

SHALFORD PARISH COUNCIL

Clerk to the Council: Mrs Cathryn Carlisle

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Minutes of the meeting held on Wednesday, 21 January 2009.

Present Cllr John Phipps (Chairman)
Cllr Andrew Hull
Cllr Jenni Harrison
Cllr Dave Isbell
Cllr David Eversden
Cllr Alan Oates
Cathryn Carlisle (Clerk)
PSCO Chittenden
PC Carter

09/112 Apologies for Absence
Cllr Colin Golding

09/113 The minutes of the PC meeting held on Wednesday 19th November 2008 were amended but not signed.

09/114 Declarations of interest
None

09/115 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

PC Carter and PCSO Chittendon reported that things had been very quite, there had only been 1 burglary from a local farm's out building.

It was reported that the Motorbike Police have been carrying out speed checks in Finchingfield and Shalford and 3 cars speeding were stopped for exceeding the speed limit. The drivers received six penalties

09/116 Highways, Footpaths and Trees
09/116.1 Park End Lane - Clerk to chase

09/116.2 Footpath and Pathway maintenance
Abbots Hall hedge has been cut and dead trees removed. This has made a lot of difference to the road boundary and the sight line.

Clerk to chase Mr Palmer with regard to cutting the hedge opposite the council houses on Braintree Road.

Clerk to write to Dr Mayo regarding to cutting the Laurel hedge at 1 Old Fox Cottage

Clerk to invite Heather Smith to the next meeting to talk about what a tree warden does, also what is expected of the council and their responsibility regarding trees.

Cllr Oates to complete a schedule of footpath cutting for P3, and give to the Clerk. When agreed the Clerk send it to P3.

09/116.3 Tree on the Triangle/Shalford sign

The Clerk had done considerable amount of research regarding what happened to the tree on the triangle and the replanting of an oak tree on ECC land. A report is attached.

It was proposed that in light of the findings that the PC would not proceed any further with the proposal to plant a tree on the triangle. This was agreed by a majority vote of 5 for the proposal and 1 against.

The Clerk gave a report on the Village Sign which is in need of some work. A company has inspected the sign and reported that the sign was beyond repair, but the sign frame could be refurbished. The Clerk has obtained a quote from a local company to produce a new sign of £848.00 Vat this would not include taking the sign down or erection of the sign.

It was agreed that Cllr Isbell would contact Mr Salmon to see if he can quote for making a new sign. He would also ask how the sign was fixed to the post.

09/116.4 Footpath Map

The Parish Council would like to thank everyone who has given a donation for the New Footpath Map. So far £225.56 had been collected. This will be sent to the Village Hall Management Committee with a note saying that is to only be used to help fund the acquisition of children's play equipment. Cllr Oates stated that there were approximately 750 maps left.

09/117 Stoneley Park

Cllr Phipps met with Nicola Beach, Andrew Brown, Peter Spurrier, Crispin Downs, and Roger Walters

- 1) Essex County Council will continue to manage the maintenance of the site which will include items such as grass cutting (to an agreed programme), path and fence repairs etc.
- 2) ECC will work with the Parish Council where possible to bid for funding for enhancements to the park or to assist with more extensive work such as woodland management.

3) As was always envisaged ECC will remain responsible for the waste within the site and for any control measures needed to reduce its impact on the environment. This may from time to time result in the need for extensive works which may require the temporary closure of part or all of the park. Other works ECC will undertake in connection with the closure of the existing Recycling Centre (anticipated to be towards the end of 2009 when the new site in Braintree opens) are as follows:-

- a) Height barrier to be installed at main entrance
- b) Remodelling of parking area
- c) Parking area and boundary fence repairs and maintenance.
- d) Restoration of the area occupied by the present Recycling Centre to an agreed landform and subject to materials available at the time

The gates and signs to the park itself will be renewed following some work to the gas extraction system planned for March 2009.

ECC are in the process of drawing up a draft lease. It was agreed that the council would take legal advice before signing the lease and would look to getting help from ECC regarding the reimbursement of any legal costs.

09/117 Planning Applications

08/02101/FUL Proposed amendments to approved scheme 05/02061/FU proposed demolition of existing cottages and erection of pair of detached dwellings with associated garaging and landscapes

Poplar Cottage Church End Shalford CM7 5HA. The council objected to this application.

08/02164/FUL Proposed dormer to front elevation
20 Barryfields Shalford CM7 5HJ -The Parish Council had no objections.

09/117.1 Planning Results

08/01955/FUL Pouts House 2 Water Lane Shalford Braintree CM7 4QU
Granted.

Erection of single storey extension as a substitute for the originally approved conservatory not proceeded with.

Appeals

08/00004/FUL Ewen Bridge Farm Iron Bridge Lane Shalford

08/00795/FUL Fairmead Garrets Lane Shalford Braintree Proposed extension and alterations to main dwelling

09/118 Finance

- 09/118.1 £429.50 Clerks Salary Dec/Jan £171.80 per month, overtime course and Cluster meeting 10 hrs @ £8.59 = £89.50 200939
- 09/118.2 £90.00 Phipps Landscapes-Bus Shelter Maintenance 200943
- 09/118.3 £29.48 Clerks Expenses Dec/Jan £5.00 Telephone and internet 8 Miles 0.40 £3.20 4 Stamps £1.28 Keys Cut £3.25 Book £11.75 200940
- 09/118.4 £15.55 E-on Electricity 200944
- 09/118.5 £155.25 Audit Commission Audit 200941
- 09/118.6 £98.00 Viking Direct Stationery 200942
- 09/118.7 Bank account to be reviewed
- 09/118.8 Precept Figures - Precept figures where approved and signed
- 09/118.9 Audit completed - Clerk informed the council she had received the completed audit form.
- 09/118.10 Quarterly review of expenditure was agreed
All in favour of payments.

Regarding the distribution of documents by the Clerk it was agreed that the Clerk would look into prices of a coloured laser printer and the cost of pdf programme.

09/119 Report of the Cluster Meeting

The Cluster meeting was represent by two members from Gt Saling, Panfield and Shalford, Roger Walter CC, Ian Hurford ECC, Paul Partridge BDC, Eleanor Dash BDC, PC Carter and PCSO Chittenden.

A copy of the draft minutes of the meeting was tabled.

One of the things that came from the meeting was that the SID machine appeared to be better for slowing vehicles than the VAS machine. It was agreed that the Clerk would look into the price of a SID machine.

09/120 Making the Links - Making it Happen'

It was agreed to move this item to February meeting.

09/121 Logo for Headed Paper

Clerk to e-mail all Headed Paper Logos to councillors and send photo copies of all the logos to councillors. Councillors to agree which design is to be used at the next meeting.

09/122 Parking out side the school.

Clerk has received a letter from ECC Highways with regards to parking at Church End adjacent to the School. ECC Highways are now proposing that a

'No Waiting' restriction be put in to force. The Clerk to write to Highways explaining that the Parish Council is concerned about this new proposal and that will be responding to proposal in due course.

09/123 Water Lane Traffic

The Clerk to write to Mr North explaining that the Parish Council has done all they can do with regard to this matter, enclosing copies of letters from ECC Highways and Essex Police.

09/124 Freedom of information Policy

Council approved the policy.

09/125 Anglian Water

Closure of Wethersfield West Drive and Braintree Road 02/03/09-03/04/09

This was noted by the council

09/126 Report on Village Hall activities which require action from the PC

None

09/127 Letter to Roz Metson

Cllr Phipps to draft a letter to Mrs Metson

09/128 Meetings/seminars

APM date is to be 23rd April 09

Cluster Meeting to be 11th June 09 at Great Saling

09/129 Matters to be raised by members for the next agenda

Dog Fouling

Village Appraisal

Best Kept Village

Contents of the APM

09/130 Date of next Meeting

18th February 09

09/131 Meeting Closed at 10.20

Signed

Dated.....