

# SHALFORD PARISH COUNCIL

Clerk to the Council: Mrs Cathryn Carlisle

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Minutes of the meeting held Wednesday, 15th October 2008 in the Village Hall.

**Present** John Phipps (Chairman)

Colin Golding

Andrew Hull

Jenni Harrison

Dave Isbell

David Eversden

Cathryn Carlisle (Clerk)

**Also present**

2 Members of the public

**08/80 Welcome and Apologies for Absence**

Alan Oates

**08/81 The minutes of the PC meeting held on Wednesday 17th September 2008**  
were amended and signed.

**08/82 Declarations of interest**

Cllr Phipps 08.86.1

**08/83 Public participation session** with respect to items on the agenda and other matters that are of mutual interest.

**08/84 Action Updates and ongoing items**

08/84.1 Park End Lane

Clerk has sent CC Roger Walters all documents, Cllr Walters has suggested a site meeting when he returns from his holiday late October.

08/84.2 Speed-watch

Training will take place on the 26th Oct at 10am at Shalford Village Hall

08/84.3 Footpath Map

Cllr Oates to chase printers on his return from his holiday, the map will be put in the village shop and the George. **ACTION Cllr Oates**

08/84.4 Hedge cutting

Ian Shaw has cut the hedge on Braintree Road. Clerk to write to Mr Palmer at Sandy Lodge regarding his hedge. Clerk to write to ECC Highways with

regards to Abotts Hall as the hedge is getting dangerous with lorries using the middle of the road.

**ACTION Clerk**

#### 08/84.5 Tree on the Triangle

The Clerk and Cllr Eversden met with Abi St Aubyn with regards to planting a tree on the triangle, Abi liked the idea and gave a few suggestions the Clerk has written to Lord Hanningfield asking his help in getting ECC Highways to allow the planting of a tree. The clerks is awaiting a reply

#### 08/84.6 Stoneley Park

Cllr Phipps and the Clerk met with MDLandscapes to see if they could give a figure for the grass cutting schedule for the park the price is only an estimate of £2100.00 for 2010.

Cllr Phipps has asked for all councillors to read the lease, look at the costing before the next meeting.

**ACTION All Cllrs**

Clerk to write to Peter Spurrier and Andrew Brown with regards to a dowry from ECC as a one off payment towards the upkeep of the park.

**ACTION Clerk**

Cllr Eversden stated that he had heard that there was opposition from some Shalford residents with regard to the PC taking over the maintenance.

#### 08.84.7 Parking on Grass at Clifffield and access to the rear of 1 Cliff Cottages.

After the previous meeting council found out that the Police had asked for the cars to be parked on the grass on the afternoon of the party. It was suggested that the Clerk write to BDC Planning Dept instead. The Clerk has received a call from Greenfields with a suggestion that they put a 1.5m fence round the grass area leaving a gap for the lawn mower.

Clerk to contact Ian Suckling at Greenfields, thanking them for their prompt response and confirm that the PC was in favour of the proposed action. It was recommended that Greenfields should contact Mr Langley before the fence is erected.

**ACTION Clerk**

#### 08.84.8 Logo for Headed Paper

It was agreed that Example C was the preferred one. Cllr Eversden to look at Example C to see if he can make the logo clearer and bring to the next meeting.

**ACTION Cllr Eversden**

### **08/85 Planning Applications**

Planning course will take place on the 27<sup>th</sup> November by the EALC

#### 08/85 Planning Results

Appeals

08/00004/FUL Ewen Bridge Farm Iron Bridge Lane Shalford

08/00795/FUL Fairmead Garrets Lane Shalford Braintree

Proposed extension and alterations to main dwelling

## 08/86 Finance

08/86.1 £55.00 Phipps Landscapes and to agree if this contractor is to continue the work. Cllr Phipps left the meeting during this discussion with Cllr Harrison taking the chair.

It was agreed that Phipps Landscapes continue to do the bins/bus shelters once a month, the village hall will look into larger bins/recycling bin for plastic bottles, to be reviewed again in three months.

Clerk to ask MDLandscapes to cut the grass around the bus shelter at Shalford Green

**ACTION Clerk**

08/86.2 £171.80 Clerks Salary

08/86.3 £124.55 MDLandscapes

08/86.4 £1080.00 St Andrews Church

The Clerk to write to Shalford PCC asking them to submit there invoices regularly and to suggest they get quotes from other contractors.

08/86.5 £15.00 Clerks Expenses 21 miles @ 0.40p £5.00  
telephone calls £1.60 stamps

08/86.6 £84.00 Shalford Village Hall Hire

08/86.7 £15.55 E-on

£25.00 The Creamer Fund

£25.00 Farleigh Hospice

All payments were agreed but not signed

08/86.8 Quarterly review of expenditure and budget

Quarterly figures were approved, it was agreed that the council will have an extra meeting to draft the budget to be presented at the November meeting.

## 08/87 Village Hall

08/87.1 Activities which require action from the PC

None

08/87.2 The use of a room at the Village Hall as an Office for the PC.

Cllr Phipps expressed his annoyance over the fact that his private letter regarding the exclusive use of the 'office' by the PC, which he had sent to Gary Mills had been tabled at a Village Hall Management Committee (VHMC) meeting. Cllr Phipps reported that he was told during a telephone conversation with Gary Mills that the 'office' can not be used only by the PC even if the PC agreed to pay rent for it as it was also wanted for use by

VHMC. A letter setting out the policy of the VHMC regarding the 'office' is to be sent to the PC but as yet had not been received.

#### **08/88 The Causeway**

Cllr Phipps and the Clerk met with Jim Bartley see attached report **Report of a site visit to look at the 'problems' of vegetation along 'The Causeway' held on 07 October 2008**

This was the second recent visit of Jim Bartley to the site. The presence of Himalayan Balsam and Giant Hog Weed was noted. It was pointed out that these notifiable weeds had been brought to the attention of Anglian Water and P3 earlier in the year. Jim Bartley agreed to write to the owner of the field in which the Giant Hog Weed was growing. To this end the Clerk will provide him with the name of the owner. **ACTION Clerk**

It was noted that the Himalayan Balsam was also growing along the stream running alongside the Church Yard and beyond.

Jim Bartley recommended that the Himalayan Balsam be removed by pulling and then burnt. This recommendation should be passed to the PCC.

With regard to the vegetation along side the walk way it was agreed that ECC Highways would get the contractors to 'blitz' the strip of land up to the brow of the ditch and remove the cuttings. They will also tidy up the hedge on the side of the walk way. This to be carried out in the near future.

In order to remove the nettles from along the walkway Cllr Phipps proposed that the vegetation alongside the walkway be cut every two weeks during the growing season and the cuttings removed. Jim Bartley agreed to put this proposal to P3 as this would be an increase in the 'normal' cutting schedule. He thought that they would be sympathetic to this proposal in view of the amount of use made of the walkway and the type of vegetation growing alongside it. Such a cutting schedule should in time remove the nettles allowing grasses to grow and then the frequency of cutting could be reduced. It is essential that the cuttings are removed from the land so that the nutrient levels can be reduced thereby inhibiting the growth of nettles and encouraging the growth of grasses.

Jim Bartley stated that the Causeway had already been cut but his contractors will return to complete the work as suggested.

#### **08/89 Plans for the Parish 2009**

Cllrs recommended the following actions to be considered in 2009:

Create raised flowers beds to add more colour to the village.

Improve communication by having a quarterly newsletter

Give a grant to the History Group grant to reprint and publish two books (A page out of history of Shalford and Walk-round Shalford).

Plant more trees planted on the left hand side going into the village Cllr Hull to produce a sketch.

Enter the Best Kept Village Competition

Obtain signs for the Hamlets and move Church End Signs

**08/90 Meetings/seminars**

Cluster Meeting Thursday 27th November Shalford,

Cllrs agreed to table the following agenda items:

ECC Highways - Safety on road and site lines (hedges)

Lack of policing in the area that could lead to antisocial behaviour and crime.

Review the impact of 'speeding signs'

Essex Playing Fields Ass AGM 30<sup>th</sup> Oct 8pm The Pavilion ECCC Chelmsford

**08/91 Matters to be raised by members for the next agenda**

**08/92 Sandbags**

Clerk to contact Alex Tanner to see if we need any if yes to order 50

**ACTION Clerk**

**08/93 Next meeting 19<sup>th</sup> November 08**

**08/94 Meeting Closed at 9.50**

Signed.....

Dated.....