



Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

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Minutes of the Parish Council Meeting held on 20th June 2018.

Present Cllr Golding (Chairman)
Cllr Askew
Cllr French
Cllr Oates
Cllr Eversden

DC Schwier
Cathryn Carlisle (Clerk)

18/120 Apologies for Absence

Cllr Norman
Cllr Gurnett
DC Tattersley

18/121 Minutes of the PC meeting held on Wednesday 16th May 2018, were approved and signed a true record of the meeting.

18/122 Declarations of interest

Cllr Golding VHMC

18/123 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

There was none present

18/124 Clerk's Report.

The Clerk reported that the opening and closing of the gate at Stoneley Park had been sorted

- Weekday mornings generally – Chris Praill will open on his way to work 7 to 7.30
- Weekday evenings 12th to 23rd June, 6th to 8th July and 5th to 8th August – Peter Nicholls to lock before dusk
- Weekday evenings 24th to 27th June, 4th to 5th July and 9th to 14th August – Richard Norman to lock before dusk
- Weekday evenings other than above – Bill Norman to lock before dusk
- Weekends – Peter Nicholls to open and lock up Saturday and Sunday

The Parish Council would like to thank everyone for helping with this arrangement. Councillor Eversden asked if the path at Stoneley Park could be made wheelchair friendly, The Clerk to ask Andrew Brown.

The Clerk to ask Andrew Brown if a Map could be put on the entrance to the park.

The Clerk had emailed Andrew Brown about the possibility of planting a Service Tree, Andrew has confirmed that the tree would be appropriate for the park and they can look at a suitable location ready for next planting season.

Several aquatic plants have appeared in the pond. ECC will check to see what species they are and remove anything that is invasive and will discourage any further introductions.

18/125 Reports from Councillors with matters affecting the village

Cllr Golding has spoken with Barry Vincent regarding why the Churchyard hadn't been cut as the Parish Council gives the PCC a grant of £2,000 a year towards the grass cutting. The PCC are in between contractors and the new contractor is due to start cutting this week. The new contractor has been given a specification on what's needed.

Cllr Eversden mention the Oak Tree opposite the Village Hall may have died, the Clerk to get MDLandscapes to have a look.

18/126 Finance

| | | | |
|----------|---------|------------------------------|------|
| 18/126.1 | £559.97 | Clerks Salary | 2016 |
| 18/126.2 | £110.00 | P Edwards Maintenance | 2016 |
| 18/126.3 | £25.54 | Clerks Expenses | 201 |
| 18/126.4 | £144.00 | M D Landscapes Grass Cutting | |
| 18/126.5 | £82.60 | HMRC Tax | DD |
| 18/126.6 | £188.75 | BDC Printing | |
| 18/126.7 | £86.86 | Adrian Gurnett Wine for APM | |

Payments were approved by all members of the council present. Cllrs French and Cllr Askew check the invoices prior to the meeting.

18/126.8 Monthly Budget and Bank Reconciliation

Cllr Askew and Cllr French checked the Bank Reconciliation prior to the meeting. Cllrs had no problems with the budget and the bank reconciliation.

18/126.9 Insurance Review

The Clerk had reviewed the new insurance renewal and it was agreed to takeout the 3-year option with the renewal being £330.00 per year.

18/127 Village Hall Management Committee update

Expenditure exceeded income by just over £100 for May, queries raised over the Parish Council annual grant of £4,000 not received for 2017/18, Cllr Eversden thought this had been paid when it was in fact it was held back. Cllrs Eversden thought this should form part an annual grant same as the St Andrew's Church for the grass cutting and form part of our precept automatically.

The Clerk explained that the money hadn't been paid over, because Cllr Golding was waiting to see if they needed it for match funding towards any grants obtained. The Clerk had spoken to Cllr Golding on several occasion just to make sure the VHMC didn't want the money.

There is only a very small committee involved with the Village Hall and it is almost impossible to run fund raising events due to lack of support from the village.

Roof project the grant application cannot be made again until September 2018 due to a 12 months rule since last application. A different grant organisation may be sought.

Shalford Fete is struggling to be organized as a very small committee and one of the main organiser has other commitments, volunteers will be called for using the web and Parish Magazine, new date being look at is 9th September

Shalford Village Hall has been accepted for the Tesco's Blue Token local projects scheme running from 1st July until 31st September. Any money received will go towards a new set of gang mowers. The grant awarded gives you either £4,000 £2,000 or £1,000 depending on how many blue tokens are gathered, so you're guaranteed £1,000.

The VHMC are looking to plant a native hedge along where the wooden posts near the play area.

18/128 District Councillors Report

Gigaclear are in the process of putting in fibre on the Finchingfield Road.

DC Report that, in respect of the Local Plan, the District Council had received a letter from the Inspector. The Inspector praised BDC "commendable ambitions for high-quality, strategic-scale development in North Essex" and their joined-up work with their fellow North Essex Authorities. He also applauded their innovative approach "which if carried out successfully it has the potential to provide for housing and employment needs not just in the current plan period but well beyond it."

However, the Inspector also emphasized that more work needs to be carried out before the plan can be found sound and BDC have been asked to collate more evidence to show that their proposals are realistic and robust.

BDC will need to provide more evidence regarding:

- transport
- viability
- sustainability

BDC will continue to work with the other North Essex Authorities on providing this evidence and will provide further updates about this work in due course.

Cllr Golding also asked about the Issues and Option Consultation and what was happening about this? the DC didn't know what was happening about that.

18/129 County Councillors Report

No Report

18/13 BDC Local Plan 2033

Cllr Golding read out comments from Pritti Patel, MP for Witham, who scathing in her criticism of the Local Plan, Colchester District Council and their involvement in the North Essex Authorities.

18/130.1 Joint Council and Sercle update

Cllr Golding had written to our MP James Cleverly with regards to the Local Plan, on behalf of the Joint Councils Committee.

Mr Cleverly had written back saying he didn't get involved with planning issues.

Cllr Golding asked permission to draft a letter to Mr Cleverly asking his opinion on the situation now. Cllrs agreed that Cllr Golding should draft a letter

18/130 Village Enhancement

18/130.1 Defibrillator update

Defibrillator Case has been put up by Paul Edwards, we are now waiting for Npower to connect the electricity w/c 2/7/18 but they won't connect the case. Anglian Water said that they needed to get a qualified electrician in to fit this and they didn't know who. The Clerk contacted an electrician the VHMC had used at Great Saling and he was happy to do the work. The Clerk passed his details on to Anglian Water who said they would contact him.

18/130.2 Telephone Box

The Clerk has a Crime no. from Anglian Water and feels that she should contact BDC and explain what's happened as the Telephone Box is listed

18/131 Planning Applications/Comments

18/00706/LBC Relocation of downstairs toilet from bootroom to utility room - Constables Cottage, Shalford Green, Shalford
Supported this application

18/00619/FUL & 18/00620/LBC Retrospective application for remodelling of the landscaped grounds and for the creation of a new lake and the extension of an

existing lake within the curtilage of Abbots Hall and drive realignment to the north west of the hall along with a new forecourt to the immediate north west of Abbots Hall and emplacement of ground source heating pipes and two associated ground source heat pumps in the western area of the site. - Abbots Hall, Braintree Road, Shalford

No Comment

18/131.1 Planning Results

18/00592/OUT Erection of one dwelling - Land Opposite Jaspers, Jaspers Green, Shalford - Rejected

18/00445/FUL Installation of air source heat pump. - Silver Barn, Braintree Road, Shalford - Permitted

18/132 Footpath/bridleway

18/132.1 Bridleways Update from Cllr French

Cllr French has had a report that motorbikes are using the bridleway opposite The George.

18/132.2 Footpaths Update from Cllr's

The Clerk had sent out a copy of the application form for the Local Services Fund to The Footpath working party to see.

18/133 Highways

18/133.1 Update from Highway Meeting

Cllr Gurnett had set a date but had to cancel due to being away with work commitments.

18/134 Local Services Fund

No report

18/135 Consultations and Publications Received and to respond to.

No Consultations

18/136 Local Council Awards

The council confirms by resolution at a full council meeting that it publishes online:

RESOLVED that:

(a) the Parish Council had achieved items 1 – 15 of the Foundation Level and that all documentation relating to these items can be found of the Parish Council website:

1. Standing Orders & Financial Regulations
2. Code of Conduct

3. Publication Scheme
4. The last Annual Return
5. Transparent Information about Council Payments
6. A calendar showing all meetings
7. Minutes
8. Current Agendas
9. The Budget & Precept information
10. Complaints Procedure
11. Council Contact details
12. Action Plan
13. Evidence of Consulting the Community
14. Publicity Advertising Council Activities
15. Evidence of Participating in Town and Country Planning

The council also confirms by resolution at a full council meeting that it has:

(b) the following items of the Foundation Level have been achieved: A Risk Management scheme; A Register of Assets; Contracts for all members of staff; Disciplinary and Grievance Procedure; A Training Policy; A Record of all training; The Clerk has achieved 12 CPD points in the last year.

This was agreed by all members of the council present

18/137 Data Protection

No Update

18/138 Policies

The Following Policies were adopted

Complaints Procedure

Code of Conduct

Training Policy

Retention Policy

Publication Policy

Disciplinary Policy

Grievance Policy

18/139 Superfast Broadband

Cllr Askew and Cllr French mentioned that a couple of properties had got broadband from County Broadband in Jaspers Green

18/140 War Memorial

Agenda item for next month

18/141 Matters to be raised by members for the next agenda

18/142 **Date of the next meeting 18th July 2018**

18/143 **Meeting Closed at 8.57pm**

Signed..... Dated.....