joint session with Association of Basildon Local Councils.
- (iv) Remembrance Service Update:
Engagement with school.
Church – Arrangements for the day and Order of Service.
Police arrangements – risk.
Shepherd and Dog Public House – refreshments/parking.
Invite to Standard Bearers and veterans support.
Two wreaths and request of loan of the Standard from Royal British Legion.
Company for medical emergency – availability and cost – level 6 with insurance and risk assessment, sufficient persons for expected number of attendees to event.
- (v) Consideration of EALC May 2019 Legal Update:
 - (a) Website update/legislation – accessibility, Essex County Council/e-mail address councillors – data protection.
 - (b) Safeguarding Clerk/RFO - identity theft – consideration of P.O. Box.

- (vi) Storage – consideration of retrieval for review of destruction and storage returned (costings of returned storage split if agreed with Ramsden Bellhouse Parish Council).
- (vii) To consider maintenance of shrubs and flower beds.

128/19 Code of Conduct – from Basildon Borough Council/Harvey v Ledbury Town Council – Local Government Ethical Standards Review:

Consideration of Code of Conduct - comments on Local Government Ethical Standards – Review by the Committee to Basildon Borough Council.

129/19 Essex Highways – Annual Plan 2019/20:

To consider any comments to be raised.

130/19 Financial Regulations:

To consider amendments/changes to regulations.

131/19 Clerk Report:

To note report received from Clerk on information within the agenda.

EALC AGM at Great Dunmow on Thursday 19th September, members requesting to attend, to advise.

132/19 Risk Assessment:

Following recent First Aid attendance update by the Clerk to review:

- (i) Purchase of First Aid Box – meetings, events – replenished for Parish Council business. Approximately £20.00 purchase online.
- (ii) Defibrillator – risk assessment. Retention of original documents and weekly review, completion and retention by the Council of these forms.

133/19 Car Park at Ramsden Crays Recreation Ground:

Enquiry from resident to assist regarding the overflow of rubbish in the car park area of the park from Basildon. Repairs to potholes in this area and CCTV notices.

134/19 The Pensions Regulator:

Information received from HMRC – to note Officer contact updated on line.

- (i) To consider for re-enrolment date between 1st July and 31st December, 2019.
- (ii) Confirmation of employee to enroll – Parish Clerk/write to employee.
- (iii) Redecoration – the Parish Council to subsequently write to confirm how met legal duties as in (i) and (ii) above.

135/19 Dale Farm:

To note recent information received regarding this area.

136/19 Information/Correspondence/External Meeting Reports from Parish Councillors:

To note any information received.

137/19 Public Question Time:

To note any issues raised.

138/19 Date of Next Meeting:

The next meeting of the Parish Council scheduled for 14th October, 2019. Location of the venue to be confirmed.

Any member who is unable to attend must notify their apologies to the Parish Clerk, Georgina Bassett, from whom further information on the agenda can be obtained at ramsdencrayspc@live.co.uk or 07469702826.