

Minutes of the Parish Council meeting held on Wednesday, 21st April 2010

Present Cllr John Phipps (Chairman)
Cllr David Eversden
Cllr Dave Isbell
Cllr Alan Oates
Cllr Kate Binks
Cllr Andrew Hull
Cllr Colin Golding
Cathryn Carlisle (Clerk)

Chivonne Claydon Village Agent

10/370 Apologies for Absence

There were none

10/371 The minutes of the PC meeting held on Wednesday 17th March 2010 were approved and signed.

10/372 Declarations of interest

There were none.

10/373 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

Chivonne informed the parish Council that there were 12 Village Agents in Essex working on a pilot scheme run by RCCE. The Scheme goes on until next March; Chivonne covers Shalford, Gt Saling, Bardfield Saling and Panfield. Her role is to help people who live in rural areas with benefits, health, transport problems or queries. This role is partly funded by Social Services and NHS. She can also help with safety in the home where she can arrange for the fire brigade to come along and fit fire alarms.

Chivonne is also involved with the PTA at Shalford School, where she will be having a stall at the school fete, as a village agent.

Cllr Eversden to put an article on the Village Agent on the website

10/374 Clerk's Report

The Clerk had to rewrite the planning comments for the planning application for Hubbard's Farm as Cllr Oates had wrote them as minutes of a Planning Committee, which did not meet. In addition they neither fully reflected nor

included all the concerns that were raised at the PC meeting. This application was brought to full Council as the Clerk felt it was a large planning application that could affect the whole village.

The Clerk reported that the deadline for Planning Applications sent to the Planning Committee had been missed. It was agreed that the Clerk will put the date when comments need to be back to BDC on any agenda items relating to planning.

With regard to the TPO on the Tree outside the Old Vicarage, The Clerk had to withdraw the comments made to BDC, as a subsequently meeting between tree warden and BDC have taken place and in the knowledge of the dangerous condition of tree it be recommended approval. The Clerk had been informed that Horse Chestnut tree has a rotten trunk and has to be removed as it is a danger to the public.

Cllr Eversden enquired who owned the land opposite the village hall the Clerk informed him that the land was owned by ECC Highways.

The Clerk has received an email for Annouska Wheatly with regards to an email received from Cllr Oates, regarding the 26' length restriction on Water Lane.

This had caused some confusion as it was assumed that this had come from the Parish Council. ECC informed the Clerk that they will only accept decisions made by the Parish Council from the Clerk.

The new recycling centre in Braintree is due to open later this year; Shalford Amenity Site should close in August 2010.

The Clerk has received a letter from Ian Christmas, of Circle Anglia, regarding the proposed footpath from the development to Shalford County Primary School. They submitted evidence in support of them not proceeding with the footpath to Braintree District Council. They have now received email confirmation that the Council will not require them to construct the footpath.

They are intending to commence work on site on the 17th May.

The Clerk has received a letter from the Village Hall Management Committee thanking regarding the grant of £5,000 from the Parish Council. A copy of this letter will be sent to all Councillors.

10/375 Highways

10/340.1 Speedwatch - Monthly update

Cllr Isbell is preparing to start using the speed gun in the next few weeks. The Clerk to check whether Gt Saling were still wanting to use the speed gun. Cllr Isbell has 6 members at Shalford.

10/376 Report from the Planning Committee

- **10/00334/FUL and 10/00335/LBC: Demolition of a car port and construction of a new garage and apple store, reinstatement of car port. Ewen Bridge Farm, Iron Bridge Lane, Shalford CM7 5JA**

These proposed works are a continuation of a major refurbishment project of the whole farm buildings complex; this programme appears to have been discussed very fully with BDC Planning, and also with the Listed Buildings authority; additionally, Essex Mammal Surveys has done a Protected Species Survey of the Farm, and reported that the planning proposal will not have any detrimental effect on relevant wildlife.

In view of the significant progress being made on the refurbishment of the farm, the amount of detailed discussion which has been undertaken, and the thoroughness of the preparation of this Application, **we recommend unanimously that the Application should be approved.**

- **10/ 00388/LBC: Proposed installation of insulation over existing studs and rendering of the wall, and installation of a French drain along the base of the wall. Garretts, Garretts Lane, Shalford CM7 5BA**

These proposed works are an addition to an approved Planning Application, and have been discussed and agreed with the ECC Historic Buildings advisor. The works will enhance the thermal performance of this old farmhouse. **We recommend unanimously that the Application be approved.**

- **10/0401/LBC: Removal of existing defective cement-based render on elevations of main house, and replacement with lime-based mortar. Removal, where possible, of all external pipework and cables. Replacement roof to portico to prevent leaking. White Hall, Shalford Green Road, Shalford CM7 5AZ**

These works proposed for this Grade II Listed Building are essentially to repair external rendering which has been done to an inferior standard during previous repairs, to repair window surrounds, and to seal a leaking portico roof. There will be no alterations to the access into the house.

In view of the nature of the works, **we recommend unanimously that the Application be approved**

- **10/00040/TPO: Notice of intent to carry out works to tree protected by Tree Preservation Order 13/89 - Fell one Horse Chestnut tree.**

The Old Vicarage, The Street, Shalford CM7 5HH

The situation regarding this Horse Chestnut tree has been discussed with Shalford's Tree Warden who, in turn, has had a discussion with Ms Abi St Aubyn of BDC Landscape group. Whilst it is disappointing that the tree cannot be saved, it does seem that, in view of its condition, the correct decision is to fell the tree, as it could become a safety issue. The owner will be asked to plant a suitable-sized replacement tree, either an oak or hornbeam.

In view of the above, **we recommend unanimously that the Application be approved.**

0/377 Planning Results.

10/00015/TPO Abbots Hall Braintree Road Shalford Essex
To carry out work on trees affected by TPO

10/378 Finance

10/378.1 £176.60	Clerk's Salary,
10/378.2 £45.00	Phipps Landscapes, Bus shelter maintenance
10/378.3 £18.15	Clerks Expenses Stamps 5 @ .39 = £1.95/Travel 28 miles @ £0.40 = £11.20/Telephone Calls £5.00
10/378.4£136.60	MD Landscapes Grass Cutting
10/378.5 £84.00	Shalford Village Hall - Hall Hire
10/378.6 £14.87	E-on Electricity
10/378.7 £65.80	A & J Lighting Annual Maintenance
10/378.8 £190.58	EALC Subs

All Payments where approved.

10/378.8 Bank Reconciliation
This was agreed

10/378.9 Insurance policy £368.05
After reviewing the insurance cover it was agreed that the policy would be renewed. It was agreed that the format gave a much clearer indication of what the policy covered.
A copy of the insurance schedule to be attached to the minutes.

10/379 Website

Cllr Eversden to put a disclaimer on the website saying that the Parish Council are only responsible for the Parish Council pages and the views expressed on other pages were not necessarily those of the Parish Council.

It was also agreed that the Parish Council Logo be put on the Home Page of Shalford Parish Council section.

10/380 Production of New Standing Orders

The draft Standing Orders from EALC are generic and apply to both England and Wales. They need to be reviewed and inputs and changes agreed and inserted to make them specific for Shalford Parish Council. Cllr Phipps agreed to photocopy the new draft Standing Orders and give each Councillor a hard copy. Councillors are to mark up the hard copies with the required inputs and any recommendations for changes. Hard copies to be brought to the May meeting for discussion and agreement on the input/changes.

10/381 AGM 19th May 2010

As 3 or 4 Councillors are away this week it was agreed that in this instant we would change the date of the AGM from the 3rd Wednesday in the month as stated in the Standing Orders to the 2nd Wednesday 12th of May. Proposed by Cllr Isbell and seconded by Cllr Oates.

10/382 APM 26th May 2010 to note the format of the meeting.

The Clerk has written various letters to groups of the village so far the Clerk has had 4 replies. The clerk to write and invite The Church PCC John Burrows Secretary, School PTA and the Village Hall Management Committee to the APM.

Cllr Binks agreed to make and put notices advertising the APM in the shop and the The George.

10/383 Village Sign

Alpha Signs had offered to dig down and bitumen the post, as the post is set in concrete the Parish Council felt this was not needed.

10/384 Training for Councillors

Cllr Binks stated that there should be a requirement that anyone who was going to stand as the Chairman or Vice Chairman of the Parish Council should have either completed an EALC Chairman's Course or be signing up for one. Cllr Phipps stated that it was important that Councillors attended the training courses run by EALC, particularly the one on Planning and the Chairman's Course. There is money in the budget for training and Councillors were urged to take up the opportunity.

10/385 Matters to be raised by members for the next agenda

S106 Agreement
Standing Orders

10/386 Date of next Meeting

12th May 2010

10/387 Meeting Closed at 9.55 pm