



# Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

Herkstead Green Bungalow, Cornish Hall End, Braintree, CM7 4HH

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Minutes of the Parish Council meeting held on Wednesday, 19<sup>th</sup> September 2018

**Present** Cllr Golding (Chairman)

Cllr Askew

Cllr French

Cllr Gurnett

Cllr Norman

Cllr Oates

Cllr Eversden

CC Butland

DC Tattersley

Cathryn Carlisle (Clerk)

**18/167 Apologies for Absence**

DC Schwier

**18/168 Minutes of the PC meeting held** on Wednesday 18<sup>th</sup> July 2018 were approved and signed as a true record of the meeting.

**18/169 Declarations of interest**

Cllr Golding VHMC

**18/170 Public participation** session with respect to items on the agenda and other matters that are of mutual interest.

There were none present

**18/171 Clerk's Report**

The Clerk had received a phone call from a gentleman who lives in Cliffield, the pear tree on the entrance to Cliffield it has been taken down. The Clerk sent an email to Greenfield asking if they had taken the tree down. The Clerk received an email back to say that Greenfields have all their trees inspected every 3 years and it was reported that the tree had a fungus and it was rotting from the inside and is unsafe. The Clerk had spoken to the gentleman and explained that the tree had a fungus and needed to be removed.

There had been some talk on facebook about the amount of dog fouling in the village, The Clerk has ordered a new stock of poo bags and left some in The George and some in and a box in the shop.

It was agreed that we put some signs on the dog poo bins saying that bags are available in the shop or at the George.

While the Clerk was delivering the bags, the land lord mention that he wanted to put some recycling bins in the front car park of the pub. He had spoken to BDC and was told they would get back to him

**18/172 Reports from Councillors** with matters affecting the village

The Horticultural Show was well attended, proceeds from the Refreshments will be split between Bendlowes and The Horticultural Society.

The oak tree opposite the Village Hall has died and needs replacing, the Clerk to speak to MD Landscapes.

Cllr French suggested that the Parish Council puts Planning Application in the Parish Mag.

Cllr Golding had been invited to attend a discussion on a new pilot scheme that ECC has put forward. The basis was that Cllr Bentley welcomed an opportunity to jointly review how certain Highways services might be delivered via Parish/Town Councils, and in the process of doing so significantly reduce cost. The services could include such matters as grass cutting and special verge maintenance, weed control, tree and hedge cutting, minor repairs to footways, installing and maintaining signs, winter salt bags scheme, maintaining bus stop flags and shelters, and maintenance of Public Rights of Way.

The offer being made is for to Parish Councils to be involved in a pilot scheme over the next 6-12 months, delivering the above-mentioned services in collaboration with ECC. They are looking to select 3 Councils per District area (total of 36) to be involved in the pilot and therefore they are seeking expressions of interest.

Cllr French had spoken to the library people the last time they were in Jaspers Green, and they said that a pilot scheme was taking place to see if community libraries would work, it looks as if the scheme won't be put out to other villages.

Cllr French had not heard anything from either A12 or A120 improvement schemes.

The Bus Shelter at Church End is in need of a coat of paint, the Clerk to speak to Paul Edwards

**18/173 Finance**

18/173.1	£242.57	Clerks Staffing Costs July	BACs
18/173.2	£110.00	P Edwards Maintenance July	BACS
18/173.3	£136.96	Clerks Expenses	201
18/173.	£105.60	M D Landscapes Grass Cutting	
18/173.5	£10.00	Hundred Parishes Sub	
18/173.6	£240.00	PKF LittleJohn Audit	
18/173.7	£60.00	NALC Local Council Award	
18/173.8	£110.00	P Edwards Maintenance Aug	
18/173.9	£242.57	Clerks Staffing Costs	
18/173.10	£255.00	EALC Training	
18/173.11	£35.00	ICO Subs	

Payments were approved by all members of the Council present. Cllr Gurnett checked the invoices during the meeting.

**18/173.11 Monthly Budget and Bank Reconciliation**

The Clerk had circulated the Budget and Bank Reconciliation prior to the meeting.

The Clerk had prepared a draft working sheet for councillors to consider.

**18/174 Village Hall Management Committee update**

Nothing that really effects Shalford Parish Council from their last two meetings other than the need for unexpected pump repairs to the tractor for its lifting mechanism costing £1,400, repairs have been completed but final account has not been received.

Income for August at £1,800 with £600 from Safe Skills cricket club with another £300 to follow, expenditure for August at £467.

Discussion on the proposed War Memorial to be placed near the flag pole in front of the Village Hall, from the supplied images viewed general preference for the smallest one, but a single granite block with plate on the front was also suggested.

Discussion on painting the exterior of the hall as an interim measure with re-rendering the exterior after the roof has been replaced

Roof grant from Garfield Weston Foundation to be re- applied after 30<sup>th</sup> September, due to their 12-month ruling between applying for grants, previously turned down due to no evidence of support from villagers which has now been rectified with signed petition.

Awaiting the outcome of the Tesco's Blue Token local projects scheme which finished on 31<sup>st</sup> August.

Our £4,000 grant input for 2018 – Still held in our funds

No VH meeting October – Next November 14th

**18/175 District Councillors Report**

There seems to be a good solution to Finchingfield Bridge situation.  
Cllr Tattersley has sent a list of funding opportunities through to the Clerk.

**18/176 County Councillors Report**

GigaClear are working in the district

**18/177 BDC Local Plan 2033**

BDC will be sending out a letter in the next week.

**18/177.1 Joint Council and SERCLE**

No update

**18/178 Village Enhancement**

**18/178.1 Telephone Box**

The Defibrillator has been fitted, we're just waiting for it to be commissioned.

The Clerk had spoken to BDC Planning Enforcement with regards to the Listing status of the new phone box at Jaspers Green, as the original phone box was stolen from Anglian Water. Enforcement has said they won't be taking the issue any further.

**18/179 Planning Applications/Comments**

Re-Consultation on Application Number 18/01124/FUL White Court  
The Parish Council stand by their original comments

**18/179.1 Planning Results**

18/00592/OUT Land Opposite Jaspers, Jaspers Green Shalford Essex **Appealing**

18/00619/FUL & 18/00620/LBC Retrospective application for remodelling of the landscaped grounds and for the creation of a new lake and the extension of an existing lake within the curtilage of Abbots Hall and drive realignment to the north west of the hall along with a new forecourt to the immediate north west of Abbots Hall and emplacement of ground source heating pipes and two associated ground source heat pumps in the western area of the site. - Abbots Hall, Braintree Road, Shalford **Granted**

18/00706/LBC Relocation of downstairs toilet from bootroom to utility room -  
Constables Cottage, Shalford Green, Shalford **Permitted**

18/00113/FUL Erection of 6 no 3 bedroom dwelling, new access road Car Parking,  
Landscaping Land at Church End Church End Shalford Essex **Granted**

**18/180 Footpath/bridleway**

**18/180.1** Bridleways Update from Cllr French

Byway 13 Park End Lane is in a bad state and needs repairing. A local farmer was using the Byway to take manure up to his fields.

Cllr Norman to take a look at the Byway to see how bad it is, and report to the Clerk.

**18/180.2** Footpaths Update from Cllr's

Cllr Norman has arranged to meet Adam Grove-Smith, to discuss footpath across his land.

It was agreed that the Parish Council sign up to the P3 agreement.

The Clerk to complete the Local Services Fund application form.

**18/181 Highways**

**18/181.1** Update from Highway Meeting

The Highway Committee met in July, since then the Clerk has tracked down the speed gun.

It was agreed that the Clerk puts Shalford's name forward for the new pilot scheme.

**18/181.2** Speed Watch Training Update

The Clerk has spoken to Mary Whiley, Community Speed Watch Co-ordinator, who has said that the Speed Gun needs calibrating before we can do training. There were 25 people who were interested in doing the speed watch training when we did the highway questionnaire.

**18/182 Local Services Fund**

The Clerk to apply for funding.

**18/183 Consultations and Publications** Received and to respond to.

**18/184 Formal Complaint**

Cllr Golding Thanked Cllr Eversden for his Co-operation during the enquiry.

**18/185 War Memorial**

Cllr Gurnett has sent out copies of 2 different style of War Memorial, Cllr Gurnett needs to get some prices and look for funding to get the project off the ground.

**18/186 Shalford School**  
Next month

**18/187 Shalford Website Report**  
Cllr Eversden to Reported

**Sept Web Report**

From the 14 new **Policies** adopted June 2018 the **Community Engagement Policy** requires a monthly report of web site visitors

<b>Month</b>	<b>Unique Visitors</b>	<b>Number of Visits</b>	<b>Pages Viewed</b>	<b>Hits</b>
Jul 2018	1,608	2,713	30,969	30,969
Aug 2018	1,649	2,742	24,046	25,913

Unique -means individual devices accessing the site

**18/189 Stoneley Park**

**189.1** To discuss whether to allow a Memorial Bench near the new pond.

The Clerk had received a phone call from a resident who wanted to put a memorial bench on side of the pond at Stoneley Park. The Clerk had contacted Andrew Brown who said it was okay as long as they know where the bench is being put and the maintenance of the bench stays with the person responsible for the bench. It was suggested that the bench be put up in the park in the spring.

**189.2** To discuss users and signage of the Park.

It was suggested that we put a sign up for a horse/ horse and carriage route round Stoneley Park.

There are motor bikes racing around Levelly Wood. Clerk to report this to Andrew Brown.

**18/190 St Andrews Church**

Barry Vincent has resigned as Church Warden for St Andrews Church, if the Church doesn't get another Church Warden the Church will close. This position is not to be taken lightly, the Church Warden needs to be at the Church every Sunday along with many other responsibilities.

**18/191 Emergency Plan**

The Clerk and the Chairman have updated the Emergency Plan. The Clerk to send this to BDC.

**18/192 Matters to be raised by members for the next agenda**  
Budget  
Christmas Tree

Election

**18/193**    **Date of the next meeting 17<sup>th</sup> October 2018**

**18/194**    **Meeting Closed at 9.35pm**

Signed.....

Date.....