



Shalford Parish Council

Parish Clerk:

Cathryn Carlisle

Herkstead Green Bungalow, Cornish Hall End, Braintree, CM7 4HH

Tel: 01440 731964 shalford.pc@outlook.com www.essexinfo.net/shalford

Minutes of the Parish Council, held on Wednesday, 20th March 2019

Present Cllr Golding (Chairman)
Cllr French
Cllr Gurnett
Cllr Norman
Cllr Askew
Cllr Eversden
Cllr Oates

Cathryn Carlisle (Clerk)

19/49 Apologies for Absence

19/50 Minutes of the PC meeting held on Wednesday 20th February 2019 were **Approved** and signed as a true record of the meeting

19/51 Declarations of interest
Cllr Golding VHMC

19/52 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

A resident came and spoke about the changes in agricultural legislation which meant he needs to put in a lairage to put Turkeys in prior to being processed. This would be a new building which would need planning permission. The Resident is also interested in processing Capons which are large Chickens and again he would need to put in a planning application for this.

19/53 Clerk's Report.
The Clerk has put notices for a new Handy Man in the bus shelters. It was agreed to get a card and a couple of bottles of wine as a thank you gift for Paul Edwards for all his hard work in the village.

19/54 Reports from Councillors with matters affecting the village
A Resident had contacted Cllr Eversden regarding the state of the highway haunches which are in a mess. The Clerk to pass the details on to Highways.

Water Lane has some deep potholes the Clerk to report.

There was a nasty accident outside Hubbards Farm, a driver was overtaking another vehicle.

Stanstead Airport has sent a letter out to all local councils asking if they would like to plant any silver birch trees. The Clerk to send an email expressing interest. Cllr Golding will speak to the SVHMC to see if they could be planted along the road side.

The Clerk had received a letter from Shalford Local History Association asking the Parish Council if they would rent some toilets for the 700-year celebration of the church. As this is item is not on the Agenda and the fact that purdah is about to start the council can't make any decisions until the May meeting.

Speed Watch Team have been out and about, they've now done 4 sessions, 2 at Whites Hill, 2 at Barryfields. They've reported 3 vehicles at Whites Hill speeding and 43 at Barryfields, they've checked 1000 cars. The group now has more area's approved for speed watch this includes

- Whites Hill
- Barryfields
- Jaspers Green
- Church End Shalford

Awaiting confirmation are Water Lane and Shalford Green

19/55

Finance

| | | | |
|---------|---------|----------------------------|---------|
| 19/55.1 | £242.57 | Clerks Staffing Costs Mar | BACs |
| 19/55.2 | £110.00 | P Edwards Maintenance | FebBACs |
| 19/55.3 | £157.87 | Clerks Expenses | BACs |
| 19/55.4 | £90.00 | A & J Lighting Maintenance | BACs |

Payments were approved by all members of the council present. Cllr Gurnett checked the invoices prior to the meeting

19/55.6 Monthly Budget and Bank Reconciliation

The Clerk had sent the Monthly Budget sheet and Bank reconciliation prior to the meeting. Cllrs agreed to move some of the money left over into reserves:

PRoW £500

Grass Cutting £741.50 into village improvements

Village improvements £1452.39

Training £500

VAS 300

- 19/56 Village Hall Management** Committee update
Income exceeded expenses for the month of February at £1,324 with expenses at £998, £13,000 received from ECC CIF funding scheme with the proviso that it is only used for the roofing fund [it is normal for funding only to be issued on the completion of a project].
- Advert for new caretaker discussed and agreed, to be displayed on notice boards and Shalford web, required for 1st April 2019
- Increases on hourly hire rates raised by 50p per hour, to be agreed at pending AGM on 10th April 2019
- Waiting for Lottery representation to visit, pending roofing grant.
- 19/57 District Councillors** Report
No Report
- 19/58 County Councillors** Report
No Report
- 19/59 BDC Local Plan 2033**
Malcolm Alsop will be representing the 6 Parishes at the Section 1 Local Plan SA check and challenge workshop on the 29th March, the response needs to be in by the 31st March which is not giving any time to put in any comments from the workshop. Rosie Pearson has already put in a 55-page objection document on behalf of CAUSE.
- 19/59.1** Joint Council and SERCLE update
No Report
- 19/59.2** Uttlesford Local Plan
UDC have appointed a consultant ACOM to relook at the sustainability appraisal
- 19/60 Village Enhancement**
No report
- 19/61 Planning Applications/Comments**
19/00242/VAR Application for a variation of Condition 2 of planning permission
18/00113/FUL- Redesign of house types. - Land at Church End, Church End, Shalford
Recommend approval

19/00307/PLD Application for a Lawful Development Certificate for a Proposed Use or Development - Erection of single storey rear extension for kitchen and utility room - Orchard View, The Chase, Shalford no Comments needed

19/61.1 Planning Results

19/00009/TPO Notice of intent to carry out works to tree protected by Tree Preservation Order 16/86 - Fell 1 Oak (T1) - The Old Vicarage, Church End, Shalford
Granted

18/02276/FUL Erection of two storey rear extension following removal of existing single storey extension. - Greenwood, Wethersfield Road, Shalford

18/02023/VAR Application for variation of condition 2 following grant of planning permission 18/00278/REM - to reduce the Visibility Splays from 120m to 73m as per the recent approval (18/01124/FUL) and as agreed with Highways. - White Court, Braintree Road, Shalford

19/62 Footpath/bridleway

19/62.1 Bridleways Update from Cllr French
No update

19/62.2 Footpaths Update from Cllr's
Cllr Norman has tried to get hold of Shirley Ahlin. She has requested that Cllr Norman sends an email detailing all the information he needs.

19/63 Highways

The Clerk has received an email from ECC with regards to Diversion problems in Water Lane.

"ECC have forwarded your comments onto the Essex Highways Team and have been informed of the following - Having had a look at Water Lane, they can see it is very narrow and, in most cases, it wouldn't make a suitable diversion route. When they do get closures in the area, they will endeavour, as they normally would, to provide a suitable diversion, depending on the location and road closure."

ECC have also requested if Quiet lane signs can be actioned and a resident's access sign be placed at Water Lane.

19/63.1 Update from Highway Meeting
Cllrs agreed to put the Highway Plan into LHP

19/64 Consultations and Publications Received and to respond to.

There were none

19/65 Shalford Website Report
Feb Web Report

From the 14 new Policies adopted June 2018 the Community Engagement Policy requires a monthly report of web site visitors

| Month | Unique Visitors | Number of Visits | Pages Viewed | Pages Per Visit |
|--------------|------------------------|-------------------------|---------------------|------------------------|
| Feb 2019 | 1,484 | 2,430 | 26,689 | 10.98 |

Unique -means individual devices accessing the web site.

19/66 Stoneley Park
No report

19/67 Elections
Nomination period is from 9.30 -4pm each day from Wednesday 27th March to Wednesday 3rd April. The A5 leaflets will go out with the next magazine asking people to vote.

19/68 Annual Parish Meeting 21st March 2019
Adam Pipe is unable to attend Matt Hine will be there instead.
Everything's organised for the meeting.

19/69 Maintenance Contract
Maintenance job description was amended and approved

19/70 Matters to be raised by members for the next agenda

19/71 Date of the next meeting 17th April 2019

19/72 Meeting Closed at 9.02 pm

Signed..... Dated.....