



# Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

Herkstead Green Bungalow, Cornish Hall End, Braintree, CM7 4HH

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Minutes of the Parish Council meeting held on Wednesday, 20th May 2015.

**Present** Cllr Golding  
Cllr Eves  
Cllr Askew  
Cllr Eversden  
Cllr Oates  
Cllr French

## **15/78 Election of Chairman**

Cllr Golding said he would not be standing as chairman for the parish council this year, Cllrs thanked Cllr Golding for all his hard work over the last 3 years as chairman.

Cllr Eversden nominated Cllr Eves as chairman, Cllr Askew Seconded this Cllr Eves was duly elected as chairman.

### **15/78.1 Election of Vice-chairman**

Cllr Askew Nominated Cllr Eversden this was seconded by Cllr Golding Cllr Eversden was duly elected as Vice-chairman.

### **15/78.2 To complete Acceptance of Office Forms**

Acceptance of Office Forms and Registered interest forms were signed by all councillors prior to the meeting Cllr Eves and Eversden complete their acceptance of office forms.

### **15/78.3 Election of Parish Council's representative on the Village Hall Cllr French**

Proposed Cllr Askew this was seconded by Cllr Golding  
Cllr Askew was duly elected.

### **15/78.4 Election of Chairman of the Planning Committee**

Cllr Eves proposed Cllr Golding this was seconded by Cllr French Cllr Golding was duly elected.

**15/78.5 Election of Chairman of the HR Committee**

This was kept vacant at the present time.

**15/79 Apologies for Absence**

DC and CC Councillors were both otherwise engaged.

**15/80 The minutes of the PC meeting held on Wednesday 15th April 2015 were approved and signed.**

**15/81 Declarations of interest**

There were none

**15/82 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

There were none

**15/83 To consider applications for Councillor and to Co-opt a new member.**

It was agreed by all members of the council that the clerk should check how long Dr Cliff Stevens had lived in the village and once his eligibility had been confirmed invite Dr Stevens along to the next meeting as a co-opted councillor.

**15/84 Clerk's Report**

The Poo Bin had been put on the green opposite the village hall.

**15/85 Finance**

15/85.1	£220.08	Clerks Salary, 201451
15/85.2	£110.00	P Edwards Maintenance 201453
15/85.3	£60.25	Clerks Expenses 201452
15/85.4	£294.00	EALC Printing 201454
15/85.5	£364.80	MD Landscapes Grass Cutting 201456
15/85.6	£270.10	Broker Network Ltd Insurance 201459
15/85.7	£84.44	Corinne Eves APA Meeting 201458
15/85.8	£212.83	EALC Subs 201457

Payments were approved by all members of the council present.

**15/85.6 Monthly Budget and Bank Reconciliation**

The monthly budget and Bank Reconciliations were approved.

**15/85.7 To receive Financial Report and Sign off Audit Form**

The Council adopted the financial Report and signed off the Audit Form.

There was a surplus of £706.18 from last year's figures. A portion of this money will be used to install the other defibrillator.

- 15/86 Village Hall Management Committee** matters affecting the Parish Council  
The Cricket festival is coming up. The Newsletter will go out in the next few weeks the VHMC are producing a newsletter 3 times a year, this will not interfere with the parish magazine produced by the church as the content is different.

**15/85.1 Village Flag**

The Clerk had received a letter from the VHMC asking if the Parish Council would be prepared to purchase a new Shalford Flag for the flagpole at the village hall as the current one has faded.

With the exception of a few days when the Union Jack flies, the Shalford flag flies all the time at the hall and is dropped to half-mast when residents funerals take place. The VHMC feel it has been a good addition to the hall's exterior and should continue to be there but they do need a new flag.

All Councillors were in favour of this. Cllr Askew asked that old flag be donated to the historical Society. This was agreed by all councillors.

**15/87 District Councillors Report**

No report

**15/88 County Councillors Report**

No report

**15/89 Village Enhancement**

**15/89.1 Notice Boards**

Cllr Eves has put some yellow paper in the Parish Council notice board this makes the notices stand out. Cllr Eves suggested that councillors look at the notice board before the next meeting.

**15/89.2 Defibrillators**

The defibrillator at the village hall in Church End is now full activated. The Clerk checked when the last time the phone at Jaspers Green had last been used; it hadn't been used since 2012. The Clerk to check that as the phone box is listed can we put a defibrillator in it.

The Clerk to check that it would still be acceptable to fit a defibrillator at The George.

**15/90 Planning Applications/Comments**

15/90.1 15/00465/FUL Erection of single storey rear extension, render finish over whole property and erection of oak frame porch.

Chestnuts Church End Shalford CM7 5EZ

The Parish Council question the choice of materials for the rear extension, as they are not in keeping with the rest of the building.

**15/91 Footpath/ Bridleway**

No report

**15/92 Annual Parish Meeting 11th May 2015**

Councillors were really pleased with the excellent turnout for the Parish Assembly on the 11th May. The format was good and there was a nice atmosphere.

**15/93 Community Right to Buy**

The Clerk and Cllr Golding had completed the community right to buy form for the shop. This has been sent to BDC where the nomination to list the shop as a community asset would be decided, this would take 8 weeks.

**15/93.1** The Pub was also discussed and it was agreed that The Clerk and Cllr Golding complete the community right to buy forms for the George.

**15/94 Bendlowes Trust**

At the annual parish assembly Alex Tanner said he would be standing down as Trustee of the Bendlowes Trust. In the constitution it states that the Parish Council has to appoint a new trustee. It was agreed that the Chairman needed to look at all the paper work and investigate further how the trust was run. This will be reported on at the next PC meeting.

**15/95 Neighbourhood Plans**

Cllr French drew the committee's attention to a government scheme assisting Parish councils financially to research and set up a neighbourhood plan. After much discussion it was agreed that if we started a plan now the new Local Plan would have already been agreed by the time it was ready. It was felt that there was a place for a neighbourhood plan but the PC may be better served by a sub-committee researching the benefits. It was agreed that the Councillors bring more information to the next meeting.

**15/96 Quiet Lanes**

At the Annual Parish Assembly CC Walters spoke about Quiet Lanes the clerk asked Matthew Valentine for the Criteria to ascertain whether any of the lanes in Shalford would be suitable for this scheme. Councillors had received this information and Cllr Eves agreed to see if any lanes within the village envelope qualified and if anyone resident on those lanes would be interested in following this up.

**15/97**     **Matters to be raised by members for the next agenda**  
Stoneley Park Update

Bank Mandates

**15/98**     **Date of next meeting**  
17th June 2015

**15/99**     **Meeting closed at 9.33pm**

Signed.....

Dated.....