

Minutes of the meeting held on 15<sup>th</sup> July 2009

**Present** Cllr John Phipps (Chairman)  
Cllr Andrew Hull  
Cllr Dave Isbell  
Cllr David Eversden  
Cathryn Carlisle (Clerk)

**09/224 Apologies for Absence**  
Cllr Alan Oates  
Cllr Colin Golding

**09/225 The minutes of the PC meeting held on Wednesday 17th June 2009 were approved and signed.**

**09/226 Declarations of interest**  
There were none.

**09/227 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

No members of the public present.

**09/228 Clerks Report**  
**Recycling Centre**

The Clerk has spoken to ECC and Andrew Brown, who is in charge of the work at the new recycling centre, was to have sent the Clerk a report of how things are going. The report has not been received and the Clerk will chase again, for an update.

#### **Insurance**

The mower has been taken off the schedule. A cheque has been received from the insurance company for the EALC discount that had been missed off the insurance policy for the bus shelters.

#### **Village Sign**

The Clerk has contacted Alpha Signs with regard to a quote for taking the sign down and replacing it after the sign has been refurbished. The quote was £320 + VAT this still comes under the £1,200 agreed by the council the VAT will be claimed back from the Inland Revenue. The Clerk has written to

Alpha Signs to confirm that the refurbishment of the sign can go ahead but the date will be left off.

### **Salt Bins**

ECC reported that Salt Bins are on hold until later in the year. The Clerk to send a plan to mark the locations for Salt bins.

Water Hall Lane will be closed on the 1st Sept for four days for carriageway patching and ditch clearance.

The telephone box at the exchange has been inspected and is clear of vegetation, Clerk to contact Greenfields regarding the hedge.

Whites Hill has been added to the weed spraying list and also slurry seal treatment list.

### **09/229 Highways, Footpaths and Trees**

#### **09/229.1 Speed Watch**

Cllr Isbell gave a report that showed on the 27th May between 07.50 and 08.30 eight vehicles were measured exceeding the 30 mph speed limit in the village

Clerk to find out if we could get some speed indicator strips put down in the village.

#### **09/229.2 Park End Lane,**

The Clerk has had a complaint that motor vehicles are using Park End Lane as a race track. The Clerk is to write to ECC Highways to see if a No Motorized Vehicle sign could be erected at both ends of this lane. Also see what has happened to the derestriction of the by-way. Clerk to send a copy of the letter to PC Carter and Peter Vaughan. The Police have informed the Clerk that the best way to deal with these complaints is to call the police.

#### **09/229.3 Road signs on the triangle at Church End.**

Clerk to arrange a meeting with Matt Reeve ECC Highways.

### **09/230 Report from Planning Committee**

#### **09/230.1 Planning Results**

09/00618FUL Erection of one detached dwelling-house and garage Land opposite Jaspers Green Shalford

09/00654/FUL White Court Erection of detached cart-lodge/store  
Granted

## 09/2301 Finance

09/231.1 £176.60 Clerks Salary,  
09/231.2 £45.00 Phipps Landscapes, Bus shelter maintenance  
09/231.3 12.16 Clerks Expenses Stamps £1.56 /Travel 14 miles @ £0.40 =  
£5.60 /Telephone Calls £5.00  
09/231.4 £190.00 Shalford Parochial Church Council Grass Cutting  
09/231.5 £167.90 MD Landscapes Grass Cutting  
09/231.6 £14.87 E-on Electricity  
09/231.7 £100.00 Alwyn Jones - Village appraisal  
09/231.8 £115.50 Shalford Village Hall  
09/231.9 £ 41.00 SLCC Subs

### 09/231.10 Bank Account

Awaiting update from the bank.

### 09/231.11 Audit figures and Internal Auditors report

The Clerk and Cllr Phipps reported that the internal auditor will not sign off the Audit figure. This was due to the fact that in the Auditor's opinion monies paid to Cllr Oates for footpath cutting constituted a wage and not an expense. As such Cllr Oates should be declared as an employee of the PC with the necessary Income Tax Forms completed by the Clerk. However a letter from EALC in July 2008 clearly stated that a councillor can not be employed by a PC. The Clerk has written to EALC asking for confirmation of the 2008 letter and is awaiting a reply. The Auditor had informed Cllr Phipps that reluctantly he signed off the 2007/2008 audit in the belief that payments to Cllr Oates would be regularized in 2008/2009. The Auditor has made a note in his report to the effect the PC must get this matter sorted out at the August 2009 meeting of the PC. This will be an agenda item at the August Meeting.

### 09/231.12 Future Parish Council donations to the Village Hall Management Committee

Cllr Eversden noted that the Village Hall is the village's greatest asset and as such should be supported by Shalford Residents. This being the case he asked the PC to consider paying a regular amount of money out of the Precept towards the upkeep of, and improvements to, the Village Hall. Cllr Hull stated that at present the revenue from activities does not cover the maintenance of the Village Hall. After discussion it was agreed in principle that the PC would consider giving a yearly grant to the Village Hall Management Committee to be used only for the maintenance of, and improvements to, the Village Hall. Any money required for maintenance and improvements to the playing field and tennis court would have to be sourced elsewhere. In addition to this stipulation the PC will expect to be able to use

the Village Hall for its meetings without charge and be allocated an Office for its exclusive use.

It was agreed that Cllr Hull would provide an estimate of the amount of grant that would be required.

09/231.13 £18.00 BALC Subs

Cllr Hull proposed that all payments be approved this was seconded Cllr Eversden and unanimously agreed.

**09/232 Parish Council Vacancy**

The Clerk reported that Mr Brace has decided not to apply for the vacant position

**09/233 Village Appraisal Report**

The PC agreed that with some minor modifications the Appraisal Report can be finalised. A Conclusions section will be drafted by Cllr Eversden and sent to Cllr Phipps for approval. The revised draft will be sent to Cllrs for a final review at the August meeting. It was agreed that the Appraisal Report will be put onto the Shalford Web-site and four hard copies produced. These will be given to the Clerk for the Public to read on request.

**09/234 Shalford Village affordable houses**

No update

**09/235 Report on Village Hall activities which require action from the PC**

The Village Hall Committee is looking for match funding towards new play equipment.

**09/236 Matters to be raised by members for the next agenda**

Audit figures and Internal Auditors report  
Footpath Cutting  
Sids

**09/237 Date of next Meeting**

19<sup>th</sup> August 2009

**09/238 Meeting Closed at 9.25 pm**

Signed .....

Dated.....