



Members of Ramsden Crays Parish Council

YOU ARE HEREBY SUMMONED TO **RAMSDEN CRAYS PARISH COUNCIL MEETING** to be held at the SHEPHERD AND DOG PUBLIC HOUSE on **MONDAY** the **EIGHTEENTH OF MARCH** 2019 at 7.00 p.m.

Members of the public are welcome to attend. They have the opportunity to speak at the public session at the early part of the meeting only as this is a Parish Council Meeting.

Signed *G. Bassett*
G. Bassett (Mrs.) Clerk/RFO to the Parish Council
12TH March, 2019

AGENDA

34/19 Apologies for Absence:

To receive apologies for absence.

35/19 Minutes of Previous Meetings:

To approve the minutes of the Parish Council Meeting held on Monday 18th February, 2019 as an accurate record.

36/19 Declaration of Members Interests:

To receive any pecuniary or non-pecuniary interests from members.

37/19 Public Forum:

To receive any issues raised by the public on items on the agenda.

Borough and County Councillors:

To receive updates from Borough and County Councillors.

38/19 Finance Report:

(i) Expenditure:

Clerk/RFO March 2019 Salary/Expenditure	£ 581.45
HMRC – December 2018 – March 2019 Tax/NI	£ 559.94
Bus Shelters – cleaning March	£ 80.00
Footpath – adjacent to notice board	

(ii) Barclays Bank balance at 28th February, 2019 at £9,692.58 – reconcile.

(iii) To receive an update on the Parish Council submitted Mandate Change Form for removal and addition to Barclays.

(iv) To note update on reclaimed VAT for the period 2017 – 2018.

(v) To note the bank statement receipt for the CIF Funding £1,465.44 and thank you letter to ECC.

39/19 Audit:

(i) The Parish Council to confirm it is acceptable to the continued appointment of ASAP Office Services for review after year end.

(ii) To review the updated assets list.

40/19 Planning:

Applications:

Application No: 19/00113/FULL. Proposed front extension with a gable style roof. Single storey side and rear extension to replace existing car port. Hip to gable roof alteration. Loft conversion including new rear dormers and two front roof lights.

Location: Annawest, London Road, Crays Hill, Billericay, Essex. Response by 21st March, 2019.

Application No: 19/00137/FULL. Single storey rear extension.

Location: White Lodge, Crays Hill, Billericay, Essex. Response by 1st April, 2019.

Application No: 19/00155/OUT. Outline application for the construction of one bungalow and access.

Location: Adelaide Villas, 1 Gardiners Lane North, Billericay, Essex. Response by 19th March, 2019. Response by 19th March, 2019.

Application No: 19/00183/OUT. Demolition of existing residential home and other buildings and replacement with a bungalow, parking, gardens and use of access via lane to Gardiners Lane North.

Location: Rose Cottage, Gardiners Lane North, Billericay. Response by 27th March, 2019.

Decided:

Application No: 19/00227/FULL. Demolition of existing buildings and removal of hard-standing and redevelopment to provide 23 new dwellings, enhanced landscaping and green open space and associated infrastructure.

Location: The Belvedere, Hardings Elms Road, Crays Hill, Billericay, Essex. **Granted.**

Consider responses from Basildon:

Longwood, Crays Hill, Foyers, Crays Hill, land to rear of Highlands – Pond Farm, land at the south end of the Pond Farm.

To receive updates from Basildon Borough Council on deposits continued to be made at Woolshots Farm – located the west side of Church Road.

To receive updates from Basildon – Enforcement on waste burning at Woolshots Farm.

41/19 Community Projects:

- (i) To review the update on the base of the pathway.
To consider costs and appointment of a contractor to tarmac the pathway.
- (ii) To note confirmation from the insurance company that the two small bins attached to the bus shelters at the top of Crays Hill are on the insurance policy.
- (iii) Consider costs to the replacement of the old bin by the Crays Hill Primary School, installation and Basildon Borough Council continue to remove the rubbish.
- (iv) To note update on Footpath no. 69 from Cllr. Buckley and Cllr. Ball member enquiries.
- (v) Consider representative from the Parish Council to ECC Transport meetings.

42/19 Clerk Report:

Various updates from the Clerk on issues within the Parish.

Bus maintenance, First Aid Training, Public Sector Bodies (no.2) Accessibility Regulations.

43/19 Travellers:

To note any further information received from Basildon Borough Council on planning enforcement.

44/19 Car Park at Ramsden Crays Recreation Ground:

To consider a sign and CCTV camera in the car park and information on this via Cllr. Buckley's enquiries to Basildon Borough Council on behalf of the Parish Council as the ownership of this area is Basildon Borough Council's.

45/19 Vibrations on the Highways:

Review update and way forward on the vibrations to properties along the Highway of Crays Hill, in particular the lower part of the road.

46/19 Information/Correspondence/External Meeting Reports from Parish Councillors:

To receive updates.

47/19 Public Question Time:

Members of the public to raise questions not on the agenda.

48/19 Date of Next Meeting:

The next meeting of the Parish Council is scheduled to be on Monday 15th April at 7.00 p.m. The venue should be in the Shepherd and Dog Public House.

49/19 To Consider the Exclusion of the Public and Press:

The council to consider the exclusion of the public and press due to the confidential matters arising in item 169/18 Public Bodies (Admission to Meetings) Act 1960. Councillors are advised that a proposer and seconder are required.

- (i) Consideration of amendment/updates to various policies including: Minor Disputes, Dignity at Work/Bullying, Equal Opportunities and Equality Policy.
- (ii) Signing of continued Contract of Employment and to note changes including holiday.
- (iii) To note and approve the EALC pay scale increase effective 1st April SCP 24 and the level to the new SCP 16 in line with the national agreement and Contract of Employment.
- (iv) Review of office allowance.
- (v) Review of the Staff Appraisal Form.
- (vi) Adopt the training intent document.

Any member who is unable to attend must notify their apologies to the Parish Clerk, Georgina Bassett, from whom further information on the agenda can be obtained at ramsdencrayspc@live.co.uk 07469702826 or 306 Maplin Way North, Southend-on-Sea, SS1 3NZ.