



Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

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Minutes of the Parish Council meeting held on Wednesday, 21st March 2018

Present Cllr Golding (Chairman)

Cllr Askew

Cllr French

Cllr Gurnett

Cllr Eversden

Cllr Norman

Cllr Oates

DC Schwier

1 Member of the Public

Cathryn Carlisle (Clerk)

18/44 Apologies for Absence

DC Tattersley

CC Butland

18/45 Minutes of the PC meeting held on Wednesday 21st February 2018 were approved and signed by all members of the council present

18/46 Declarations of interest

Cllr Golding, Village Hall

18/47 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

A Member of the Public came to ask questions about the Village Hall. Cllr Golding explained, with the Councils agreement, that the Village Hall was not the responsibility of the PC but the Village Hall Committee and he also explained what was being done with regard to the Village Hall roof.

18/48 Clerk's Report

Bus Shelter

The Clerk has spoken with R & M Building Services and placed the order for the refurbishment of the bus Shelter at Jaspers Green. Work will be started in a couple of months' time.

Stoneley Park update

ECC are still on course for completion by Easter. Still to be done are some top soiling, the remaining fencing, the installation of the height barrier, and the remaining planting. There will obviously be some minor tweaks after Easter, but they should be 99% there.

ECC are also be replacing the fence around the gas flare/ engine and installing some sound proofing material on the fence. There will also be some upgrade works to the power supply on 27 March which may involve a short power outage for the area, so everyone will know about it! They will obviously be given prior notice by UK Power Networks.

A Resident rang the clerk regarding the state of Clifffield, bad potholes, parking and vehicles driving on the verge.

The Clerk has reported the potholes and spoken with North Essex Parking Partnership to see if they can do anything. They suggested that we complete a form for installing yellow lines.

They also suggested reporting it to the police. The Clerk tried that, but it needs to be when cars are parked there.

18/49 Reports from Councillors with matters affecting the village

Cllr Eversden asked about the tree at the rear of School House. The Clerk said that Circle Anglia had permission to do work on the tree. The Clerk to check when that was.

Cllr French will be attending A120 meeting and the Library Meeting at Braintree

Cllr Askew had been to the Transport Meeting at Braintree, she's still fighting to get the Saturday bus reinstated. Braintree Community Transport costs £20 membership and the prices are half the price of a taxi. ECC are extending the DaRT this takes you to the nearest bus route, at the present time this doesn't cover Shalford.

Cllr Askew has asked if the No 16 bus could be extended to include Shalford. Unfortunately, due to the restriction on the driver's hours this isn't possible.

As there are no outward bus stops Cllr Askew has asked if bus time tables could be placed in the inward bus shelters. Cllr Norman to put a copy of the bus time table in the bus stops until this happens.

Cllr Askew has delivered a welcome letter and map to 3 new residents in the village.

Cllr Askew has reported the pot holes in Water Lane.

Cllr Eversden reported that the drainage ditch fronting the new property being built at Church End Shalford is overgrown, it used to be a metre deep and 3-4 metre long

18/50

Finance

18/50.1	£233.83	Clerks Salary,	201671
18/50.2	£110.00	P Edwards Maintenance	201675
18/50.3	£27.16	Clerks Expenses	201672
18/50.4	£45.00	EALC Training	201673
18/50.5	£13.00	Cllr Askew Parking Expenses etc	201677
18/50.6	£90.00	A & J Lighting Maintenance	201674

Payments were approved by all members of the council present. Cllrs Gurnett and French checked the invoices prior to the meeting.

18/50.7 Monthly Budget and Bank Reconciliation

These were approved by all members of the council present.

18/51

Village Hall Management Committee update

Cllr Eversden reported that the year-end finances showed an overall income to expenses profit of £4115.00

The new tractor is now being used to aerate the playing field, previously a contractor has been brought in due to the old tractor not being able to pull the equipment, saving the Village Hall money. Annual maintenance of the playing field will be undertaken by volunteers from the committee this year. Materials and equipment hire will cost £945 of which the Football Club pay ½. Replacement Cricket Sight Screens are needed by the start of the season in May.

Concerns were expressed about the builders taking some 2 metres of the playing field, by moving the drainage ditch backwards into the field. Action will be taken once the foundations have been pegged out for the new building.

The AGM will take place on 11th April at 7pm

18/52

District Councillors Report

The District Council held a Job Fair at the weekend, 25 firms, and approximately 260 people attended. There are 180 companies at Stansted Airport with one retail company at the airport employing 200 staff.

BDC have Launched Connect Well 360 local activities and services to promote Well Being and Happiness.

Braintree are launching a monthly street market which starts on 31st March in the Town Centre.

Single persons discount for Council Tax received 19,000 claims.

The Volunteer Awards closes on the 4th May

Services Satisfactory Survey closes on 31st March
BDC has taken its IT department back in house
Both District Councillors are in the process of completing their Annual Report
Community Grant has been given to the Village Hall towards Cricket Sight Screens.

18/53 County Councillors Report

No Report

18/54 BDC Local Plan 2033

18/54.1 Joint Council and Sercle update

The Joint Councils and Sercle met last month there was 3 main points

1. Local Plan Garden Communities there was an objection from a developer near Pattiswick who had put their land forward to the inspectorate. Section 1 will now have to be rerun on the 9th May at Colchester Football Ground so that the developer can be heard. The Joint Parishes has written to the inspectorate and asked if there is anything that we could add to the consultation, he felt there was nothing to be added. But we are welcome to attend the meeting.
2. Issues and Options WOB site
It was agreed that the Council write to Emma Gooding with regards to the results and what the next step is. There was only 2 in favour of the development and that was ECC and Galliard Homes.
The responses will be put to the Local Plan Sub Committee at the May meeting.
3. James Cleverly MP is reported to have said that he had received only a few comments about the WOB issues. The Joint Councils are drafting a letter to sent to Mr Cleverly explaining the Parishes feeling regarding this issue.

18/55 Village Enhancement

18/55.1 Defibrillator update

Anglian Water have a date of 24th April to put the telephone box back, they are waiting to hear about the electrics.

18/55.2 Bluebells to considered for next year's planting

Bluebells to be planted on Whites Hill, Stondonfield, Jaspers Green, Water Hall Lane.
The Clerk to find out when we need to plant these.

18/56 Planning Applications/Comments

18/56.1 18/00278/REM Reserved Matters application following Outline Planning Permission 15/01117/OUT. Erection of 4 no. detached dwellings and associated garages, car parking, landscaping and external works. - White Court, Braintree Road, Shalford.

While the Parish Council has no objection to the erection of the 4 houses, as this reflects the original application which we supported, we do have concerns and object to the proposed boundary treatment facing the Braintree Road. In the original application the perimeter fencing, and line of conifers was removed thereby enhancing the "Visually Important Open Space". We would like to see this reintroduced and if necessary the perimeter of the site marked with estate fencing to match that on the opposite side of the road around the Village Hall and recreation ground."

18/56.2 Email from Jo Mayo to agree a response
Cllr Golding had drafted a response to Jo Mayo and circulated it to all Councillors before the meeting. All Councillors agreed to take out the last paragraph, but it was a fair response.

18/56.3 Stansted Airport Planning Application to Uttlesford District Council
UTT/18/0460/FUL to agree to respond to the application
Cllr Golding will attend the SSE meeting at High Easter on Thursday Evening and draft a response after the meeting to Uttlesford District Council, which will be circulated to all councillors for approval before being sent.

18/56.4 Stop Stansted Expansion
Cllr Golding will attend the next meeting.

18/57 Footpath/bridleway

18/57.1 Bridleways Update from Cllr French
No Update

18/57.2 Footpaths Update from Cllr's
Footpath Working party met to discuss how things are going, we now know who owns most of the footpaths. Cllr Norman has asked that if any Councillors know of any problems, please let the Footpath Committee know.

The Clerk has asked ECC if we could have spare parts i.e. way markers and finger posts. ECC have said if we would like to join the P3 scheme then they can furnish the parish council with tools, equipment and materials and provide training and risk assessments for the works. The idea is that it doesn't cost the volunteers anything other than their time and efforts.

ECC are very happy to come out to the parish to discuss the scheme details with us and/or your volunteers. The Clerk mentioned that Helions Bumpstead are looking to do something similar and it might be worth combining the event.

- 18/58 Highways**
 18/58.1 Update from Highway Meeting
 All survey criteria has been entered on to the computer, we now need to organise at working party discussion, Cllr Gurnett to organise this.
- 18/59 Local Services Fund**
 No update
- 18/60 Consultations and Publications** Received and to respond to.
 No consultations
- 18/61 Email Alerts**
 It was agreed that all Cllrs keep residents alert of any problems. At the present time we won't set up this.
- 18/62 Local Council Awards**
 The Clerk has been looking into getting the Parish Council through the Foundation Level of these awards. Before the next meeting the Clerk will send out various documents that need to be checked and at the next meeting either reviewed or adopted as a new document.
- 18/63 Data Protection**
 Cllrs Eversden, Cllr Norman, Cllr Golding and The Clerk have all done the Data Protection Training. 3 things have come out of the training.
1. Councillors shouldn't use personal email address for Parish Council Work
 2. We need a Document Retention Policy
 3. We need a Data Protection Officer; The Clerk isn't allowed to do this nor are the Councillors. A Councillor from another parish could do it, but we couldn't do theirs, so it would be 3 or 4 parishes to combine or we ask the Internal Auditor if she would train and charge the Parish Council. To qualify someone would need to attend one of the EALC training days.
- 18/64 Annual Parish Meeting and Annual Report**
 Date 25th April 2018 The Clerk has heard back from Essex Air Ambulance and Andrew Brown who will both give a talk. The Clerk has invited all the organisations in the village, the Clerk has heard back from some already
- 18/65 Matters to be raised by members** for the next agenda
 Salt Bins
- 18/66 Date of the next meeting** 18th April 2018
- 18/67 Meeting Closed at 9.16pm**
 Signed..... Dated.....