

MINUTES OF SIBLE HEDINGHAM PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL, PARKFIELDS, SIBLE HEDINGHAM ON MONDAY 14th JULY 2014 AT 7.30PM.

In the chair: Mrs. G. Massey

Present: Cllrs. J. Fennelly, S. Glen, D. Holmes, E. Jones, A. Law, S. Partridge, A. Prill, J. Skittrall, R. Volkwyn and L. Waller.

Mr. A. Corder-Birch (Clerk)

Cllrs. H. Johnson and W. Scattergood (District Councillors)

Mrs. S. Sapsford (RCCE)

Miss. J. Laken (Village Agent)

Mrs. J. Richardson (Village Maintenance Operative)

Together with 7 (seven) members of the public

Public comment

Mrs. Jane Richardson, the new Village Maintenance Operative, was introduced to Councillors.

Miss. Jayne Laken, the Village Agent, gave a report of her work as Village Agent during the year. A new scheme of Community Agents Essex commenced on 1st July 2014 in succession to Village Agents. The Chairman thanked Miss. Laken for her work as Village Agent during the last four years.

Mrs. Sarah Sapsford of RCCE gave an update of the Building Communities Project in SH, which Miss. Laken is also assisting with. RCCE is also working with the Children's Centre, the PTA and other organizations, including supporting the Rev. Liz Paxton with the netball club and lighting the MUGA. Any requests for funding or requirements for support under the Building Communities Project can be made through Miss. Laken.

Mr. G and Mrs. L. Dziedzic of 1 Hawkwood Road asked if the proposed lighting scheme for the MUGA would be regulated. Mrs. Dziedzic reported loud music being played on the Recreation Ground at 2.30am. Mr. Dziedzic reported football being played in the MUGA at 4am.

Mr. J. Nicholson of 7 Hawkwood Road reminded the Chairman that she had stated that the proposed lighting would not affect him and apparently only two members of the public had been consulted by Councillors. He stated that his house is the third closest to the MUGA so the proposed lighting will affect him. He hoped that the planning application would be detailed so that residents can ascertain more information about the proposed scheme.

Mr. A. Villers asked why netball could not be played at the School as opposed to the Recreation Ground.

Mrs. G. Massey then responded as follows:

The desire of a group of 'Netball' ladies is to use the MUGA for netball in the evenings.

The R&A Committee had agreed in principle to consider the possibility of lighting the MUGA.

Advice had been taken from three installation companies and residents were assured that strict conditions would apply.

The proposed lighting is subject to planning permission.

If the lighting impinges on any house, the project will not proceed.

The School charges large fees for persons using its pitches whereas the MUGA is free.

The lights will not be on after 9pm or such earlier time as determined by SHPC.

The lights will not be on all the time.

The proposed lighting scheme was explained but SHPC is still considering alternatives.

Mr. S. Partridge added that the lights would not be floodlights and that the lights will not spill beyond the MUGA. Mr. A. Prill confirmed that the plans show low level lighting.

There was no other public comment.

72. **Apologies for absence**

Cllrs. J. Beavis (holiday), R. Ratcliffe-Bingham (post meeting apologies) and D. Finch.

73. **Declarations of interest**

There were no declarations of interest.

74. **To confirm minutes of meeting held 9th June 2014**

The minutes of the meeting held on 9th June 2014, having been circulated, were taken as read were

confirmed and signed by the Chairman as a correct record.

75. **Matters arising from those minutes**

There were no matters arising.

76. **Chairman's report**

The Chairman reported that she had attended the funeral of Vanessa Martin who had helped with many community projects. The Legacy Day had been very successful and well attended. Thanks were expressed to the following:

Tony Drysdale and Michelle Hine for electricity

David Beech for generators

Stuart Bingham for use of his truck

Fred Swallow for being Master of Ceremonies

Stuart Moffatt for the loan of the PA system

Trudi Partridge for manning registration.

Lisa Shotton for show jumps.

Sophie Partridge for being official photographer

Primary School and Hedingham School for the loan of equipment

Various Councillors and Youth Councillors for support particularly John Fennelly for arrangements for football.

In connection with the proposed review of financial regulations, the Chairman and Clerk will be attending an EALC course on 16th July 2014.

Progress is being made with photographs for the Welcome Packs.

77. **Youth Council Report**

Mr. S. Partridge reported that members of the Youth Council had been very helpful and had assisted enormously with Legacy Day and he expressed his thanks to them.

78. **County Councillor's Report**

In the absence of Mr. D. Finch no report was given but his written report had been previously circulated.

79. **District Councillor's Reports**

Mrs. W. Scattergood reported on the following:

That she had spoken to Mr. P. Partridge about speeding refuse trucks who in turn had spoken to the drivers. Councillors reported that the problem is continuing and therefore Mrs. Scattergood agreed to speak to Mr. Partridge again.

A decision had been made by BDC not to submit the BDC Site Allocations and Development Management Plan to the Planning Inspectorate in light of national planning policy changes and new higher housing targets. The completed work will be rolled forward into the Local Plan process to include new planning policies and housing requirements. Mrs. L. Waller asked how much of the existing site allocations work would remain. Mrs. Scattergood replied that BDC does not intend to review all the decisions relating to minor site allocations and settlement boundary changes already agreed but will look for new larger sites. She also confirmed that the existing village envelopes would remain and not be extended.

Mr. H. Johnson reported on the following:

A SID had been requested for Crouch Green, Castle Hedingham but the response from ECC Highways was 'rather grim'.

He had been appointed as the BDC representative on the Stansted Airport Consultative Committee and is willing to raise any matters concerning Stansted Airport at future meetings.

He thanked the Chairman for her article in the Parish Magazine regarding dog fouling.

It was confirmed that ECC switch of their street lights in SH to save costs.

He is dealing with the problem of vehicles parked at Bewick Court, which are causing visibility difficulties near the bus stop at Brook House.

A street light at Crosspath is obscured by vegetation growing on the land opposite and it was agreed to ask the owner to cut it back.

80. **Planning Committee**

The minutes of the Planning Committee Meeting held on 20th June 2014, having been circulated were

The proposed list of accounts in appendix 2 were presented for payment together with additional accounts from KTS

81. **Recreation and Amenities Committee**

The minutes of the Recreation and Amenities Committee Meeting held on 27th June 2014, having been circulated, were accepted in lieu of a report.

82. **Transport and Highways Committee**

The minutes of the Transport and Highways Committee Meeting held on 18th June 2014, having been circulated, were accepted in lieu of a report.
(Mrs. W. Scattergood and Mr. H. Johnson left the meeting)

83. **To confirm appointment of Village Maintenance Operative**
CONFIDENTIAL BUSINESS.

Upon the proposal of Mrs. G. Massey, seconded by Mrs. L. Waller, it was resolved that in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and press be excluded from the meeting and they are instructed to withdraw pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960. The Parish Council Meeting then continued in private session.

Mrs. Richardson's appointment was confirmed, rate of pay set and a meeting of the Personnel Committee arranged for Monday 21st July 2014 to determine a contract of employment.
Thereafter the meeting in public resumed.

84. **To consider proposed lighting for MUGA and application for planning permission**

It was reported that the R&A Committee had agreed in principle to investigate lighting the MUGA and three quotes had been obtained as follows:

Abacus Lighting Limited - £9,605.12
Sports Lighting - £6,250 (+ £1,380.00 groundwork)
A & J lighting Solutions - £4,500.00

In addition Oswicks Limited had quoted £600 for making the planning application, which was considered rather high. However two of the three contractors who had quoted were prepared to apply for planning permission on behalf of SHPC.

It was noted that the R&A Committee had decided not to increase the height of the fence around the MUGA or increase the height of the lighting poles.

Mr. S. Partridge stated that at least some of the cost should be met from grant applications to various sources including businesses.

Mrs. L. Waller considered that the Recreation Ground is an asset for the community, it is appropriate for SHPC to invest in it and the more people who use it in the evenings the safer it will be, with less ASB.

Mr. R. Volkwyn stated that the netball use is mainly daytime and not evenings and that the MUGA is not large enough for League matches.

Mr. J. Fennelly was concerned that there was not enough consultation but was encouraged by the attendance from the public who appear to accept a 9pm switch off.

Mr. D. Holmes considered that if the scheme proceeds then SHPC should take responsibility and may need to employ an operative to regulate its use. Mrs. G. Massey stated that the MUGA already appears to self regulate so far as its use is concerned so there is no need to lock it.

Mr. R. Volkwyn enquired about running costs and Mrs. Massey reported that these would be very low.

Mr. J. Fennelly considered that the noisy environment of the Recreation Ground is a problem for the surrounding residents and SHPC has to be mindful of the views of residents.

Following some discussion it was proposed by Mrs. L. Waller and seconded by Mr. A. Prill that SHPC agrees in principle to the proposed lighting going forward, to ensure that it meets regulations and to refer the scheme back to the R&A Committee to finalise details. Eight voted in favour and three against.

85. **Correspondence and emails**

The correspondence received and listed in appendix 1 was referred to relevant Councillors for information and action.

86. **Accounts for payment**

The accounts listed in appendix 2 were presented for payment together with additional accounts from KTS for new sign £24.00 and Braintree District Council for Community Transport of £27.00 It was proposed by Mr. S. Partridge, seconded by Mr. A. Prill and carried that the accounts are paid. Arising from the accounts Mr. R. Volkwyn queried the two invoices from BDC for community transport of £25 and £27 and the lack of income from the two outings to Sudbury Farmers Market. It was agreed to agenda this issue for the next Parish Council meeting.

87. **Any other business/exchange of information/agenda for next meeting**

a) **Site Allocations**

Mr. A. Prill requested that SHPC ensure that BDC does not enlarge the village envelope and that infrastructure is required within the envelope. It was noted that Mrs. W. Scattergood had stated that the development boundary of SH would not be extended.

Mr. A. Law reported that there were nearly 90 visitors to Alderford Mill on Sunday when corn had been ground for the first time in 70 years.

Mrs. L. Waller reported that an outline application for planning permission for 38 dwellings on the Rockways site had been made and considered by SHPC Planning Committee.

Mr. D. Holmes reported that the development at Cousins Yard was progressing.

There being no further business the meeting closed at 9.45pm.

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(Date)

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(Chairman)