



Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

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Minutes of the Parish Council, held on Wednesday, 19th June 2019

Present Cllr French (Chairman)
Cllr Askew
Cllr Gurnett
Cllr Eversden
Cllr Batt

1 Member of the public
Cathryn Carlisle (Clerk)

19/125 Apologies for Absence

Cllr Golding
Cllr Oates
DC Tattersley
CC Butland
DC Samtomuro

19/126 Minutes of the PC meeting held on Wednesday 15th May 2019 the Minutes were amended and **signed as a true record of the meeting.**

19/127 Declarations of interest

There were none

19/128 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

The member of public came and spoke about speeding along the Braintree Road near the George. The member of public said someone could be killed trying to cross the road. People cross the road there to get to the bus stop, public house/church.

19/129 Clerk's Report

The Clerk reported she had sent the accounts to the Auditors.

MD Landscapes mower broke down and we missed a week's cutting.

MD Landscapes asked what we wanted him to do about the Giant Hogweed on the Causeway. The Clerk said what ever was necessary to get rid of the Hogweed.

19/130 Reports from Councillors with matters affecting the village
Cllr French showed leaflets advertising

Free fire alarm fitting from Essex Fire Brigade

Braintree has started a **Keep Safe Scheme in Braintree** for over 60's residents need to register with BDC

Keep Safe is a free scheme to help people feel safer when they are out in the towns of the Braintree District.

Venues across the District display the Keep Safe sticker and will offer the use of a telephone or will make a phone call for members of the scheme if they are in need. For example, if they lose their keys, telephone or wallet, or they are distressed in any way.

Members join the scheme and are given both a card and key ring, that have the phone numbers of their contacts to call for help. We provide details about the venues supporting the scheme, which include shops, supermarkets and public places that will be a safe destination to go to.

Village of the Year

Cllr Askew informed the council that Shalford didn't get through to the final 4 in the Essex Village of the Year competition. Cllr Askew asked that the Clerk writes to Alice Cox, Heather Smith, Alison Gurnett to Thank them for all their help.

Cllr Askew said that yet again the standards were very high.

Cllr French Thanked Cllr Askew for doing all the hard work

700-year Celebration

Cllr Gurnett informed the council that the 700 Celebration of St Andrews church was well attended after the rain stopped. Residents had commented that the talks in the church were good. The Parish Council would like to Thank everyone who organised the event and to all those people who helped on the day. This event raised approximately £1,000.

19/131 Finance

19/131.1	£304.06	Clerks Staffing Costs June	BACs
19/131.2	£65.00	B Keen Maintenance May	BACs
19/131.3	£26.00	Clerks Expenses	BACs
19/131.4	£98.40	MD Landscapes Grassing etc	BACs
19/131.5	£338.40	Came and Co-Insurance	BACs

Cllr Askew and Cllr Gurnett checked the invoices prior to the meeting. All Councillors present approved the invoices for payment.

19/131.5 Monthly Budget and Bank Reconciliation

The Clerk had sent out the Monthly Budget and Bank Reconciliation prior to the meeting. These were approved by all member of the council present

19/131.6 Proof of Grant expenditure

To be looked at the next meeting

19/131.7 Section 106 money

Cllr Golding met with Nicola Murphy who is supporting us with obtaining like for like quotes so that the project can go ahead.

The BDC Open Spaces Action Plan was reviewed by the PC at its Nov 2018 meeting and it was agreed that this should stay on the Open Spaces Plan this project should stay on the plan and an adult outdoor gym should also be considered for the village.

Cllr Askew had asked before why they can't just move the swings around; she had been told they couldn't be on the same frame.

Cllr French feels that the section 106 money should be spent on other areas, not just the Village Hall Field and Stoneley Park. Not everyone uses the Village Hall, there are other areas, you can use it on public rights of way. Areas around the estates.

Cllr French asked were we formally asked if we wanted to spend the Section 106 money on the Village Hall play equipment? Do we want this to go ahead? The £18,500 for play equipment the Village Hall has decided, what needed to be done. Cllr French felt wasn't properly discussed, with regards to the Gym Equipment, have we decided where it would go, who would insure it and maintain it. The Clerk said that the Parish Council weren't installing the Gym Equipment, just the play equipment which was added to the open spaces in 2014-15 approximately.

Cllr French asked why the VHMC couldn't claim off the insurance for the damage to the equipment.

Cllr Batt wanted to know exactly what we are spending the money on. The previous quote was for a Basketball Hoop and a large fence to stop the cricket balls coming into the play area and on to the road

Whatever section 106 money we get in future the Cllrs felt that the council needs to consult with residents on what they want. It was suggested that the council does a consultation asking residents.

The Council agreed that the £18,500 be used for the Play Area, Cllrs felt they needed to see quotes. Cllrs suggested that the council look carefully at what the rest of the money is spent on, and make sure that residents are consulted. Next Agenda item.

19/132 Village Hall Management Committee update

Lottery agent visited Shalford Village Hall on 16th May 2019, following the visit requested twice from Colin Golding Chairman of village hall for more information, their report now goes before another committee for next stage and another committee in August, maximum lottery grant £10,000

Children's playground refurbishment, enough 106 monies now available to complete this project.

External rendering repairs commenced, prior to repainting

Inspection by Anglia Water has found severe short comings on pipe work installations, in and around the hall due to a change in the regulation's, quotations are being sought.

19/133 District Councillors Report
No Report

19/134 County Councillors Report
No Report

19/135BDC Local Plan 2033

19/135.1 Joint Council and SERCLE update
No Report

19/135.2 Uttlesford Local Plan

The Uttlesford Local Plan hearing will take place on the 2nd July, the first thing the inspector will ask is does the council consider the Plan is legally compliant and capable of being found sound. At the elections in May 26 members of Residents for Uttlesford got voted in as they were against many of the proposals in the Local Plan.

19/136 Village Enhancement

19/136 Planters

The Clerk still needs to write to the school and the Bowls Club

19/137 Planning Applications/Comments

19/00826/FUL - Elm Cottage, Shalford Green, Shalford

Conversion of the existing barn to a two-bedroom private residential dwelling. - Elm Cottage, Shalford Green, Shalford

After looking at the Listed Building Comments the Parish Council felt they were not qualified to comment on this application.

19/01029/HH Single storey side extension to replace existing side/rear extension. - 4 Cliffield, Shalford, Essex

The Parish Council support this application

19/137.1 Planning Results

19/00629/FUL Change of Use from Agricultural use of meat processing Plant which slaughters Turkeys produced on the Farm to White Meat Abattoir to enable grove Smith Turkeys to bring onto site Chickens and Ducks which have not been reared on the owners Farms. - Hubbards Farm, Shalford Green, Shalford **Granted**

19/00643/FUL Carport, workshop and storage - Tyecroft, Jaspers Green, Shalford **Refused**

19/00842/HH & 19/00843/LBC Installation of an air source heat pump to provide heating and water heating to be placed adjacent to rear wall of utility area - Elm Cottage, Shalford Green, Shalford

18/02276/FUL Erection of two storey rear extension following removal of existing single storey extension. - Greenwood, Wethersfield Road, Shalford Refused

18/02023/VAR Application for variation of condition 2 following grant of planning permission 18/00278/REM - to reduce the Visibility Splays from 120m to 73m as per the recent approval (18/01124/FUL) and as agreed with Highways. - White Court, Braintree Road, Shalford

19/138 Footpath/bridleway

19/138.1 Bridleways Update from Cllr French

No Report

19/138.2 Footpaths Update from Cllr's

The Clerk reported that the footpath cutting should be start on the w/c 8th July.

The Working Party has no powers to do anything without the Parish Council Permission.

The footpath committee had agreed that the parish council would take on the footpath cutting and the way markers. The P3 agreement was never filled in and sent to ECC PRoW for them to agree. We could have taken over the cutting this year, this hasn't happened, The Clerk doesn't know who cuts which footpath, it was suggested that the way markers are marked on a map so we know where they need to be and how many, this hasn't been done.

Footpath 10 needed permissive path, permission to come out on the Byway, it needed to be talked to the PRoW officers to get permission.

There are problems with footpath 14, there's been a complaint about the electric fencing. This has been pasted on to PRoW. The Wethersfield boundary is all overgrown.

- Letter to footpath committee stating what the working party does.
- P3 Form, The Clerk to complete
- Second Cut to be Sept/Oct
- The Clerk and Cllr French will be meeting with a PRoW Officer

19/138.3 Footpath Adoption

No Report

19/139 Highways

19/139.1 Update from Highway Meeting

The Clerk has completed most of the LHP forms and sent them to Cllr Gurnett to add more information if needed.

The Speed Watch group has reported 188 vehicles speeding to the Police.

19/139.2 Buses

Cllr French informed the Council that a 5yr old child from Jaspers Green had been left in Panfield by the bus company doing the school run, when the road was closed due to Gigaclear doing road works. The child's grandmother was waiting in Jaspers Green to pick him up. Luckily a lady was waiting for her own children realised that there was no one to pick the child up and rang the school and told them what had happened.

The Council felt that a letter needed to be sent to Stevenson's Bus Company asking why this could happen. The Clerk to copy ECC School Transport dept in on the letter.

19/140 Consultations and Publications Received and to respond to.
There were none

19/140 Shalford Website Report
From the 14 new **Policies** adopted June 2018 the **Community Engagement Policy** requires a monthly report of web site visitors

Month	Unique Visitors	Number of Visits	Pages Viewed	Pages Per Visit
May 2019	1,713	2,825	26,937	9.53

Unique -means individual devices accessing the web site

19/141 Stoneley Park
The Clerk has emailed Andrew Brown again but still no report, The Clerk will contact him by phone.

19/142 County Broadband update
The project is now at the design phase, this on average takes about 4 months to get the detailed design complete.

County Broadband will be sending out communication to the area shortly to give everyone an update.

19/143 VE Day Celebrations 8th May
Cllrs agreed that they needed to find out if the VHMC, are planning anything on that day. Before the council starts to plan anything.
Bells with be rung at 7pm in the evening.
The School would like to be involved with the Celebration

19/143 Matters to be raised by members for the next agenda

19/144 Date of the next meeting 17th July 2019

19/145 Meeting Closed at 9.09 pm

Signed.....

Dated.....