

# SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

## MINUTES OF MEETING HELD 13<sup>th</sup> March 2019

Present: Colin Golding (Chairman), Linda Golding (Secretary) David Eversden, Jane Mills (Treasurer), Nicola Walton (Booking Clerk), Andrew Hull (Vice Chairman) Diane Hulkes, Duggie Turner, Ian Butcher.

The Chairman opened the meeting:

### **1) APOLOGIES FOR ABSENCE**

Rob Short,

### **2) MINUTES**

Minutes of the meeting held on the 13<sup>th</sup> February 2019 were agreed and signed by the Chairman.

### **3 CORRESPONDENCE**

Email from Peter Ottley regarding outing on the 4<sup>th</sup> July querying if it was ok for the car park to be used - Agreed

### **4 TREASURERS REPORT**

Cheques Agreed

Payment Code No.	Date Invoice received	Received from	ITEM	AMOUNT	TOTAL
P4	4.3.19	Active Fuels Ltd	Heating oil	£258.56	£258.56

A cheque in the sum of £13,000 had been received from the CIF fund towards the roof project which had been banked then transferred to the Roof Fund Account.

The Treasurer reported that this month the income was again over expenditure.

The Accounts were almost ready for auditing.

### **5) BOOKING CLERK REPORT**

The Booking Clerk reported everything was going well with bookings.

Condition of Hire were updated to include minor amendments to leaving the hall clean and tidy. Locking gates after leaving hall and producing insurance cover for hirers like the cricket team.

The need for hirers to have additional cover for Performing Rights Licence would also be looked into.

The proposed increases in the hire charges were agreed ready to go to be AGM next month.

### **Village Residents:**

Weekdays before 6 pm £12.50 per hour

Weekdays after 6pm £14.00 per hour

Weekends £17.50 per hour

### **Non Residents:**

Weekdays before 6 pm £14.50 per hour

Weekdays after 6 pm £17.50 per hour

Weekends £23.00 per hour

### **Weddings From £200**

### **New Years Eve £175**

### **Field Hire by separate negotiation with Booking Clerk**

A deposit of £150 which will be banked and returned after hall has been checked for damage will be required with completed Booking Form.

### **6) ROOF PROJECT**

Still awaiting news about our Application and the awaited visit by representative.

### **7) PLAYGROUND REFURBISHMENT**

Nothing further to report

### **8) FACILITIES MAINTENANCE**

- Lawrence had requested Red Diesel for the tractor – Andrew to action  
It was agreed 2 gerry cans be purchase to hold the diesel
- Fir tree at front of hall needs trimming and has broken branch – Andrew to action
- Hire of seeder machine at cost of £200 plus VAT - agreed
- Emergency lights to be tested – Ian to action
- Screens and straps to be purchased for cricket – Duggie to action

**9) AGM**

No resignations received to date

10<sup>th</sup> April – Noted. Commencing 7pm followed by Committee meeting at 7.30

**ANY OTHER BUSINESS**

Parish Meeting on the 21<sup>st</sup> March – Andrew to give update on Village Hall

**DATE OF NEXT MEETING**

The next meeting will be on the 10<sup>th</sup> April 2019 at 7.30

Meeting close 8.40 pm

Signed.....

Date.....