

## STOW MARIES PARISH COUNCIL

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website: [www.essexinfo.net/stow-maries-parish-council/](http://www.essexinfo.net/stow-maries-parish-council/)

Mrs. S.E. Sayer  
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17<sup>th</sup> June 2019

Dear Councillor,

You are summoned to attend the **STOW MARIES PARISH COUNCIL MEETING** to be held at the **THE SMYTHE HALL, CHURCH LANE, STOW MARIES**, on **Monday 24<sup>th</sup> June 2019** commencing at **7.30p.m.** when the following business is proposed to be transacted.

Yours sincerely,  
Sarah Sayer  
Parish Clerk/RFO

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**Chairman:** Cllr. Simon Hollington  
**Vice Chairman:** Cll Neil Gilmore  
**Councillors:** Cllrs Rita Chappell & Matthew Cooper

### AGENDA

#### **19/87 MEMBERS ATTENDING, APOLOGIES FOR ABSENCE AND OTHER ATTENDEES**

#### **19/88 DECLARATIONS OF INTEREST**

- a) To receive any declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur that they are updated within 28 days on the MDC website.
- c) To note that there is now a link set up to Maldon District Council so that the Parish Council website will automatically be updated when any changes are made.

#### **19/89 MINUTES OF PREVIOUS PARISH COUNCIL MEETING – 20/05/2019**

- a) To receive, review amendments, approve and sign the minutes of the Parish Council meeting held on Monday 20<sup>th</sup> May 2019.

## 19/90 QUESTIONS FROM THE PRESS AND PUBLIC

### An opportunity for members of the public to speak and raise issues

Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011 to be followed, copy of these are on the Parish council website.

## 19/91 CO-OPTION OF PARISH COUNCILLOR

- a) Members to update on the interest of various parties mentioned at the previous Meeting.

## 19/92 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) **Hagg Hill** Pothole and road surface issues – ref: 2613144
- b) **Local Highways Panel** requests:-
  - i) Traffic Calming measures in the Village – LHP Ref: LMAL172026
  - ii) Vehicle Weight Restriction measure in the village – LHP Ref: LMAL182009
- c) **Traffic Calming measures** – utilising the Community Safety Team – Clerk
- d) **Bridge – Bridleway 24** – update and to make any decisions necessary.
- e) **Railway Way Bridge** – Church Lane – update requested from HSE – M. Irwin.
- f) To note that the Essex County Council Highways Briefing sent from CC Kevin Bentley is on the website and that there is already a link to the Essex County Council Highways website.
- g) Members to inform Clerk of any Footway Repairs that need attention in line with the **Member Led Footway Repair Programme**. Details already circulated to members and any footway/paths that ECC are responsible for and identified in need of repair to be listed at the meeting and up to 29<sup>th</sup> July, giving the Clerk to collate and forward to County Councillor Penny Channer before 31<sup>st</sup> July.
- h) **Salt Bag Partnership Scheme for Winter 2019/20**  
To discuss and decide whether to accept the offer of one tonne wrapped pallet made up of 25kg individual bags for use by the community on the local highways. This is offered free of charge again this.

## 19/93 PLANNING MATTERS

### No planning applications to review at the time of writing.

- a) Planning correspondence received over the course of the month and circulated via e-mail:
  - i. List of planning applications 20/21/22/23/24
  - ii. List of planning decisions and appeals 20/21/22/23/24  
No decisions or appeals at the time of writing.
- b) Members to review the planning history of the Stow Maries Great War Aerodrome in regard to:-

- bi) Accessibility, with particular regard to the use of the Charity Farm side of the airfield.
- bii) Access splays in Hackmans Lane
- c) Update regarding response regarding Chelmsford Local Plan in relation to the lack of input Stow Maries Parish Council was afforded during the consultation period.
- d) Update regarding letter sent to Planning and Cllrs White and Fleming in relation to being consulted on Planning Applications in bordering parishes that could affect the residents of Stow Maries.

#### **19/94 FINANCE**

- a) To receive financial information, review and sign off reconciliation to end of April 2019.
- b) Update of change of address on Barclays online website – Cllr Hollington.
- c) Update regarding Clerk being added to the Barclays online banking.
- d) To sign the mandate forms for Cllr Neil Gilmore to become a signatory on the Barclays account and remove Cllr Pilgrim.
- e) To approve payments for June 2019 – list of payments to be handed out at the meeting.
- f) To review the Annual Governance and Accountability Return (AGAR part 2) Certificate of Exemption for the year end 31<sup>st</sup> March 2019 together with a record of payment and receipts and a bank reconciliation to 31<sup>st</sup> March 2019, agree and sign so that it can be returned to the external auditor before 1<sup>st</sup> July 2019.

#### **19/95 DEFIBRILLATOR TRAINING**

- a) To receive an update on a further date for training for those people who did not manage the first date and the costs of the trainer.

#### **19/96 REPORT FROM DISTRICT COUNCILLOR**

- a) To receive an update in person or a report from the District Councillor.

#### **19/97 REPORT FROM COUNTY COUNCILLOR**

- a) To receive an update in person or a report from the County Councillor.

#### **19/98 CORRESPONDENCE**

List will be provided on the evening of the meeting if any correspondence received in addition to what has previously been circulated via email and is not an agenda item.

#### **19/99 EXTERNAL MEETINGS**

To receive reports on any external meeting attended by Councillors or Clerk.

#### **19/100 PUBLIC CONSULTATION - GREEN ESSEX STRATEGY**

To note that there is a consultation being carried out regarding peoples views on Essex Green Strategy, if you interested in completing the survey which only takes 10-15 minutes go to the website listed below for more information.

<https://consultations.essex.gov.uk/rci/green-essex-strategy>

**19/101 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING**

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting.

**19/102 DATE OF NEXT MEETING –**

**Monday 15<sup>th</sup> July 2019 at 7.30 p.m.**