

SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD 13th May 2015

Present: Colin Golding (Chairman) Linda Golding (Secretary), Jane Mills (Treasurer) David Eversden, Ian Butcher, Andrew Hull (Vice Chairman), Vic Goodey, Duggie Turner. Anthony Bray

Before the meeting commenced Vic Goody introduced Anthony Bray to the Committee as he would be the new representative for the Bowls Club as Vic would be stepping down.

1) APOLOGIES FOR ABSENCE

Nicola Walton (Booking Clerk), Gillian Askew

2) MINUTES

Minutes of the meeting held on the 8th April 2015 were agreed and signed by the Chairman

3) CORRESPONDENCE

- Letter had been sent to Alex Tanner re tractor.
- Registration of the defibrillator.

4) TREASURERS REPORT

The Treasurer presented her report.

- Balance at the bank £20,852.55

Cheques signed at the meeting:

Received from	ITEM	AMOUNT	TOTAL	
B.B. Moore	Tractor repairs	£335.42	£335.42	
Duggie to be reimbursed				
Shepperd's Electricals	PAC testing	£25.00	£360.42	
P.Edwards	Decorating, repairs & materials	£899.76	£1,260.18	Already signed
P.Edwards	Caretaking			
	£175.00			
	Sundries			
	£3.29	£178.29	£1,438.47	

M D Landscapes Ltd	Grass cutting	£66.00	£1,504.47	
Andrew Hull	Drain	£300	£1804.47	Not listed on agenda

The Treasurer gave the Chairman the finance back up stick.

The Chairman told the meeting the Auditor had recommend the Committee purchase Copier for the use of the Treasurer and Booking Clerk to be kept in the Council Room which they will be able to link into their laptops.

This was agreed at a cost of around £50.

5. CRICKET FESTIVAL

Andrew reported the following:-

1. Help with bar had been received
2. Raffle Prize being organized by the undertakers
3. Advertising still needs to be sorted
4. Food needs to be sourced and obtained
5. Signs need to be erected round area
6. Teams in place
7. Sponsors still need for page in programme
8. We have received a grant for £225 to be used for the day

6) FUTURE EVENTS

Suggestions: Comedy Night – evening event
Quiz Night in November

7) HALL LETTINGS

Booking Forms and letters had been sent out to all regular hirers stating there had been no increase in fees for this year. Some had already been completed and returned.

An increased fee was agreed for the Bowls Club to bring them in line with the other hirers. This was at the resident rate and meant their current “introductory” fee was increased to £11.35.

8) FACILITIES MAINTENANCE

- Post permitting cars onto the field to be replaced
- Replace existing fence to include metal gates – Price to be emailed around when received.
- Spraying field £175 plus VAT approx. Agreed
- Quotes for new consumeer unit: Sheppard Electricals £880
Brightlite Electrics £820

It was agreed to go ahead with Brightlite Electricals – Ian to contact them

- Gillian Askew had received a request for a baby swing – the Committee agreed this would not be installed at this point of time as you cannot have one baby swing next to an ordinary child one.
- New lock for parking area gate to be obtained.

9) DATE OF NEXT MEETING

The next meeting will take place on the 10th June 2015

10) ANY OTHER BUSINESS

None

The meeting closed at 8.30

Signed.....

Date.....