

You are hereby summoned to attend the next meeting of the Parish Council, to be held on Wednesday, 17th November 2010 in the Village Hall commencing at 8:00pm.

Signed ...CLCarlisle.....
Cathryn Carlisle (Clerk)

The agenda will be as follows; - **AGENDA**

10/490 Welcome and Apologies for Absence

10/491 Consideration of the minutes of the PC meeting held on Wednesday 20th October 2010.

10/492 Declarations of interest

To declare any 'Personal' or 'Personal and Prejudicial' interest relating to items

On the agenda having regard to paragraphs 8 to 12 (inclusive) of the Code of Conduct for Members part 5/1 of the Constitution and having taken appropriate advice (where necessary) before the meeting.

10/493 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

The Council will hear first from councillors with prejudicial interests who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear the representations of others. After the close of the public participation session, any member having left due to section 12(2) may join the Council.

Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes, at the close of this item; members of the public will no longer be permitted to address the council; members with prejudicial interests will also not be permitted to speak and address the council on those interests.

10/494 Clerk's Report

- 10/495 Finance**
 10/495.1 £178.20 Clerks Salary
 10/495.2 £45.00 Phipps Landscapes,
 10/495.3 £9.03 Clerks Expenses 3 Stamps @ 0.41 = £1.23/Travel 7
 miles @ £0.40 = £2.80 /Telephone Calls £5.00
 10/495.4 £171.55 MD Landscapes Grass Cutting
 10/495.5 Monthly Budget and Bank Reconciliation
- 10/496 Audit Figures**
 To receive auditors comments
- 10/497 Parish Summit**
 Cllr Eversden and Cllr Isbell to report
- 10/498 Budget**
 To receive wish lists to be finance projects for 2011/12
- 10/499 Website**
 To receive estimates to purchase equipment from the Website prize money.
- 10/500 Braintree District Councils changes to planning consultation**
- 10/501 Clerks Equipment**
 To purchase equipment for clerk
- 10/502 Clerks Working Schedule**
 To receive clerks new working schedule
- 10/503 Cleaning of Bus Shelters**
 To review and agree new job description
- 10/504 Election Planning**
 Report from Clerk and Cllr Eversden
- 10/505 The future of the dissemination of information not related to the meeting**
- 10/506 Christmas-tree at the Village Hall**
 To receive an update from Cllr Binks
- 10/507 Salt Bins**
 Clerk to update
- 10/508 Village Hall Management Committee matters affecting the Parish Council**

10/509 Matters to be raised by members for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

10/510 Date of next Meeting

15th December 10

10/511 Closure