



Members of Ramsden Crays Parish Council

YOU ARE HEREBY SUMMONED TO **RAMSDEN CRAYS PARISH COUNCIL MEETING** to be held at SHEPHERD AND DOG PUBLIC HOUSE on **MONDAY** the **15th JULY**, 2019 at 7.00 p.m.

Members of the public are welcome to attend. They have the opportunity to speak at the public session at the early part of the meeting only as this is a Parish Council Meeting.

Signed *G. Bassett*
G. Bassett (Mrs.) Clerk/RFO to the Parish Council
8th July, 2019

AGENDA

106/19 Apologies for Absence:

To receive apologies for absence.

107/19 Minutes of Previous Meeting:

The minutes of the Parish Council meeting on 17th June, 2019 to be approved.

108/19 Declaration of Members Interests:

To receive declarations of interest.

109/19 Public Forum (15 minutes maximum):

To consider public on items on the agenda.

Borough and County Councillors:

To receive updates from Borough and County Councillors.

110/19 Finance Report:

(i) Expenditure:

Clerk/RFO July 2019 Salary/Expenditure	£ 643.91
Clerk/RFO August 2019 Salary/Expenditure	£ 643.91
Bus Shelters – cleaning – July 2019	£ 80.00
Bus Shelters – cleaning – August 2019	£ 80.00
RCCE Renewal	£ 72.50
Installation litter bin – bus shelter	£

(ii) The Barclays Bank statement at 30th June, 2019 at £. To reconcile with the actual £9,804.51.

(iii) To note response from letter to Barclays in relation to FSA up to £85,000.00 and confirmation on the position of the Parish Council's funds up to this amount should the bank fold. Additionally the response from NALC via EALC Legal Update.

111/19 Planning:

Application No: 19/00513/FULL. Replace conservatory with single-storey rear extension and convert loft inclusive of hip to gable alteration and rear dormer. Alterations to the front elevation together with the addition of a pitched roof to the existing garage.

Location: 12 Hope Road, Crays Hill, Billericay, Essex. Responded had no objection.

Application No: 19/00822/FULL. Single storey rear extension.

Location: Abisca, Southlands Road, Crays Hill, Billericay, Essex. Extension to response by 15th July requested.

Decided:

Application No: 19/00811/COND. Application for approval of details reserved by Condition 7 (External Materials) of consent 17/00227/FULL.

Location: The Belvedere, Hardings Elms Road, Crays Hill, Billericay, Essex. **Granted.**

112/19 Community Projects/Issues:

- (i) Update on the funding application of £1,000.00 towards the estimated costing of £1,500.00 installation and purchase of replacement Notice Board at corner of Church Road and Crays Hill.
- (ii) Update on request for micro grant for maintenance of the plants/bulbs in the area from ECC.
- (iii) To receive update from Essex Bridleway Association – Sunday 28th July, 2019.
- (iv) Consideration of support for the community of Health and Wellbeing joint session in September with Ramsden Bellhouse Parish Council.
- (v) Remembrance Service:
 - (a) Engagement with school, church and Police arrangements prior to the 10th November, 2019.
 - (b) Consideration of venue – refreshments.
 - (c) Consideration of donation to the Royal Air Force Wings Appeal and reimbursement mileage of standard bearers and veterans support.
 - (d) Consideration for the printing company for the flyers prior and the printing of the order of service.
 - (e) Number of wreaths, standard to request from the
- (vi) Consideration of EALC May 2019 Legal Update:
 - (a) Website update/legislation – accessibility, Essex County Council/e-mail address councillors – data protection.
 - (b) Safeguarding Clerk/RFO - identity theft – consideration of P.O. Box. Parish Council to consider this and the annual costing.
- (vii) Consideration of funding/costings – litter bin(s) in the car park of the park area.
- (viii) Storage – consideration of retrieval for review of destruction and storage returned (costings of returned storage split if agreed with Ramsden Bellhouse Parish Council).
- (ix) Safeguarding – identity theft/risk assessment.
Consider purchase of P.O. address for employee of the Parish Council.
E-mail addresses for Parish Councillors.

- (x) Review/update on the printing and distribution of the Parish Council newsletter. Consideration of advertising – donations/set fees. VAT/Tax and legal implications.
- (xi) To assist members prior to training being arranged via ABLC/EALC – councillors to note Councillors, Chairman and the role of the Officer of the Parish Council. Attachments provided to assist.

113/19 Clerk Report:

To note report received from Clerk on information within the agenda.
EALC AGM at Great Dunmow on Thursday 19th September, members requesting to attend, to advise.

114/19 Travellers:

To note any further response from Basildon Borough Council on planning enforcement.

115/19 Car Park at Ramsden Crays Recreation Ground:

Update further information from Basildon Borough Council regarding its resolution in the area in connection with fly tipping and the possibility of CCTV or other solutions. 112/19 (vii).

116/19 The Pensions Regulator:

Information received from HMRC – to note Officer contact updated on line.

- (i) To consider for re-enrolment date between 1st July and 31st December, 2019.
- (ii) Confirmation of employee to enroll – Parish Clerk/write to employee.
- (iii) Redecoration – the Parish Council to subsequently write to confirm how met legal duties as in (i) and (ii) above.

117/19 Information/Correspondence/External Meeting Reports from Parish Councillors:

To note any information received.

118/19 Public Question Time:

To note any issues raised.

119/19 Date of Next Meeting:

The next meeting of the Parish Council is scheduled to be on Monday 16th September, 2019.
Location of the venue to be confirmed.

Any member who is unable to attend must notify their apologies to the Parish Clerk, Georgina Bassett, from whom further information on the agenda can be obtained at ramsdencrayspc@live.co.uk 07469702826 or 306 Maplin Way North, Southend-on-Sea, SS1 3NZ.