

The Minutes of the meeting held on Wednesday, 18 March 2009

Present Cllr John Phipps (Chairman)
Cllr Andrew Hull
Cllr Dave Isbell
Cllr David Eversden
Cllr Colin Golding
Cathryn Carlisle (Clerk)
1 member of the public

09/154 Welcome and Apologies for Absence

Cllr Jenni Harrison
Cllr Alan Oates

09/155 The minutes of the meeting held on Wednesday 18th February 2009 were approved and signed.

09/156 Declarations of interest

There were none.

09/157 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

The member of public was there on behalf the Shalford Historical Association regarding the refurbishment of the sign. He recommended that the date on the sign be removed as it had nothing to do with 'formal' record of Shalford as a village, this being 1086.

09/158 Use of e-mails as a decision making process

Cllr Isbell reported on a conversation he had with EALC regarding use of e-mails for decision making purposes. While e-mails may be used to pass information to Cllrs they can not be used by Cllrs to come to a decision on any action by the PC. Such a decision and any subsequent action can only be agreed after discussion at a formal PC Meeting. If Cllrs want to discuss matters unofficially between each other by e-mail then the Clerk should not be copied with such e-mails. If a Cllr wishes to raise a subject for a meeting agenda item then this can be sent to the Clerk by e-mail.

09/159 Highways, Footpaths and Trees

09/159.1 - Shalford sign

Cllr Isbell has enquired about a wrought iron sign this would cost in the region of £5,000 pounds. It was agreed to keep the subject of the present

sign but perhaps minus the date. The sign is in need of a complete repainting and Cllr Isbell will try and get a quotation for this work.

09/159.2 - Hedges/Drainage

Clerk reported

Highways are still awaiting a reply from a highway boundary search regarding the boundary at Sandy Lodge.

Colin Golding reported

The people that own Grubb cottage had reported that the culvert which runs from the playing field under the road is blocked. The clerk has report this to BDC.

Cllr Phipps informed the PC that Anglian Water had investigated the water running down Victoria Hill and this appears to be coming from a natural spring.

09/159.3 Speeding/Dangerous driving on Hulls Lane.

It has been reported that tractors are being driven at inappropriate speeds along Hulls Lane. The Clerk to contact the police, regarding this matter

09/160 Planning Applications

Cllr Isbell reported that he had been told that the current procedure employed by the PC to deal with planning applications is not in accordance with regulations. Cllrs must meet and discuss the plans at a single place and plans can not be sent round to Cllrs to study. After discussion it was agreed to set up a Planning Committee, comprising Cllr Oates, Cllr Golding and Cllr Isbell. This committee will be required to meet as frequently as required by the number of planning applications at a location that allows the public to attend. It was thought that once a fortnight would be sufficient and sometime not as frequently as this. It will have to produce an Agenda which must be displayed in public places in advance of the meeting and issue Minutes. It will require a Chairman and a Secretary to take minutes and will report to the PC.

The Clerk will send details of applications to each Cllr with the planning application number, well before the meeting date so that each Cllrs can look at the plan on the BDC web-site and as appropriate view the site before the meeting. By doing this it was thought that the Planning Committee meeting length could be keep to a minimum. It was recommended that the Planning Committee meet in the 'PC Office' at the village hall. This would allow the Planning Committee to access any historical documents relating to the application. The Clerk will ensure that all documents relating to the planning application will be made available at the time of the meeting. An additional key for the filling cabinet will be purchased enabling the Planning Committee

to access historical documents as required. The decisions of the Planning Committee would be reported to the PC. It was further agreed that any planning application that affected the whole village would be brought to the PC before any final decision on the response by the PC was agreed.

09/160.1 Planning Results

Appeals

08/00004/FUL Ewen Bridge Farm Iron Bridge Lane Shalford Refused

08/00795/FUL Fairmead Garrets Lane Shalford Braintree Refused
Proposed extension and alterations to main dwelling

09/161 Finance

09/161.1	£171.80	Clerks Salary, February
09/161.2	£45.00	Phipps Landscapes, Bus shelter maintenance
09/161.3	£9.24	Clerks Expenses Stamps/ 7 miles /Telephone Calls/internet
09/161.4	£160.00	Shalford Parochial Church Council, Churchyard grass cutting
09/161.5	£51.00	Shalford Village Hall, Hall Hire
09/161.6	£250.00	Shalford Historical Association

09/162 Publicly Maintainable Highway - Licence

The Clerk reported that the licence does not cost anything, however on the licence it must state exact locations and what is being placed where. The sites must be agreed with highways prior to the licence being given. A licence must be issued each year. Once in receipt of the licence no additional tubs, troughs, hanging baskets can be placed on publicly maintainable highway or street furniture. The licence must be in your receipt prior to them being placed on the highway.

Cllr Golding to produce sketches and plans and an estimate of costs. Clerk to find out the lead time to obtain a licence.

09/163 Parking outside the school

A letter had been received from ECC Highways regarding the no waiting area outside the school. The PC could not see how this would work as parents have to leave their cars to go into the school to collect the children, especially the younger children that are not released from the classroom until parents go to the class to collect them. Some parents have children in both the reception class and senior classes which finish a little later, which means parents having to wait some minutes to collect all their children.

It was agreed that the Clerk would write to ECC Highways pointing out these facts.

09/164 Letter to Mrs Metson

A letter drafted by a working group was agreed and sent.

09/165 APM

Is to be held on the 23rd April at 8pm. The following subjects, to be raised, and the 'presenters' were agreed. (These are not in Agenda Order).

Clerk/Chairman	Financial Report
Cllr Golding	Visual Aspects of the village
Cllr Hull	Contribution from the PC to the Village Hall
Cllr Eversden	Website
Cllr Isbell	Speedwatch
Cllr Harrison	Village Appraisal
Cllr Oates	Footpath Map
Cllr Phipps	Stoneley Park
David Cobb	Shalford Local History Association
Bendelowes Trust	
Dist Cllr	Report
CC Cllr	Report

09/166 Report on Village Hall activities which require action from the PC

It was recommended to the VHMC that they put a notice on the tennis court regarding the availability of free dog poo bags from the Village Shop.

Letter of thanks has been sent to Cllr Oates regard money collected on behalf of the village hall committee for new playground equipment. It was requested that the Clerk be sent a copy.

A Grant Application to Awards for all for the children's play equipment is about to be sent off.

09/167 Matters to be raised by members for the next agenda

Website Domain Name
Boxted Wood 'Eco Town'

09/168 Date of next Meeting

15th April 09

09/169 Meeting Closed at 21.30pm

Signed Dated.....