



Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

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Minutes of the Parish Council meeting held on Wednesday, 18th October 2017

Present Cllr Golding (Chairman)

Cllr Askew

Cllr Gurnett

Cllr Norman

Cllr French

Cllr Eversden

Cllr Oates

DC Schwier

Cathryn Carlisle Clerk

17/166 Apologies for Absence

DC Tattersley

17/167 The minutes of the PC meeting held on Wednesday 20th September 2017 were approved and signed as a true record of the meeting.

17/168 Declarations of interest

Cllr Golding - Village Hall Committee

17/169 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

There was none present

17/170 Clerk's Report.

The Clerk had received for comment, from BDC, an Open Spaces Action Plan review. This will be an agenda item for the November meeting.

Cllr Eversden has sent the Clerk an email saying that he had needed to get his computer mended and it required a new hard drive. He wondered if the Parish Council would contribute to the cost as he uses his PC to maintain the Parish website. This will be an agenda item next month.

The Clerk has noticed that no work has started at Stoneley Park despite being told that work would start this month. The Clerk will email Andrew Brown (ECC) for an update.

17/171 Reports from Councillors with matters affecting the village

The Clerk was asked if she had heard from County Broadband. The Clerk to contact James Salmon to see what the next step is.

17/172 Finance

17/172.1	£225.41	Clerks Salary, Oct	201638
17/172.2	£110.00	P Edwards Maintenance	201641
17/172.3	£27.16	Clerks Expenses	201640
17/172.4	£259.20	MD Landscapes Grass Cutting	201643
17/172.5	£25.14	E-on Electricity	201642
17/172.9	£155.40	BDC Printing	201645
17/172.10	£320.00	EALC Training	201644
17/172.11	£10.00	100 Parishes Subs	201639

Payments were approved by all members of the council present. Cllr Gurnett and Cllr French checked the invoices prior to the meeting.

17/172.6 Monthly Budget and Bank Reconciliation

These were approved by all members of the Council present.

Cllr Gurnett and Cllr French checked the bank statement prior to the meeting.

17/172.7 To look at the Working Sheet for the Budget 2018-19

The Clerk had produce a 1st draft of the working sheet. Cllrs were asked that if they had any projects they would like the Council to consider in the next financial year, to get prices and bring to the next meeting. Information is required by councillors prior to the meeting so they can consider the project at their leisure.

Councillors were reminded that the BDC support grant will again be reduced for the next financial year and will cease completely the following year.

17/172.8 To receive a letter from St Andrews Church requesting a grant towards the Grass Cutting in the Church yard.

It was agreed that a grant of £2,000 be given to St Andrews Church. (Cheque 201646)

17/173 Village Hall Management Committee

The Village Hall Committee had secured a booking for 17 cricket matches from April 18 at £100 per match. The Cricket square has just cost £800 on yearly maintenance. This will mean that the Committee will no longer be subsidising the use of the cricket pitch.

The Fun day raised £1,500.

17/174 District Councillors Report

The Local Plan is heading off to the inspector, there will be another open consultation in November – to early Jan 18 and hoping to get the plan signed off by Autumn 2018.

A “meet the Funders” event will be held on 19th October between 2-7pm at BDC. Organisations that give grants will be exhibiting and available for discussions.

All the local swimming pools now have pods to help disabled people in and out of the pool.

The DC have funded the Local History Association for £750 towards a scanner, camera and other pc equipment so they are able to electronically document everything.

17/175 County Councillors Report

No Report

17/176 BDC Local Plan 2033

17/176.1 SERCLE update

17/176.2 The Joint Parish Council Working Group are holding a joint meeting with SERCLE on 21st November at Great Saling village hall at 7.30. Councillor’s are welcome to attend and represent Shalford.

17/177 Village Enhancement

17/177.1 Defibrillator

The Clerk has received an email saying that Anglian Water had a site visit last Tuesday to discuss the design of the concrete pad which the box sits on. They are awaiting costs associated with this. Once they have received this they will arrange for the work to be carried out.

The Clerk sent an email to see if Anglian Water would fit the Defibrillator at the same time as a good will gesture, this has been agreed.

17/177.2 Bus Shelter Jasper Green

Cllr Gurnett has spoken with a local builder who has looked at the bus shelter and said they could refurbish it for between £2,000- £3,000. Cllr Gurnett to draft a specification of works and get quotes from other builders for the council to consider.

17/177.3 Christmas Tree

To consider purchasing a tree again this year for outside the village hall. Cllrs agreed to purchase a Christmas tree again this year. The Clerk to order a tree.

17/177.4 Daffodils

To considered if we need to plant any daffodils this year.

The Clerk to speak with MDLandscapes to see if we could plant some daffodils where the layby was on Whites Hill.

Councillors asked if we could plant primroses along some of the verges to add more colour, or alternative plants. The Clerk to get advice from MDLandscapes.

17/177.5 Dog Poo Bins

Cllr Askew has asked for a dog poo bin to be put at the entrance to footpath 48. Dog walkers are hanging full dog poo bags on the trees and hedges along there. Cllr French asked that it not be put directly on the roadside but near the stile would be preferable.

The Clerk to contact Richard Bass at BDC to see about this and the one already requested opposite the George.

17/178 Planning Applications/Comments

No Planning Applications but Cllr French did mention that the Broadfield Farm quarry site had come up again and suggested that the Parish Council responds to the application asking that lorries use the A120 not the smaller country roads.

17/179 Footpath/bridleway

17/179.1 Bridleways No Update

17/179.2 Footpaths

Cllrs mentioned that some of the way markers were missing, The Clerk suggested that Cllrs go on to the ECC PRoW web page to report these.

**17/179.3 The Essex County Council (Byway 13, Park End Lane, Shalford)
(Revocation of Prohibition of Driving) Order 201**

The Clerk sent the letter, which was drafted by Cllr French, to ECC. The Council are waiting for a reply.

17/180 Highways

17/180.1 Update from Highway Meeting

The surveys have been delivered. The Clerk to send Cllr Gurnett the addresses on the Braintree Road which she normally posts correspondence to.

17/180.2 Localised Flooding

Cllr Golding explained that had we fully understood what the consultation was we probably would not have applied. It is designed for houses that are situated near roads that flood and then get flooded due to the bow wave created by traffic going

through the flood. ECC Highways said they would look at our situation as see if they could do something.

Cllr Golding and the Clerk met with Olive Cowell and drove the Water Hall Lane and Littles Lane routes. Once we realised what was involved in putting out all the road closed signs, the diversion signs for both ways, storing the signs putting up notices. we thought that Water Hall Lane would not be suitable. Littles Lane was a different matter as the diversion is a lot easier and the Clerk will speak to Deersbrook Farm and see if they would put the signs up etc

The Clerk also needs to send a copy of our insurance details to highways.

17/181 Local Services Fund

Local Services fund is a revenue fund for either 1 off payment of up to £10,000 or a 3yr grant of up to £15,000. It is hoped that after the 3 years the successful applicants will fund the ongoing costs of the project.

It was agreed that an interest form be completed and sent to the EALC for a 3-year plan to employ a contractor to cut the PRoW footpaths. It was agreed that we set up a working party to look at the project this will be headed by Cllr Norman with Cllr French, Cllr Oates and Cllr Golding. The Clerk to speak with MDLandscapes to see if he could give us a quote. Cllr Oates to look and see if he can find the list of footpaths lengths that he once had.

17/182 Remembrance Sunday

It was agreed that the Parish Council would give a £50 donation to the Poppy Appeal.

17/183 Consultations and Publications Received and to respond to

BDC Compact Principles Consultation - No Comments

Mobile Library Consultation 19 September to 6 November 2017

No one use the library bus at Jaspers Green anymore. More people use it in Shalford when it stops at the George and Stondonfield. The Parish Council support a curtailed service which is better than not having a service at all.

17/184 Matters to be raised by members for the next agenda

17/185 Date of the next meeting 15th November

Apologies DC Schwier

17/186 Meeting Closed at 9.10pm

Signed.....

Date.....