



# Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

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Minutes of the Parish Council, held on Wednesday, 19th March 2014

**Present** Cllr Golding  
Cllr Eves  
Cllr Eversden  
Cllr Oates  
Cllr Ottley  
Cllr Birks  
DC Tattersley  
1 Member of the public  
Cathryn Carlisle (Clerk)

**14/568 Apologies for Absence**  
Cllr Askew

**14/569 Minutes of the PC meeting held on Wednesday** 19th February 2014 were approved and signed.

**14/570 Declarations of interest**  
There were none

**14/571 Public participation session with respect** to items on the agenda and other matters that are of mutual interest  
There were none

**14/572 Clerk's Report**  
The Clerk received an email from Cllr Eversden regarding the Triangle at the top of Hulls Lane, outside Ringers. Contractors have been parking on it and made a mess, The Clerk took advice from Planning Dept. at BDC, they suggested that the Clerk write to the property owners and ask that once the work is complete please could they reinstate the grass. This has been done.

**Tan Barn House**  
Hedge should be planted by end of March

**Stoneley Park**  
The planning application has gone into ECC for the restoration of the amenity site on the Braintree Road.

### **Street Clean Contract**

Street Clean Contract has come, this year we will receive £410.68 that's £11.19 more than last year.

### **14/573 Finance**

14/573.1	£216.00	Clerks Salary
14/573.2	£110.00	P Edwards
14/573.3	£0.00	MD Landscapes
14/573.4	£24.00	Clerks Expenses
14/573.6	£90.00	EALC

Payment were agreed by all members of the council present

### **14/573.5 Monthly Budget and Bank Reconciliation**

Were approved by all members of the council present.

### **14/574 Village Hall Management Committee matters affecting the Parish Council.**

The toilets are nearly finished just the toilet roll holders have to go up.

The repair to the flat roof should be started next week at a cost of £1325.00 The VHMC has obtained a grant of £1,000 towards the cost.

The VHMC has obtained a grant for £400.00 towards the cricket festival on the 5th July.

### **14/744.1 Fencing around Village Hall**

The Clerk has asked BDC how much money we have in the Section 106 fund. At the present time we have £7,683.19 available. The Clerk and Cllr Golding have been looking at fencing to go around the village hall field. The fence is not mentioned in the open spaces action plan, but as the Parish Council has a minute that says that we are looking into fencing this should be ok. The Clerk to send a copy of October 2013 minutes when applying.

### **14/575 District Councillors Report**

DC Tattersley reported that if we didn't do anything with regards to the TDF it would still happen, and be very successful, but it's a way to make some money for the parish.

### **14/576 County Councillors Report**

No Report

### **14/577 Village Enhancement**

#### **14/577.1 Whites Hill**

The Clerk had received an email from ECC asking more questions, one being about gas in the village, the Clerk replied that the village doesn't have any gas. The Clerk is to ask if it would be possible to get a licence by the end of next week.

**14/578 Planning Applications/Comments**

Separate Planning meeting held, minuted separately

**14/579 Village Signs**

**14/579.1** To discuss the signs in the village

The Clerk has chased but has not received any update.

**14/579.2** Vehicle Activated Speed Sign

The Clerk has emailed Kelly Burns but she was away on leave. The Clerk asked if DC Tattersley could speak to CC Roger Walters to see if he can help.

**14/580 Attack on Dog Poo**

Cllr Ottley reported that the Dog Poo Bins get very full and over flowing, Clerk to find out if we can get the bins emptied more frequently. Cllr Ottley said that the field was a lot better. The Leaflets have been sent out to the residents of Barryfield.

**14/581 Footpaths**

The clerk has sent an email to ECC PROW to find out what the footpath cutting schedule was going to be, the Clerk is still awaiting a reply. The Clerk sent an email to CC Roger Walters saying she still hadn't had a reply, CC Walters has sent an email asking for a quick answer, DC Tattersley will be seeing CC Walters and will chase for us.

**14/582 Tour De France**

The Clerk and Cllr Golding have had numerous meetings with various people. The Clerk has just ridden the route with Joby Humm (BDC) and looked at all the possible road closures, marshals areas and parking areas. One question was are we making any provisions for residents who are being land locked to park their cars out of the village so they can get out, The Parish Council said that they won't be as there is no parking area on the outskirts of the village which is off the tour route. The Clerk has also met Jonathan Thompson from Capital Traffic regarding extra signage and the traffic feasibility study which would be paid for by BDC.

The Clerk has requested that we have extra toilets for Shalford.

The VHMC will be having a Pop-up Campsite on the playing field, Cllr Golding and Mr Hull to measure the playing field to see how many they can comfortably fit on the field.

The VHMC will be having a beer tent and BBQ on the field on the day.

Cllr Eversden will set up an email address especially for the Shalford Tour De France Campsite.

There is a special TDF Essex Logo

Cllr Golding has contributed to an article for the Guardian newspaper regarding the camping.

**14/583 Standing Orders**

The Standing orders have been updated and the clerk will send them out to councillors to read and to adopt at the May AGM.

**14/584 Emergency Planning**

Cllr Golding has got a quote to fit a generator into the village hall, so that it will run the lights, heating, cooker, microwave, and kettles. It was agreed that we should get more quotes and look into where we can get a grant from.

**14/585 Annual Parish Meeting**

The Annual Parish Meeting will take place on the 15th May at 7pm. Firstly there will be a drop in for the Tour De France, so people can come along and meeting people from BDC, The Clerk to send invitations to all the various organisations in the village. Cllr Eves and Cllr Ottley are to do the refreshments.

**14/586 Best Kept Village Competition**

It was agreed that we should enter the Best Kept Village Competition this year. Cllr Eversden to complete the entry forms

**14/587 Matters to be raised by members for the next agenda**

Stoneley Park and Stoneley Park Trees  
Speed Watch report  
A & J Lighting Contract

**14/588 Date of next meeting 16th April 2014**

**14/589 Meeting Closed at 21.13 pm**

Signed.....

Dated.....