

You are hereby summoned to attend the next meeting of the Parish Council, to be held on Wednesday, 12th May 2010 in the Village Hall commencing at 8:00pm.

Signed

Cathryn Carlisle (Clerk)

The agenda will be as follows; - **AGENDA**

10/388 Election of Chairman

To Elect a Chairman and receive his/her Declaration of Acceptance of Office

388.1 Election of Vice-Chairman

To Elect a Vice-Chairman and receive his/her Declaration of Acceptance of Office

10/389 Welcome and Apologies for Absence

10/390 Consideration of the minutes of the PC meeting held on Wednesday 17th April 2010.

10/391 Declarations of interest

To declare any 'Personal' or 'Personal and Prejudicial' interest relating to items

On the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

10/392 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

The Council will hear first from councillors with prejudicial interests who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear the representations of others. After the close of the public participation session, any member having left due to section 12(2) may join the Council.

Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes, at the close of this item; members of the public will no longer be permitted to address the council; members with prejudicial interests will also not be permitted to speak and address the council on those interests.

10/393 Clerk's Report

10/394 To agree the formation of a Planning Committee

394.1 Election of Planning Committee Chairman

394.2 To elect members of the Planning Committee.

10/395 To agree the formation of a Human Resources Committee

395.1 Election of Human Resources Committee Chairman

395.2 To elect members of the Human Resources Committee.

10/396 Highways

10/396.1 Speedwatch - Monthly update

10/396.2 7.5 tonnes Weight Restrictions in the area

To arrange a meeting with Great Saling and Panfield to agree a joint strategy.

10/397 Report from the Planning Committee

10/398 Planning Results.

10/00015/TPO Abbots Hall Braintree Road Shalford Essex

To carry out work on trees affected by TPO

10/399 Finance

10/399.1 £176.60 Clerks Salary,

10/399.2 £45.00 Phipps Landscapes, Bus shelter maintenance

10/399.3 £69.70 Clerks Expenses Stamps 5 @ .39 = £1.95/Travel 14
miles @ £0.40 = £5.60/Telephone Calls £5.00 Ink £51.55

10/399.4 £148.05 MD Landscapes Grass Cutting

10/399.5 £50.00 Farleigh Hospice

10/399.6 £3,000 Shalford PTA

10/399.7 £5,000 Shalford Village Hall Management Committee

10/399.8 £2,000 Shalford PCC

10/399.9 £100.00 Shalford PCC

10/399.10 Monthly Budget and Bank Reconciliation

10/399.11 Presentation of Audited figures

10/400 Website

10/401 APM

26th May 2010 to note the format of the meeting.

10/402 Village Hall Management Committee matters affecting the Parish Council

10/402.1 To elect the Parish Council Representative who will sit on the Village Hall Management Committee.

10/402.2 To note the response to the letter sent to the Village Hall Management Committee regarding the grant for the maintenance of the Village Hall.

10/403 Matters to be raised by members for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

10/404 Date of next Meeting

16th June 2010

10/405 Closure