

# **SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE**

## **MINUTES OF MEETING HELD 14<sup>th</sup> October 2015**

Present: Colin Golding (Chairman), Linda Golding (Secretary), Jane Mills (Treasurer), Andrew Hull (Vice Chairman), Gillian Askew, Nicola Walton (Booking Clerk), Duggie Turner

### **1) APOLOGIES FOR ABSENCE**

Ian Butcher, David Eversden.

Not in attendance: Anthony Bray,

### **2) MINUTES**

Minutes of the meeting held on the 9<sup>th</sup> September 2015 were agreed and signed by the Chairman

### **3) CORRESPONDENCE**

Letter sent to Parish Council requesting grant for 2015/16  
Letter received from Company offering hall insurance

### **4) TREASURERS REPORT**

The Treasurer presented her report dated 14.10.15

- Balance at the bank £21,508.86

Cheques signed at the meeting:

<b>Date Invoice received</b>	<b>Received from</b>	<b>ITEM</b>	<b>AMOUNT</b>	<b>TOTAL</b>
29.9.15	LJR Edwards	End of season renovations	£800.00	£800.00
26.9.15	Lady Singleton	Return of deposit	£117.40	£917.40
2.10.15	P.Edwards	Sundries	£22.79	£940.19
6.10.15	MD Landscapes	Grass cutting	£132.00	£1,072.19

Also signed: Cheque to Sheppards Electrical £880  
Linda Golding for purchase of screen for hall £20  
DM Roofing £140 for fixing leak above away changing room

Back up electronic file passed to Chairman

## **5. PURCHASE OF SCREEN**

Linda had acquired a screen for projecting presentations etc on for £20. It was agreed the VHC would purchase it for use at the hall and possible hiring out.

## **6) OUTSTANDING INVOICE TO RAYNE CRICKET CLUB**

The Booking Clerk confirmed that no payment had been received for outstanding fees from Rayne Cricket Club. It was agreed a stronger letter should be sent from the Chairman to their Treasurer.

## **7) FACILITIES MAINTENANCE**

The Chairman had requested a quote from the people who repaired the extension roof this month for renewing the hall roof. The roof repairs had been completed on the extension roof over store room and the smell had now disappeared.

Vertidrain work would cost £450 plus vat but football club would pay half. This was agreed.

## **8) QUIZ NIGHT**

14<sup>TH</sup> November. 1 table booked. Posters to be done and circulated. Sweets and crisps to be put on tables. Colin to be question master.

## **DATE OF NEXT MEETING**

**The next meeting will take place on the 11<sup>th</sup> November 2015**

## **10) ANY OTHER BUSINESS**

Mowers

The meeting closed at 8.40

Signed.....

Date.....