



Members of Ramsden Crays Parish Council

YOU ARE HEREBY SUMMONED TO **RAMSDEN CRAYS PARISH COUNCIL MEETING** to be held at SHEPHERD AND DOG PUBLIC HOUSE on **MONDAY** the **14TH OCTOBER**, 2019 at 7.00 p.m.

Members of the public are welcome to attend. They have the opportunity to speak at the public session at the early part of the meeting only as this is a Parish Council Meeting.

Signed *G. Bassett*
G. Bassett (Mrs.) Clerk/RFO to the Parish Council
7th October, 2019

AGENDA

139/19 Apologies for Absence:

To receive apologies for absence.

140/19 Minutes of Previous Meeting:

The minutes of the Parish Council meeting on 16th September, 2019 to be considered for accuracy and approval.

141/19 Declaration of Members Interests:

To consider any pecuniary or non-pecuniary declarations of interest.

142/19 Public Forum (15 minutes maximum):

To receive questions from members of the public.

Borough and County Councillors

Updates from Borough and County Councillors.

143/19 Finance Report:

(i) Expenditure:	
Clerk/RFO October 2019 Salary/Expenditure	£ 718.41
Bus Shelters – cleaning – October 2019	£ 80.00
Plants/Flowers – maintenance	
Wreaths – “Royal British Legion Poppy Appeal” x 2	£ 34.00
“Royal British Legion Poppy Appeal” – Standard/July Mins.	£ 50.00
Royal Air Force Wings Appeal (July 2019 Minutes)	£ 50.00
Shepherd and Dog Public House	£ 100.00

To note any communication – overpayment from HMRC to be repaid to the employee.

- (ii) To note whether Barclays Bank statements have following signed letter now been redirected to change of address and if the bank statement can reconcile with the account for the month ending 30th September, 2019.

- (iii) Note if Barclays has responded to letter written to it in relation to FSA up to £85,000.00 and its confirmation on the position of the Parish Council's funds up to this amount should the bank fold.
- (iv) Parish Council to decide on suggested recommendations sent to members prior to the meeting via the Officer from the amended Model Financial Regulations 2019 for England and Wales as of NALC bulletin via EALC August, 2019.

144/19 Planning:

Application No: 19/01365/FULL. Demolition of a pair of semi-detached houses and construction of two detached 4 bed dwelling houses with detached garages at no's 1 and 2 Crays Hall Cottages.

Location: 1 and 2 Crays Hall Cottages, Church Lane, Ramsden Crays, Billericay, Essex.

Application No: 19/01359/FULL. Proposed demolition of existing car wash infrastructure, plant room and store, reduction in forecourt canopy and erection of an extension to the existing shop.

Location: Summerhill Garage, Southend, Arterial Road.

EssexHighways.UserSurveys@essexhighways.org response to the survey. Councillors sent the link and asked to comment on the questionnaire on Highways deadline – 13th December, 2019 should a response be required.

To note whether the Parish Council has received information via Cllr. McPherson-Davis to consider at the meeting for its additional comments to be forwarded to the Inspector regarding the Local Plan following a meeting with Planning earlier in the year.

NALC – Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage in Rural Areas:

Response to Claire.Goldfinch@nalc.gov.uk by 17.00 on 11 October, 2019.

Clerk provided a summary for council to respond prior to deadline. To note whether response required.

NALC – Policy Consultation E-Briefing 09-19 – Independent Review into Local Government Audit:

Consideration response into local government audit – to assess arrangements in place to support the transparency and quality of local authority financial reporting and external audit.

Deadline 17.00 on 18 October, 2019 to Claire.Goldfinch@nalc.gov.uk

Decided:

Application No: 18/01346/COND. Application for approval of details reserved by Condition 2 (Materials), Condition 3 (Boundary Walls), Condition 4 etc.

Location: Whites Bridge Cottage, Crays Hill, Billericay, Essex – **granted.**

Application No: 19/00283/OUT. Erection of agricultural workers dwelling accessed from Outwood Farm Road.

Location: Crays Hall Farm, Church Lane, Crays Hill, Billericay, Essex – **granted.**

Application No: 19/00307/FULL. Demolition of existing outbuilding and erection of orangery side extension.

Location: Halls Lodge, Crays Hill Road, Crays Hill, Billericay, Essex – **granted.**

Application No: 19/00474/OUT. Planning permission for the demolition of existing buildings. Build eight dwellings onto Gardiners Lane North.

Location: Adelaide Villas, 2 Gardiners Lane North, Crays Hill, Billericay, Essex – **refused.**

145/19 Crays Hill Caravan Park:

To note any further update on the situation regarding the reduction of trees/height via Basildon Borough Council.

146/19 Budget/Precept Consideration 2020/2021:

Consideration for expenditure – budget for 2020/21.

147/19 Community Projects/Issues:

- (i) Update on the Lottery Application for £1,000.00 towards the installation and purchase of replacement Notice Board at corner of Church Road and Crays Hill.
- (ii) Basildon Borough Council – update on painting second bench along Crays Hill, Billericay.
- (iii) Update on a session on Community of Health and Wellbeing joint session with Association of Basildon Local Councils.
- (iv) Remembrance Service Update:
Engagement with school.

Confirmation of Order of Service – finalising by Fr. Martin and then the printers.

Police informed, attendance to be confirmed.

Risk assessment to be reviewed.

The Shepherd and Dog Public House – light refreshments booked and parking.

Cllr. McPherson-Davis to receive cheque for collection on two wreaths and Standard from Royal British Legion.

Newsletter update – including the Remembrance Service.

- (v) Consideration of EALC May 2019 Legal Update:
Website update/legislation – accessibility. Update from EALC on website. The Parish Council consideration on the way forward including costing and deadline for updated new website installation from third party appointment prior to March, 2020.
- (vi) Storage – consideration of retrieval for review of destruction and storage returned (costings of returned storage split if agreed with Ramsden Bellhouse Parish Council).
- (vii) To note information received prior to the meeting for an informed decision from Cllr. Kirby on contract appointment for maintenance of shrubs and flower beds.
- (viii) RRadar – legal services additional support from AXA Insurance company. Consideration to open an account at no extra cost as part of Business Insurance Policy.

148/19 Code of Conduct – from Basildon Borough Council/Harvey v Ledbury Town Council – Local Government Ethical Standards Review:

Consideration of Code of Conduct - comments on Local Government Ethical Standards – Review by the Committee to Basildon Borough Council.

149/19 Clerk Report:

To note ongoing reports received from Clerk on information within the agenda.

150/19 Car Park at Ramsden Crays Recreation Ground:

Enquiry from resident to assist regarding the overflow of rubbish in the car park area of the park from Basildon.

151/19 The Pensions Regulator:

Information received from HMRC – updated Officer contacted on line.

- (i) Update on re-enrolment date between 1st July and 31st December, 2019.
- (ii) Confirmation of letter to employee on Pension – Parish Clerk/write to employee – October meeting.
- (iii) Redeclaration – the Parish Council to subsequently write to confirm how met legal duties as in (i) and (ii) above.

152/19 Dale Farm:

Updated information to be received.

153/19 Information/Correspondence/External Meeting Reports from Parish Councillors:

To note.

154/19 Public Question Time:

To note any questions from residents.

155/19 Date of Next Meeting:

The next meeting of the Parish Council scheduled for 18th November, 2019 venue to be confirmed.

Any member who is unable to attend must notify their apologies to the Parish Clerk, Georgina Bassett, from whom further information on the agenda can be obtained at ramsdencrayspc@live.co.uk or 07469702826.