

SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD 9th SEPTEMBER 2015

Present: Colin Golding (Chairman), Linda Golding (Secretary), Jane Mills (Treasurer), Andrew Hull (Vice Chairman), Gillian Askew, David Eversden.

Also in attendance Michael Butcher

1) APOLOGIES FOR ABSENCE

Nicola Walton (Booking Clerk), Ian Butcher, Duggie Turner

Not in attendance: Anthony Bray,

2) MINUTES

Minutes of the meeting held on the 29th July 2015 were agreed and signed by the Chairman

3) CORRESPONDENCE

Email from Mike Chittock re dog fouling on the field. It was suggested two signs be acquired saying dogs be kept on lead and walked round edge of field.

4) TREASURERS REPORT

The Treasurer presented her report dated 9.9.15.

- Balance at the bank £21,282.11

Cheques signed at the meeting:

Date Invoice received	Received from	ITEM	AMOUNT	TOTAL
4.8.15	MD landscapes (Anglia) Ltd	Grass- cutting	£132.00	£132.00
16.8.15	Nicola Walton	Key cutting	£6.00	£138.00
30.8.15	Linda Leeder	Return of deposit	£150.00	£288.00
31.8.15	Request from Treasurer	Transfer to roof fund Savings	£2,427.85	£2,715.85
1.9.15	P.Edwards	Cleaning products	£21.00	£2,736.85

Also signed: Cheque to Jane Mills for £4.80 for cricket day expenses

Back up electronic file passed to Chairman

Paul Edwards standing order set up with bank for monthly payment

Transfer of monies to roof fund now done.

5. FUTURE EVENTS

QUIZ NIGHT: Notice of event to be put in Parish Magazine 14th November 2015

Queen's 90th birthday celebrations. Friday 12th June is when street party in the Mall is taking place so Saturday 13th June we could organize something at the hall.

Cricket Festival to be held on separate date.

Microphone needed for next Cricket Festival.

6) ALTERNATIVE QUOTE FOR CRICKET PITCH

Alternative quote received in the sum of £800 which was agreed by members present.

7) HALL LETTINGS

No report - Booking Clerk not in attendance

8) FACILITIES MAINTENANCE

Smell in storeroom: Roofers to be asked to check out works

Electric Work due to be organized by Ian is not able to go ahead.

Shepherds Electricals who quoted for the job to be asked to go ahead.

DATE OF NEXT MEETING

The next meeting will take place on the 14th October 2015

10) ANY OTHER BUSINESS

None

The meeting closed at 8.30

Signed.....

Date.....