



# Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

Herkstead Green Bungalow, Cornish Hall End, Braintree, CM7 4HH

Tel: 01440 731964 shalford.pc@outlook.com [www.essexinfo.net/shalford](http://www.essexinfo.net/shalford)

Minutes of the Parish Council, held on Wednesday, 18th July 2018

**Present** Cllr Askew (Vice Chair)

Cllr French

Cllr Oates

Cllr Gurnett

Cllr Norman (Arrived late due to stuck in traffic)

Cllr Eversden

DC Tattersley

CC Butland

Cathryn Carlisle (Clerk)

**18/144 Apologies for Absence**

Cllr Golding

DC Schwier

**18/145 Minutes of the PC meeting** held on Wednesday 20<sup>th</sup> June 2018 were approved and signed as a true record of the meeting

**18/146 Declarations of interest**

There were none

**18/147 Public participation session with respect** to items on the agenda and other matters that are of mutual interest.

No members of the public present

**18/148 Clerk's Report.**

Andrew Brown was waiting to see how things developed with the site before creating an interpretation board/ map, but the weather has obviously slowed things down a bit. He will get something designed in the next few weeks and send it to the PC for comments etc.

Andrew Brown will need some advice on what will be needed for wheelchair access but presume this will at least involve altering the new gates and possibly improving the surfacing. will make some enquiries as to who he should get advice from within ECC and report back to the PC.

**A couple of other issues:**

ECC have had to put notices up to prevent the unauthorised planting of aquatic plants in the pond area. We just need to consider the introduction of invasive species, the health and safety issues, the potential to damage the liner and the future cost of maintenance if these plants need more care/ control than others. They are more than happy for keen volunteers to get involved but this needs to be done in a controlled manner. His email address is on site but as yet no one has contacted him.

There is continued use of motor bikes/ quad bikes on the site – is the Parish Council happy with this or would they prefer it to be stopped? In addition to the sign/ map above ECC propose a sign with a few ‘rules’ on it – no fires/ bbqs, no unauthorised motorised vehicles, no camping, pick up litter, clean up after your dog etc. Again, will get something designed and forward it to PC for comments

The dry weather has obviously knocked the seeding back a bit, so will keep an eye on the situation before planning an ‘opening’ event. ECC would like it to look a bit better than it does at the moment!

Finally, Andrew hasn’t forgotten about the compass and will get a stone mason to look at it in the next week or so.

The Parish Council felt that the Park should be kept free of motor vehicles of any sorts apart from maintenance vehicles.

**18/149 Reports from Councillors with matters affecting the village**

The Parish Council would like to Thank, Barbara Mavis for putting on Historical Society Event, and would like to Thank both the District Councillors for attending. This event was well attended.

The Parish Council would also like to Thank, Barry Vincent for all his hard work in putting together the Parish Mag, Barry will be retiring from publishing the Parish Mag to help his wife who is being ordained later in the year and will be take her position at Halsted, we wish them good luck in their new venture.

Shalford Parish are looking for someone who would be interested in publishing the Parish Mag.

The Causeway needs the hedge on the left-hand side cutting, The Clerk to contact the owner.

There’s a couple of trees on the Braintree Road that look dead the Clerk to get MDLandscapes to look at them.

Cllr Eversden has received a complaint about the brambles on Whites Hill need cutting back. Cllr Norman said he had already done them.

**18/150 Finance**

18/150.1	£242.57	Clerks Salary,	201699
18/150.2	£110.00	P Edwards Maintenance	201701
18/150.3	£25.54	Clerks Expenses	201700
18/150.4	£242.00	M D Landscapes Grass Cutting	201705
18/150.5	£36.75	SLCC Subs	201702
18/150.6	£27.96	E-on Electricity	201703
18/150.7	£72.60	RCCE Subs	201704
18/150.8	£500.00	SVH Rent	201706
18/150.10	£85.00	EALC Training	201707

Payments were approved by all members of the council present.

Cllr Gurnett and Cllr Askew checked the invoices prior to the meeting.

18/150.5 Monthly Budget and Bank Reconciliation

Were approved by all members of the council present.

**18/151 Village Hall Management Committee**

No update

CC suggested the Village Hall looks at the Community Initiative Fund for a grant. The Clerk to pass this on to Colin Golding.

**18/152 District Councillors Report**

The District Council will be responding to the Garden Communities, this will be put on the Website once it has been approved.

**18/153 County Councillors Report**

The CC has put more money into repairing Potholes, they've also put money into keeping Essex tidy. Cllr Butland to let The Clerk have information once he has details.

**18/154 BDC Local Plan 2033**

**18/154.1** Joint Council and SERCLE update

**18/155 Village Enhancement**

**18/155.1** Defibrillator No update

**18/155.2** Telephone Box

Npower has now given a date of 13<sup>th</sup> August to connect the power to the Telephone Box. The Clerk has reported that the phone box had been stolen from the Anglian Water Dept at Stanway to BDC Enforcement Team.

The PC feels there's nothing that can be done but we need to inform BDC Listed Building Dept so they know its no longer a listed telephone box.

**18/156 Planning Applications/Comments**

**18/156.1 Planning Results**

18/00619/FUL & 18/00620/LBC Retrospective application for remodelling of the landscaped grounds and for the creation of a new lake and the extension of an existing lake within the curtilage of Abbots Hall and drive realignment to the north west of the hall along with a new forecourt to the immediate north west of Abbots Hall and emplacement of ground source heating pipes and two associated ground source heat pumps in the western area of the site. - Abbots Hall, Braintree Road, Shalford

18/00706/LBC Relocation of downstairs toilet from bootroom to utility room - Constables Cottage, Shalford Green, Shalford  
Supported this application

**18/157 Footpath/bridleway**

**18/157.1** Bridleways Update from Cllr French  
No update

**18/157.2** Footpaths Update from Cllr's  
P3 Training couldn't take place due to the instructor being ill, The Clerk will rebook this later in the year.

Cllr Askew reported that she had seen the Footpath Cutting Tractor in the area but felt that they hadn't done a good job. The Clerk to report this to PRoW.

**18/158 Highways**

**18/158.1** Highway working party will meet on Thursday evening at the George

**18/159** Local Services Fund  
Cllrs Norman and French to investigate this.

**18/160 Consultations and Publications** Received and to respond to. Uttlesford Local Plan it was agreed that Cllr French draft a reply

**18/161 Formal Complaint update**

The Clerk had passed this on to Ian Hunt the Monitoring Officer at BDC as in the Complaints Guidelines.

**18/162 War Memorial**

The Council looked at a picture of the War Memorial at Helions Bumpstead which is made of a brick construction and slate plaque. The Clerk gave Cllr Gurnett a copy of how much Helions Bumpstead cost and name of who supplied the plaque. The Clerk asked if this would need Planning Permission DC said he would ask the Planning Dept

**18/163 Matters to be raised by** members for the next agenda

**18/164 Date of the next meeting** 19<sup>th</sup> September 2018

**18/165 Meeting Closed at 8.20 pm**

Signed.....

Dated.....