

SHALFORD PARISH COUNCIL

Clerk to the Council: Mrs Cathryn Carlisle
1 Woolpits Farm Cottage Woolpits Road Great Saling Essex CM7 5EA
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Minutes of the Meeting held in Shalford Village Hall on Wednesday 21st February 07.

Present Cllrs A K Oates, acting Chairman

A P Bedding

J Harrison

J Phipps

D Eversden

C. Carlisle, Parish Clerk

In Attendance Brenda Handley, Jo Crow, Paul Richards (Community Warden),
Angela Tanner, Graham Brown.

06/82 Cllr Oates welcomed everyone to the meeting.

06/83 Declaration of interest -- none declared.

06/84 Apologies: Cllr Fowler - business commitment.

06/85 Minutes of the last meeting were to be amended and will be signed and
then published asp. **Action--Clerk**

06/86 **Matters arising on the minutes.**

77.4 were missed off the last minutes, in error: 'The Village Hall
Committee were to be asked to get 3 quotes for the work to be carried
out and advise us which wood work and window panes were to be replaced.'
Clerk A Tee to do letter, Cllr Oates to review.
This letter has been sent.

65.4 Sacks needed for litter bins; there is no bin at Shalford Green,
hence no sacks required.

Rolls of mauve sacks were distributed at the meeting by the Clerk. Issue
of emptying the bin at Church End bus stop to be discussed at next
meeting. **Action--Clerk**

67.6 Clerk/Chairman to speak to Charlotte Lewtas ref parish room in the
Village Hall. **Action -- Clerk, AO**

06/87 **Community Wardens Report**

Paul Richards (Community Warden) gave a brief summary of his job, and
action to date:

He has reported a light out in the telephone exchange at Clifffield.

He helped clear the tree in the road by Abbot's Hall when we had all the
winds, and he's reported several branches down.

He has reported various signs missing to Traffic at ECC.

Community Wardens have powers to give fixed penalty notices and usually a quiet word works better. The community wardens are here to work with the parish council and the community and this normally works. If we have any problems please let him know; his no. is 07785515523.

06/88

Correspondence - memo items for follow-up:

Best Kept Village competition - entries required by 30th March.
Clerk's contact details in 'LIFE' to be updated.
Corres. Folders to have 'for attn.' Stickers added.
Cllr Oates to borrow SSE cd-rom

06/89

Finance

89.1	£50.00	Grass Cutting	
89.2	£19.99	Clerks expenses	
89.3	£170.00	Clerks Salary	
89.4	£50.00	Parish Clerks (Training)	
89.5	£15.55	E-on Energy	
89.6	£151.07	David Eversden (Website expenses)	

These were all passed as OK for payment. **Action--Clerk**

89.7 Budget sheet to be put on headed paper and sent to all councillors. Clerk/Chairman to review whether these should be published on web site. **Action--Clerk, AO**

89.8 Website: Cllrs Eversden and Phipps to get together to see which village website is the best and report back at the next meeting **Action-- JP, DE**

89.9 Laptop for Clerk was agreed to go with Dell and add Microsoft office this was proposed by Cllrs Harrison and seconded by Cllr Eversden. **Action--Clerk**

89.10 Clerk to check minute's ref £500.00 won for website and see whether it was allocated for anything specific. **Action--Clerk**

89.11 P3 Clerk to pull together all invoices for P3 footpath cutting, and send to P3 PROW office for reimbursement. **Action--Clerk**

06/90

Footpaths

Cllr Oates reported that

- 91.1 FP50 Bridge handrail repair has been completed.
- 91.2 Shalford Map Cartographer has been to Jaspers Green to review required changes on map.
- 91.3 The necessary Ordnance Survey licence would cost between £50 and £130; discussions ongoing.
- 91.4 Council agreed to go with Paragraph Graphics of Witham for printing the map, at a cost of £478; this was proposed by Cllr Eversden and seconded by Cllr Phipps.

Cllrs were asked to think of anything that might be of interest to be put on the rear side of map; to be reviewed at the next meeting. Map to be ready for fete. **Action--AO**

06/91

Planning

- 91.1 07/00239/FUL Retrospective application for open-fronted cart lodge. Millbrook Wethersfield Road Shalford.
- 91.2 07/000164/FUL Erection of extension and alterations to existing bungalow. Wedgewood, Jaspers Green Shalford.

Both the above applications have been reviewed by the sub-committee, and comments will be forwarded to BDC.

Action-- Clerk

91.3 **Planning results**

06/02514/FUL Pet Crematorium and Conversion of Nissan hut to reception building, Abbots Farm, Water Lane was Approved.

06/92

Highways

Cllr Oates reported that Matt Gardner has left and Matt Reeves has taken over.

Various name place signs are missing, and their replacement by plastic signs is in hand.

79.3 Sign for Victoria Hill has been moved to the top of the hill now. Clerk to send Vehicle log to Councillors also contact Paul Richards - ref 7.5 ton Lorries **Action--Clerk**

06/93

No content.

06/94

Any other Business

Speakers for AGM: Clerk to send copy of the last Cluster Meeting minutes to Councillors to look at for ideas. **Action--Clerk**

Parish Appraisal Meeting Tuesday 27th: Cllr Harrison to confirm time. **JH**

Next Meeting: Weds. 21st March, 8.00pm

Meeting closed at 10.05pm