

# SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

## MINUTES OF THE ANNUAL GENERAL MEETING HELD 11<sup>th</sup> April 2018 at SHALFORD VILLAGE HALL

**COMMITTEE MEMBERS PRESENT:** Colin Golding (Chairman), Jane Mills (Treasurer), Linda Golding (Secretary), Nicola Walton (Booking Clerk), Brian Turner, Cllr David Eversden, Andrew Hull, Ian Butcher, Rob Short, Diane Hulkes

**APOLOGIES:**

None given

**ALSO PRESENT:**

Sally Welsh	Cllr Alan Oates
Lawrence Rawlinson	Kate Binks
Paul Edwards	Amanda French
Mel Fray	Alice Cox
	Rhonda Paton

### **1) Chairman's Welcome and Address**

The Chairman opened the meeting at 7pm and welcomed everyone present.

#### **Chairman's Annual Report 2018**

Welcome to you all here tonight. I would like to thank my fellow Committee Members for all their hard work in supporting me during the last year. Without them we would not be able to provide these facilities that are envied by many other villages.

I would also like to thank our regular hirers for continuing to use our facilities and as we will see later this means that our income exceeds our routine expenditure allowing us to reinvest the balance in improving the facilities.

Also special thanks to Lawrence who continued to cut the grass for us during the year which saves us a great deal of money and I am hoping that he will carry on this year.

The Hall continues to be well used by local clubs and organisations and is used on most days of the week.

The new tractor we purchased last year has come into its own in the last few weeks as it has allowed our volunteers to conduct field maintenance work which in the past we have had to employ contractors to undertake.

As many of you know we have been raising money for our roof refurbishment project and the fund reached over £19k this year. Unfortunately our application to the Viola Trust for a grant was turned down, so we made an application to The Garfield Weston Foundation. They came back to us and said they would consider giving us a grant if we could raise 50% of the cost of the project and could show evidence of Community support for the project. We have now made a grant application to ECC CIF Fund and they have awarded us £13k which with our own funds takes us over the 50% and we have created a Facebook page and put petitions in the hall and village shop to gain evidence of community support. So, if you haven't signed up yet please do so. We will be supplying this information to Garfield Weston at the end of this month and hopefully will have a positive response.

In terms of events we held the family fun day in September having decided to give the Cricket Festival a break for a year, and we are now in the process of deciding what fund raising events to run this year.

The quality of our sports pitches have again been recognised by the Essex Playing Fields Association and we are pleased to say that the cricket pitch will be used for 17 matches this summer as a club from Ilford would like to use it as their home ground. This will more than offset the pitch renovation costs which we have had to subsidise in the past.

There is a copy of our audited accounts on you seats from which you will see cover our routine running costs. Last year we had to make a small increase in our letting charges and we have yet to reach a decision about this year. However, we still rely on fund raising events and grants to make major improvements to the facilities.

For the first time ever the Committee has been used as a dating agency when Sara joined the Committee some 12 years ago and met our committee member Ian Butcher. Their wedding will take place on the 24<sup>th</sup> September this year and we offer our congratulations and best wishes to Ian and Sara.

**There were no questions from those present.**

## **2) Minutes of Last AGM Meeting**

The Minutes of the last Annual General Meeting were approved and signed by the Chairman.

Proposed by Colin Golding  
Seconded by Andrew Hull

## **3) Treasurers Report**

The Chairman confirmed the accounts for the year ending February 2018 had been audited and signed off. He took the meeting briefly through the Balance Sheet for the year, itemising some of the income and expenditure. He also told the meeting the Auditor had again commented how well the accounts had been kept for the year. The closing balance was £27,139.71.

There was one Questions to the Treasurer about the Deposits which the Chairman explained.

#### **4) Adoption of the 2017/18 Accounts**

Lawrence Rawlinson proposed the adoption of the 2017/18 accounts  
Seconded by the Duggie Turner  
The Motion was carried.

#### **5) Election of the Trustees**

Colin Golding	Proposed by Andrew Hull and seconded by Rob Short
Andrew Hull	Proposed by Colin Golding and seconded by Ian Butcher
Jane Mills	Proposed by Duggie Turner and seconded by Vic Goody
Linda Golding	Proposed by Nicola Walton and seconded by Andrew Hull
Rob Short	Proposed by Colin Golding and seconded by Jane Mills
Nicola Walton	Proposed by Ian Butcher and seconded by Diane Hulkes
Duggie Turner	Proposed by Ian Butcher and seconded by Nicola Walton

Ian Butcher representing Shalford Football Club  
Cllr David Eversden Shalford Parish Council Representative  
Diana Hulkes representing the Bowls Club

Elected members were asked to sign an Acceptance of Office form to comply with the Constitution. This was done at the end of the meeting.

#### **6) All the officers stood down and were then re-elected as follows**

Chairman	Colin Golding	Proposed by Ian Butcher and Seconded by Jane Mills
Vice Chairman	Andrew Hull	Proposed by Colin Golding and seconded by Rob Short
Treasurer	Jane Mills	Proposed by Nicola Walton and Seconded by Diane Hulkes
Secretary	Linda Golding	Proposed by Duggie Turner seconded by Lawrence Rawlinson
Bookings Clerk	Nicola Walton	Proposed by Andrew Hull and seconded by Rob Short

Ian Butcher – Shalford Football Club

Diane Hulkes - The Bowls Club  
Duggie Turner – Committee Member  
David Eversden – Shalford Parish Council Representative

**7) Any other Business**

None

**Date of Next Annual Meeting in April 2019 to be advised.**

There being no further business the Chairman declared the meeting closed at 7.20pm

Signed.....

Date.....