

You are hereby summoned to attend the next meeting of the Parish Council, to be held on Wednesday, **15th December 2010** in the Village Hall commencing at 8:00pm.

Signed ...CLCarlisle.....
Cathryn Carlisle (Clerk)

The agenda will be as follows; - **AGENDA**

10/511 Welcome and Apologies for Absence

10/512 Consideration of the minutes of the PC meeting held on Wednesday 17th November 2010.

10/513 Declarations of interest

To declare any 'Personal' or 'Personal and Prejudicial' interest relating to items

On the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

10/514 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

The Council will hear first from councillors with prejudicial interests who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear the representations of others. After the close of the public participation session, any member having left due to section 12(2) may join the Council.

Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes, at the close of this item; members of the public will no longer be permitted to address the council; members with prejudicial interests will also not be permitted to speak and address the council on those interests.

10/515 Presentation from PC Peter Carter on Community Speed Watch

- 10/516 Clerk's Report**
- 10/517 Finance**
- | | | |
|----------|---------|------------------------------------------------------------------------------------------------|
| 10/518.1 | £178.20 | Clerks Salary, |
| 10/518.2 | £45.00 | Phipps Landscapes, |
| 10/518.3 | £ | Clerks Expenses Stamps @ 0.41 = £1.23/Travel 7
miles @ £0.40 = £2.80 /Telephone Calls £5.00 |
| 10/518.4 | £705.00 | MD Landscapes Bulb planting |
| 10/518.5 | £600.00 | Cllr Eversden computer equipment |
| 10/518.5 | | Monthly Budget and Bank Reconciliation |
- 10/519 Parish Summit**
To Complete Facilities and Services Form
- 10/520 Budget**
To agree the budget
- 10/521 Clerks Equipment**
To receive estimates to purchase equipment for clerk
- 10/522 Clerks Working Schedule**
To receive clerks new working schedule
- 10/523 Cleaning of Bus Shelters**
To review and agree revised job description
- 10/524 Election Planning**
To discuss how to promote the proposed election in May 2011
- 10/525 Twinning**
To discuss whether Shalford would like to twinning with a village in SW France.
- 10/526 Village Hall Management Committee matters** affecting the Parish Council
- 10/527 Matters to be raised by members for the next agenda**
Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- 10/528 Date of next Meeting**
19th January 10
- 10/529 Closure**