



# Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

Herkstead Green Bungalow, Cornish Hall End, Braintree, CM7 4HH

Tel: 01440 731964 shalford.pc@outlook.com [www.essexinfo.net/shalford](http://www.essexinfo.net/shalford)

Minutes of the Parish Council, held on Wednesday, 18<sup>th</sup> April 2018

**Present** Cllr Golding  
Cllr Eversden  
Cllr Oates  
Cllr French  
Cllr Gurnett  
Cllr Norman  
Cllr Askew

DC Tattersley  
CC Butland  
1 Member of the Public

Cathryn Carlisle Clerk

**18/68 Apologies for Absence**  
DC Schwier

**18/69 Minutes of the PC meeting** held on Wednesday 21<sup>st</sup> March 2018, were approved and signed as a true record of the meeting.

**18/70 Declarations of interest**  
Cllr Golding VHM

**18/71 Public participation session** with respect to items on the agenda and other matters that are of mutual interest.

The Member of the public came to hear what the Parish Council had to say about the Planning Application at the land opposite Jaspers at Jaspers Green.

**18/72 Clerk's Report**  
The Clerk report that the Road between Church End Shalford and Hyde Lane Gt Saling will be closed from the 23rd April – 25th April between 20.00 – 08.00.

**18/73 Reports from Councillors** with matters affecting the village

Someone is riding a horse along footpath no 48 between Garretts Lane and Water Lane, Cllrs to talk to the rider if they see them.

**18/74 Finance**

18/74.1	£233.83	Clerks Salary	201676
18/74.2	£110.00	P Edwards Maintenance	201679
18/74.3	£25.54	Clerks Expenses	201678
18/74.4	£321.37	EALC Subs	201681
18/74.5	£24.59	E-on Electricity	201680
18/74.6	£235.80	M D Landscapes Grass Cutting and Blue bells	201682

Payments were approved by all members of the council present. Cllr Gurnett Checked the invoices prior to the meeting.

**18/74.7 Monthly Budget and Bank Reconciliation Financial Report**

The Clerk had sent out the above prior to the meeting. The Clerk reported that the 2017/18 Accounts had been internally Audited, and everything was in order. A Copy of the Accounts will be on the website

**18/74.8 To Complete the Annual Governance Statement**

The Clerk had forwarded the Annual Governance, prior to the meeting, Cllrs agreed that the Council had complied with all the questions. Cllr Golding signed the Annual Governance Statement.

**18/74.9 To Complete Annual Accounting Statement**

The Clerk and the Chairman signed the Annual Accounting Statement

**18/75 Village Hall Management** Committee update

The AGM of the VHMC took place last week, this was well attended. The income exceeded expenditure. Accounts are on the website. All officers were re elected on to the Committee.

The Community Engagement signing sheet for the support of a new roof for the Village Hall is going well. A new resident took it upon himself to take the sheet around the village and knock on resident's doors to get some more signatures. This will be kept open until the end of April.

Provisional date of the summer fete will be 18<sup>th</sup> August.

**18/76 District Councillors Report**

The DC reported that the Police are encouraging people to report crimes online <https://www.essex.police.uk/do-it-online/>

**18/77 County Councillors Report**

CC is pleased to hear that the pot holes will be repaired.

CC asked if the Clerk gets notification of the road closures. The Clerk said she did sometimes, CC said he would pass them on to the Clerk when he received any reports.

Cllr French asked if the CC could look into why Water Lane is given as a diversion when its only a single-track road.

**18/78 BDC Local Plan 2033**

Issue and Options will go to the Planning Sub Committee in May.

The Local Plan hearing of matter 1 will be heard on the 9<sup>th</sup> May.

**18/78.1 Joint Council and SERCLE**

No update

**18/79 Village Enhancement**

**18/79.1 Defibrillator**

The Clerk is waiting to hear from Anglian Water

**18/79.2 Bluebells to considered for next year's planting**

The Council has planted 500 bluebells. 200 in Jaspers Green and Shalford Green the rest in the main village.

**18/80 Planning Applications/Comments**

18/00471/FUL & 18/00472/LBC

Conversion of barn to a dwelling. Erection of 2 bay cart lodge. Demolition of single storey building rear of house and erection of 1.5 storey rear extension with glazed link to house. - Nichols Farm, Braintree Road, Shalford comments - No objection

18/00592/OUT Erection of one dwelling - Land Opposite Jaspers, Jaspers Green, Shalford comments - No Objection

18/00445/FUL Installation of air source heat pump. - Silver Barn, Braintree Road, Shalford comments - No Objection

White Court, the Council has no objections to the changes but would prefer the traditional estate fencing like that which is around the Village Hall and Abbots Hall.

The Council would like to know who will be responsible for the maintenance of the open space area and fence.

## Stansted Airport Application

Objection letter to Stansted Airport's planning application had been circulated to Councillors who agreed to the draft letter. The Clerk to send the letter to Uttlesford

### **18/80.1** Planning Results

18/00278/REM Reserved Matters application following Outline Planning Permission 15/01117/OUT. Erection of 4 no. detached dwellings and associated garages, car parking, landscaping and external works. - White Court, Braintree Road, Shalford

### **18/80.2** Stop Stansted Expansion

Representation on this committee to be discussed at the AGM meeting

## **18/81** Footpath/bridleway

### **18/81.1** Bridleways

Cllr French report that EBA and ECC have looked at byways, ECC have now set up a team to look at all By Ways in Essex with regards to their condition

### **18/81.2** Footpaths Update from Cllr's

Cllr Norman to look into a few footpaths in the north of the Parish. The Clerk has asked for some dates for training for P3. Cllr Golding asked who's responsible for the insurance? If it is the Parish Council the Clerk to check our insurance covers us.

## **18/82** Highways

### **18/82.1** Update from Highway Meeting

Cllr Gurnett to arrange a meeting. Cllr Gurnett to do a report for the Annual Meeting.

## **18/83** Local Services Fund

Still gathering information

## **18/84** Consultations and Publications Received and to respond to.

## **18/85** Local Council Awards

The Council met prior to the Parish Council Meeting to look at any amendments to the policies. Amendments will be brought to the next meeting.

## **18/86** Data Protection

The Clerk has spoken with Yvonne Morton with regards to being the Data Protection Officer she said she's not interested in doing the training. The Council will look into alternatives.

## **18/87** Salt Bins

Salt Bins to be cleared later in the year.

**18/88 Annual Parish Meeting and Annual Report**

The Date of the APM is 25<sup>th</sup> April 2018, Cllr Askew to do food, Cllr Gurnett to do drink etc. The Clerk has received reports from most people but not the Church, Bendlowes Trust and the Village Hall.

Annual Reports have been printed and are now ready for delivery.

**18/89 Matters to be raised by** members for the next agenda

**18/90 Date of the next meeting** 16<sup>th</sup> May 2018 AGM

**18/91 Meeting Closed** at 8.42 pm