



Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

Herkstead Green Bungalow, Cornish Hall End, Braintree, CM7 4HH

Tel: 01440 731964 shalford.pc@vodafoneemail.co.uk www.essexinfo.net/shalford

Minutes of the Parish Council meeting held on Wednesday, 16th September 2015.

Present Cllr Eves (Chairman)
Cllr Askew
Cllr Golding
Cllr Eversden
Cllr Oates
Cllr French
Cllr Stevens
DC Tattersley
DC Schwier
1 member of the public

Cathryn Carlisle (Clerk)

15/141 Apologies for Absence

There were none

15/142 Minutes of the PC meeting held on Wednesday 15th July 2015 were approved and signed.

15/143 Declarations of interest

There were none

15/144 Public participation session with respect to items on the agenda and other matters that are of mutual interest
Mr G Green of 5 School Villas Church End Shalford approached the parish council for their help regarding a very tall White Poplar tree which stands in the car park area at the rear of his property. This tree and Mr Green's property are owned by Circle Anglia.

The tree, which carries a preservation order, has grown too large for the area and is a cause for concern. In July 2014 a large branch some 20 feet in length and 8 inches in girth, came down into the field behind these properties, as school children have access to this area notification was given to the School Head and their caretaker cleared the debris. Circle Anglia inspected the tree at this time but no further action taken.

Mr Green would like to see the tree branches reduced.

The Parish Council had previously written to Circle Anglia on Mr Greens behalf and had a negative response.

It was proposed the PC write to BDC's Landscape services regarding this matter.

15/145 Clerk's Report

Defibrillator The Clerk is in the process of completing a planning application for the listed phone box at Jaspers Green. The Clerk has spoken to Sam Shepherd with regards to getting a quote for putting a defibrillator on the wall at The George pub in Shalford.

VAS highways have done a speed and volume survey and the data doesn't meet the criteria for a permanent SID. The criteria are that the 7 day average daily speed has to be 5mph or over the current limit. The Clerk replied that we didn't want a new SID, but wanted the one outside of Stondonfield moving as it's never worked since it's been installed. Residents have tried to get the appliance to register the speed but it never works. The Clerk has asked that Highways get someone to look at the appliance to see if it's faulty.

Community Right to Buy

The Clerk has received a letter to say that The George has been nominated to be listed as an asset of community value.

St Andrews Church

Barry Vincent sent the following letter to the Parish Council.

"St Andrew's Parochial Church Council would once again to request the financial support of the Parish Council towards the maintenance and upkeep of the Churchyard. St Andrew's PCC is grateful that the Parish Council has, over recent years, made a significant contribution to the overall cost of our Churchyard contract.

The Parish Council members may be aware that earlier this year our long time maintenance contractor, Bob Bell, retired and we were obliged to seek a new provider. Bob Bell had not increased his price for over four years prior to his retirement and, not surprisingly, the price of the new contract has increased. Our new contractor is Trevor Pharoah MD Landscapes (Anglia) Ltd who, I believe, also carries out work on behalf of the Parish Council. We are currently paying Trevor £2.705 per annum for his services.

As with many rural parishes St Andrew's Parochial Church Council has considerable challenges trying to meet the costs of ongoing repairs and maintenance for a Grade 1 listed Church building. It is particularly grateful, therefore to the Parish Council for its contribution to the cost of maintaining the Churchyard which would otherwise represent a significant outgoing from our funds.

It would greatly assist the PCC if the Parish Council could favourably consider its continued support for St Andrews with an appropriate grant award please."

This item has been added as agenda item to next month's PC meeting.

Notice Board

The Clerk had written to the VHMC with regards to moving the notice board on to the wall under the changing room windows. The VHMC have discussed this matter and decided that the board should not be hung on the wall as it was felt no unnecessary hole should be drilled into the hall walls.

Hulls Lane

Hulls Lane will be closed off for 100 m from its junction with Wethersfield Road in a westerly direction to a property called Shalford Forge scheduled 28th Sept for 5 days.

15/146 Reports from Councillors with matters affecting the village

Cllr Eves reported that the shop will change ownership in a couple of weeks.

Cllr Eves had been to look at The Causeway which looks really nice.

Cllr Eves thanked all the councillors for all their hard work

Cllr Eversden reported on the website

Month of August 2015

Unique Visitors 731 (Means different devices)

Total Visits: - 1,632 - Average Daily visits: - 52.64

Pages: - 30,311 opened including images

Countries (Top 10)

United Kingdom - Germany – France – South Africa – Canada - European – British

Indian Ocean Territory

15/147 Advertising and Promoting the Parish Council Cllr Stevens to report

Cllr Stevens had put an article in the Parish Mag called “In the Know” to try and get more people to sign up for emails alerts from the website.

15/148 Finance

15/148.1	£220.08	Clerks Salary, 201484
15/148.2	£110.00	P Edwards Maintenance BACs
15/148.3	£24.50	Clerks Expenses 201485
15/148.4	£482.40	MD Landscapes Grass Cutting 201487
15/148/5	£110.00	P Edwards Maintenance 201486
15/148.6	£36.60	A & J Lighting Maintenance 201488
15/148.7	£17.99	E-on Electricity 201489
15/148.8	£220.08	Clerk Salary
15/148.12	£88.24	Viking Ink 201490
15/148.13	£240.00	PKF Littlejohn Audit 201492

Payments were approved by all members of the council present.

15/148.9 Monthly Budget and Bank Reconciliation

Were approved

15/148.10 Bank Mandates

Forms were completed and Mandate signed.

15/148.11 To receive Audited accounts

The Clerk reported that she had received the external audited accounts back. The only comment was that there was a figure for assets missing off the form.

15/149 Village Hall Management Committee matters affecting the Parish Council.

The Cricket match raised just short of £2,500 which will go towards the roof fund, there is approximately £16,000 in the fund now.

There is going to be a quiz night in November to raise more funds.

The basketball area will cost approximately £14,000.

15/150 District Councillors Report

Household rubbish, garden waste, fly tipping and litter were mentioned.

DC Tattersley reported that BDC had fined various people for numerous offences £700 for dropping a cigarette butt, £941 for dumping business rubbish at the recycling centre, £1027 for scrap waste, and £724 ignoring to clear a garden.

The Discovery Centre now has a high rope area; it caters for both small and large children through to adults.

BDC are expecting to get 12% reduction from the government, but it could be as much as 40%.

There could also be a charge to take away the recycling.

The IT and Pension Fund contracts are up for renewal this year.

BDC have got to find a saving of £680,000

BDC are hoping to have the final draft of the local plan by the end of January 2016

BDC are looking to the Refugees situation and devolution.

DC Schwier reported that MICommunity Grant may come to an end.

The BDC Open Spaces policy is up for renewal in 2016

15/151 County Councillors Report

No report.

15/152 Village Enhancement

Cllr Eversden asked about the Oak Trees, Clerk to speak to MDLandscapes.

15/153 Planning Applications/Comments

15/01117/OUT Erection of 4 no detached dwellings and associated garages, car parking,

Landscaping and external works
White Court Braintree Road Shalford CM7 5HF
The Parish Council has concerns about the site

- The Parish Council would like to see the trees at the rear of the Properties protected.
- The fence and conifers removed and an Estate Fence and Hedge installed, to be in keeping with the area.
- The rear gate and entrance to be removed
- Plot no 4 to have a reduced ridge height
- Access to properties only to by existing access point.
- Open Space to become one area

15/154 Footpath/bridleway

15/154.1 Footpaths Update from Cllr Oates

Cllr Oates asked when the Bridle way opposite Broome Close Villa's was going to be cleared. Cllr Eves had spoken to Adam Grove-Smith. He has already cleared the dead wood and plans to dig out the ditch in October.

15/154.2 Bridleways Update from Cllr French

Cllr French drafted a letter to local horse riders regarding riding on footpaths. It was decided it would be better to expand the letter to all horse owners in the parish and include details of groups and societies that cater for riders. Cllr French suggested that we should try to get more people on board in order to create more circular riding routes in the area. The Clerk to find out if Section 106 money can be used for repairing bridleways

15/155 Bendlowes Trust

15/155.1 Update on New appointment to Bendlowes Trust.

Cllr Eves is to arrange a meeting with Rev Colin Wilson and Angela Tanner regarding the post of chairman to the trust. It was felt that as Chivonne Clayden, the Community Agent for Braintree Area is a paid employee of RCCE, it would not be appropriate to approach her to be a trustee but it would be beneficial for her to know more about what the charity offers.

15/156 Stoneley Park

Cllr Eves suggested the PC come up with a design and drawings for the Stoneley Park entrance before holding a meeting with BDC. Lucy Nicholls of Park House Shalford is to be approached to see if she could do some sketches of what the council would like to see at Stoneley Park. Cllr Eves with Councillors Cllr Golding, French, Eversden, Stevens will have a site meeting.

15/157 100 Hundreds Parish Cllr Eversden to report

Cllr Eversden gave an overview on the 100 Hundred Parish explained that the people who run the website had put in a lot of work, and have asked for a contribution

towards the running costs. Cllr Eversden asked that we send a contribution of £20 this was agreed by all members of the council present.

Cllr Eversden has put the group in contact with Parish Mag.

15/158 Andrewsfield Development Clerk to report

The Clerk received an email from Peter Watson (Assistant Clerk at Felsted) who has suggested earlier this year a meeting of representatives of the four parish councils affected by the proposed Andrewsfield Garden Village and Galliard Homes developments. He believes that Sarah Cocks (Rayne Parish Council Clerk) indicated that a venue in Rayne was likely to be available on a Tuesday evening. Possible dates being, Tuesday 22 September or Tuesday 13 October, at 7:30 pm. Sarah Cocks to confirm that the venue is available on those evenings.

Peter Watson suggested that the meeting include two Councillors and a Clerk from each parish; in the case of Felsted PC, those will be Cllr Chris Woodhouse, Cllr Andy Bennett and himself.

15/159 Quiet Lanes

Cllr Askew has been trying to find out who she needs to send the forms to get Water Lane a designated Quiet Lane. She had been told that it was Matt Valentine but Matt told Cllr Askew it wasn't him. The Clerk informed the council that she had already applied for Quiet Lane for Woolpits Road Great Saling and applied to Matt Valentine the speed and volume survey was on the LHP agenda for consideration later this month.

DC Schwier suggested that Cllr Askew writes Cllr Rodney Bass about this matter. Cllr Askew to look into ECC customer charter details to see how long it should take for ECC highways to reply to an email.

15/160 Matters to be raised by members for the next agenda

Speeding
Recycling
Survey Monkey

15/161 Date of next meeting

21st October 2015

15/162 Meeting Closed at 9.31pm

Signed.....

Dated.....