

Minutes of the Parish Council meeting held on Wednesday, 17<sup>th</sup> March 2010

**Present** Cllr John Phipps (Chairman)  
Cllr David Eversden  
Cllr Dave Isbell  
Cllr Alan Oates  
Cllr Kate Binks  
Cllr Andrew Hull  
Cllr Colin Golding  
Cathryn Carlisle (Clerk)

5 members of the public  
Ian Christmas and Andrew Hull from Circle Anglia

**10/351 Welcome and Apologies for Absence**  
There were none

**10/352 The minutes of the PC meeting held on Wednesday 17<sup>th</sup> February 2010**  
were amended and signed.

**10/353 Declarations of interest**  
Colin Golding 10/365 personal interest.

**10/354 Public participation session with respect to items on the agenda and other**  
matters that are of mutual interest.

A member of the public asked why Circle Anglia was having a meeting with the School with regards to the footpath.

Concerns raised were:

A footpath would compromise the security of the house from the rear.

People would use it to walk dogs and leave bags of dog mess in the hedges.

Who would maintain the footpath?

Would there be lighting along the path?

Riders on mopeds would use the path.

It would be like urbanising the village.

The people who come from Shalford Village use their cars to take their children to school and only those children from the new development would use the footpath and these may not be of an age to attend Shalford School. Many children at the school come from Panfield and Braintree.

**10/355 Circle Anglia Presentation by Andrew Hull and Ian Christmas**

The questions that had been raised in the Parish Council's letter to Circle Anglia were addressed along with concerns raised by the public.

- 1) What are the time lines for the development?  
The Surveys have been completed these have been submitted to the authorities with no significant findings. The building work should start in April and finish in approximately January 2011.
- 2) To clarify whether the footpath is still in the design.  
For Circle Anglia to omit the footpath they have to talk to the school's Head Teacher and Governors. They will also be talking to the police to get their views on the footpath. They will also be talking to the School about site safety.

A question was raised regarding the money allocated for the footpath construction if it is not constructed will the money come back to the village?  
The Money would not come back to the village.

- 3) Landscaping and environmental aspects  
Circle Anglia has a benchmark which is between 1 - 6. The code for this site is level 4. This is for the whole site which includes the building of the houses. At the moment they are currently drafting the landscape scheme. Planting will be of native species which will need to mature.
- 4) Lighting  
There will be no street lighting
- 5) What is the security during the development?  
The site will have a secure boundary and metal gates. The hours of working will be between 7.30 am and 5pm Monday to Friday. There would be no working on the site at Weekends and Public Holiday.

The Parish Council asked that all vehicles visiting the site be routed using the B1053 not the Church End, Shalford Green, Great Saling route.

- 6) Circle Anglia's policy on antisocial behaviour.  
Circle Anglia has an Anti-social Behaviour policy and tenants are offered support from various other groups if there are problems. If such problems continue Circle Anglia can get a court injunction and get the tenant evicted.
- 7) Is there a maintenance programme for the houses or do the tenants have to maintain the properties themselves?

It was noted that some of the Circle Anglia housing at Church End are not well maintained.

Circle Anglia have a maintenance programme there houses get repainted every 6 years. There will be a grounds maintenance team to look after the communal areas. Tenants are to keep their property clean and tidy in accordance with their tenancy agreement.

Circle Anglia has given the Parish Council Basic Information Package. The Parish Council thanked Ian Christmas and Andrew Hull for coming to the Parish Council Meeting.

After discussion it was agreed that the footpath to the School Playing Field was unnecessary and would write to Circle Anglia giving this view.

#### **10/356 Clerk's Report**

The Clerk and Cllr Phipps had a meeting with Annouska Wheatley and Olive Cowell with regard to the positioning of posts for the SIDS. This meeting was very helpful as the sight line for the SIDS need to be 80 metres and it was only possible to check this by being in a car. The proposed sites are Broomclose Villas, the telephone box at Clifffield, the entrance to St Andrews Church and outside the School. Highways now need to do a speed and volume survey.

We also looked at sites for the Shalford Green signs. These will be outside Hubbards Farm, opposite the Homestead on the Jaspers Green Road and just before the bridge at Pods Brook on the Great Saling side. The Clerk has asked Great Saling Parish Council for their view on this proposed site and they are in agreement with the site.

The Clerk had received a letter from Highways with regard to the boundary on the grass in front of Bloomclose Villa's. The first 3 metres are Highway's responsibility. It was agreed that the Clerk would write to highways to see if a pavement and fence similar to that at Clifffield could be erected to prevent vehicles damaging the grass verge.

The village sign should be back in situ back the end of Thursday.

A hypodermic syringe has been found on the playing field the Clerk has informed the police.

#### **10/357 Footpath Cutting** To consider the options set out by ECC (P3) and agrees the preferred option.

P3 are getting all paths that go along field headland and across field to be cut by landowners under the Headland Management Scheme. This would mean that, as most of our footpaths are across or round fields, that there

would only be the vegetation cutting along the Causeway to be done by the Parish Council under the P3 Agreement.

It was noted that P3 will let volunteers cut tourist/honey pot area's or prioritised paths e.g. in village centres, routes to school/shops/church etc in the village. Those paths that were cut by the parish and that do not fit into the above categories will continue to be cut, but by ECC contractors through the area office.

On a vote of 5 in favour to 1 against ( Chairman not voting), it was agreed that the Parish Council would not be entering into a P3 Agreement for the next 12 months and would reconsider the matter at that time.

**10/358 Stoneley Park**

Horse Riding in the Park

The Clerk has spoken to Andrew Brown regarding horse riders using the park and has been informed that there is no law to say that horses can not be ridden in the park.

The Parish Council were of the opinion that horse riding should not be allowed and the Clerk will write to ECC asking that the fence be fixed before Shalford Parish Council take over the park to stop the horses and also accessing mopeds the park.

**10/359 Highways and Footpaths**

10/359.1 Proposed locations for the Speed Indicator Sign  
Update in Clerks report

10/359.2 Salt Bins

Salt Bins can be sponsored by Parish Councils for a flat fee of £350 per bin. This includes supply, installation and maintenance. Should the condition of the bin be deemed unsafe or beyond repair then the sponsor will be charged for a replacement bin. The clerk to contact Highways to ask for suitable sites for two bins. One in the centre of Shalford the other near Victoria Hill in Shalford Green.

**10/360 Planning Applications**

10/00040/TPO The Old Vicarage The Street Shalford  
Heather Smith to get more information and send it to the Planning Committee.

10/00327/FUL Erection of extension of existing processing building  
Hubbards Farm Shalford Green Road Shalford CM7 5AZ

As this application could potentially affect Shalford Green and Church End residents the Chairman proposed that this matter be dealt with by the whole Parish Council. This was agreed.

It was agreed that although there were no grounds for opposing this application purely on planning aspects a number of concerns were raised by Councillors regarding the consequence of this extension of the processing premises and that these should be conveyed to BDC Planning Department with the Parish Council's response to this application.

1 Councillors were of the opinion that there could be an increase in vehicles accessing and leaving the site. At present the very large vehicles visiting the site use the Great Saling/Shalford Green route. They cause damage to verges, road edges and trees and are so large that they completely block the road at many points on this route.

2 Councillors raised concerns about the manner in which waste products are dealt with at present on the site and an increase in the processing plant would lead to more waste products.

It was unanimously agreed that if this application is granted by BDC there should be a restriction placed on the number of daily vehicle movements to and from the site and better controls on the disposal of waste products on the site.

It was agreed that Cllr Oates would draft a response to BDC Planning Department reflecting these concerns and send it to the Clerk.

#### **10/361 Planning Results.**

10/00015/TPO Abbots Hall Braintree Road Shalford Essex  
To carry out work on trees affected by TPO

#### **10/362 Finance**

10/362.1 £176.60 Clerks Salary,  
10/362.2 £45.00 Phipps Landscapes, Bus shelter maintenance  
10/362.3 £13.00 Clerks Expenses Stamps 5 @ .39 = £2.00/Travel 14  
miles @ £0.40 = £6.00/Telephone Calls £5.00  
10/362.4 £190.00 Shalford Parochial Church Council  
10/362.5 £25.00 EALC Standing Order Book  
10/362.5 Monthly Budget and Bank Reconciliation were agreed

It was agreed that any money left over from this year will be earmarked for a contribution toward the purchase of a SID.

10/362.6 £1395.90 Alpha Signs, Sign refurbishment

**10/363 HR Committee**

It was agreed to set up a Human Resources Committee. Cllr Phipps proposed Cllr Binks as the Chairman this was seconded Cllr Hull. Cllr Binks was elected unanimously. Cllr Binks proposed that the HR Committee comprise herself Cllr Eversden and Cllr Hull. These appointments were seconded and unanimously agreed. It was agreed that the Clerk would check to see if there were any EALC Training course for HR Committee members.

**10/364 Litter Pick**

It was agreed that as ECC Highways have cleared the main road of rubbish, the PC will put a hold on the litter pick until a later date. The Parish Council would like to thank David and Sue Martin for doing a litter pick round Jaspers Green.

**10/365 VHMC**

Clr Golding asked that the letter to the VHMC be reworded to show that there was to be some rent income from the Parish Council as this was a requirement of the charitable status of the Village Hall and it will help when applying for grants. It was agree that the clerk would rewrite the letter saying that £500 is for advance payment of the hall hire and office space and £4,500 is a grant towards the running costs of the Village Hall.

**10/366 Best Kept Village Competition**

The Parish Council decided that as there is on going building work and work on the Amenity Site Shalford would not enter the 'Best Kept Village' competition this year.

**10/367 Matters to be raised by members for the next agenda**

APM meeting  
Standing Orders

**10/368 Date of next Meeting**

21st April 2010

**10/369 Meeting Closed at 10.15**

Signed.....

Dated .....