



Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

Herkstead Green Bungalow, Cornish Hall End, Braintree, CM7 4HH

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You are hereby summoned to attend the next meeting of the Parish Council, to be held on Wednesday, 21st May 2014 in the Village Hall commencing at **7.30pm**.

Signed ...CLCarlisle.....

Cathryn Carlisle (Clerk)

AGENDA

14/612 Election of Chairman

14/612.1 Election of Vice-chairman

14/612.2 To complete Acceptance of Office Forms

14/612.3 Election of Parish Council's representative on the Village Hall Management Committee.

14/612.4 Election of Chairman of the Planning Committee

14/612.5 Election of Chairman of the HR Committee

14/613 Apologies for Absence

14/614 Consideration of the minutes of the PC meeting held on Wednesday 16th April 2014.

14/615 Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

14/616 Public participation session with respect to items on the agenda and other matters that are of mutual interest

After the close of the public participation session, any member having left due to section 12(2) may join the Council.

Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes, at the close of this item; members of the public will no longer be permitted to address the council; members with prejudicial interests will also not be permitted to speak and address the council on those interests.

14/617 Clerk's Report

14/618 Finance

14/618.1	£216.00	Clerks Salary
14/618.2	£110.00	P Edwards Maintenance
14/618.3	£334.80	MD Landscapes Grass Cutting
14/618.4	£	Clerks Expenses
14/618.5	£105.00	BDC Printing
14/618.6	£284.32	Came & Company Insurance

14/618.7 Monthly Budget and Bank Reconciliation

14/618.8 Financial Regulations
To update new financial regulations

14/618.9 To approve Standing Orders

14/618.10 Insurance to review policy

14/618.11 Risk assessment
To review

14/618.12 Audit to receive Audited Accounts and sign Audit Forms

14/619 Village Hall Management Committee matters affecting the Parish Council.

To receive report

14/619.1 Fencing around Village Hall

To receive update

14/620 District Councillors Report

14/621 County Councillors Report

- 14/622 Village enhancement**
14/622.1 Whites Hill
To received update
- 14/623 Planning Applications/Comments**
- 14/624 Vehicle Activated Speed Sign**
To receive an update
- 14/625 Footpath**
To discuss
- 14/626 Tour De France**
- 14/627 Annual Parish Meeting**
To report on how evening went
- 14/628 Stoneley Park**
14/628.1 Stoneley Park Trees
- 14/629 Matters to be raised by members for the next agenda**
Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for decision.
- 14/620 Date of next meeting**
18th June 2014
- 14/621 Closure**