

# **SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE**

## **MINUTES OF MEETING HELD 11<sup>th</sup> November 2015**

Present: Colin Golding (Chairman), Linda Golding (Secretary), Jane Mills (Treasurer), Andrew Hull (Vice Chairman), Gillian Askew, Nicola Walton (Booking Clerk), Duggie Turner, Ian Butcher, David Eversden.

### **1) APOLOGIES FOR ABSENCE**

Not in attendance: Anthony Bray,

### **2) MINUTES**

Minutes of the meeting held on the 14<sup>th</sup> October 2015 were agreed and signed by the Chairman

### **3) CORRESPONDENCE**

The Chairman told the meeting we have unofficial confirmation that we would receive £2000 from the CIF fund application towards the tractor.

2 quotes received for basket ball area.

Notice from Paul Edwards that the oil needs refilling. It was agreed Jane would place an order.

### **4) TREASURERS REPORT**

The Treasurer presented her report dated 11.11.15

- Balance at the bank £22,398.37

Cheques to be signed at the meeting:

<b>Date Invoice received</b>	<b>Received from</b>	<b>ITEM</b>	<b>AMOUNT</b>	<b>TOTAL</b>
16.10.15	Jane Mills	Stamps	£6.48	£6.48
25.10.15	Jane Mills	Sweets (Quiz expenses)	£10.00	£16.48
29.10.15	Linda Golding	Sweets (Quiz expenses)	£16.00	£32.48
29.10.15	Linda Golding	Crisps (Quiz expenses)	£6.00	£38.48

29.10.15	Wrights Farm Contracts Ltd	Worming	£210.00	£248.48
2.11.15	P.Edwards	Kettle	£10.00	£258.48
2.11.15	P.Edwards	Cleaning materials	£5.00	£263.48
3.11.15	MD Landscapes	Grass - cutting	£132.00	£395.48

Cheque for oil payment agreed.

Note: The 2 cheques for Linda Golding were not signed until Item 5 had been discussed when it was agreed the Quiz Night be cancelled so they were also cancelled.

Shalford Parish Council Grant cheque for £2000 had been received and £500 rent money

Treasurer to prepare report on yearly running costs of hall.

Back up electronic file passed to Chairman

## **5. QUIZ NIGHT**

It was agreed due to the lack of support the Quiz Night would be cancelled

## **6) BOOKING CLERK REPORT & OUTSTANDING INVOICE TO RAYNE CRICKET CLUB**

The Booking Clerk confirmed payment now been received for outstanding fees from Rayne Cricket Club. Duggie to try to ascertain if they intend to use pitch in 2016.

## **7) FACILITIES MAINTENANCE**

New padlocks had been put on door of shed following red diesel being stolen. £13 invoice to come from Lawrence.

Outside lights out on outdoor store making entrance dark. Ian to action this.

Shower button sticking on. Ian to look at.

Mowers need regrinding.

## **DATE OF NEXT MEETING**

**There will be no December meeting. The next meeting will take place on the 13<sup>th</sup> January 2016**

## **10) ANY OTHER BUSINESS**

**None** -The meeting closed at 8.20

Signed.....

Date.....