

STOW MARIES PARISH COUNCIL

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Mrs. S.E. Sayer
Clerk to the Council
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Telephone No: 07541

6th September 2019

Dear Councillor,

You are summoned to attend the **STOW MARIES PARISH COUNCIL MEETING** to be held at **THE SMYTHE HALL, CHURCH LANE, STOW MARIES**, on **Monday 16th September 2019** commencing at **7.30p.m.** when the following business is proposed to be transacted.

Yours sincerely,

Sarah Sayer

Parish Clerk/RFO

Chairman: Cllr. Simon Hollington
Vice Chairman: Cll Neil Gilmore
Councillors: Cllrs Rita Chappell & Matthew Cooper

AGENDA

19/118 CO-OPTION OF PARISH COUNCILLOR

- a) Mr. Stuart Cooper has put his name forward to fill the vacancy on the Parish Council – members to discuss and decide on Mr. Cooper filling the position.
- b) If members decide that Mr. Cooper will fill the position – Mr. Cooper to sign the Acceptance of Office form which enables him to join the meeting and take part with immediate effect.

19/119 MEMBERS ATTENDING, APOLOGIES FOR ABSENCE AND OTHER ATTENDEES

19/120 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur that they are updated within 28 days on the MDC website.

19/121 MINUTES OF PREVIOUS PARISH COUNCIL MEETING – 15th July 2019

- a) To receive, review amendments, approve and sign the minutes of the Parish Council meeting held on Monday 2019.

19/122 REPORT FROM DISTRICT COUNCILLOR

- a) To receive an update in person or a report from the District Councillor.

19/122 REPORT FROM COUNTY COUNCILLOR

- a) To receive an update in person or a report from the County Councillor.

19/124 QUESTIONS FROM THE PRESS AND PUBLIC

An opportunity for members of the public to speak and raise issues

19/125 PLANNING MATTERS

- a) Planning correspondence received over the course of the month and circulated via e-mail:
 - i) List of planning applications 29/30/31/32
 - ii) List of planning decisions and appeals 29/30/31/32
No decisions or appeals at the time of writing????
- b)
 - i) Update on document detailing historic planning and relevant conditions of the Stow Maries Great War Aerodrome.
 - ii) Update, if any, regarding the Stow Maries Great War Aerodrome.
- c) To discuss and decide on a response to Chelmsford City Council regarding the Draft Local Plan Main Modification Consultation – deadline Thursday 19th September 2019 at 4.45 p.m. (Hard copy of plans circulated to all members)

19/126 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) Update regarding Wellingditch Bridge Closure and to discuss and decide on any action required in relation to diversions and signage in place or additions needed.
- b) To discuss and decide on requesting the implementation of speed reduction humps in Church Lane, north side of the railway bridge to an appropriate point between there and the junction of the lane with The Street/Woodham Road junction in an effort to get drivers to adhere to the 30mph speed limit.
- c) To discuss and decide on whether the introduction of a one-way system using Church Lane and Honeypot Lane would be acceptable to residents in an effort to allow traffic to flow more easily in the narrow lanes, for the health and safety of residents and to reduce the grass verge erosion.
- d) To discuss and decide on any action required regarding emergency access route should another incident arise when both Church Lane and Woodham Road were blocked.

- e) **Hagg Hill** Pothole and road surface issues – ref: 2613144
- f) **Local Highways Panel** requests:-
 - i) Traffic Calming measures in the Village – LHP Ref: LMAL172026
- g) **Traffic Calming measures** – use of TruCam by Community Protection Team–
 - i) Update regarding viable sites that have been identified and approved by Essex Police.
 - ii) To review, alter and agree the draft timetable of days and times to utilise the TruCam after the Wellingditch Bridge Closure has ended.
 - iii) To approve the cost of booking the Community Protection Team to carry out the TruCam project down Church Lane and Honey Pot Lane while Wellingditch Bridge is closed, if the police back log of approving sites is cleared before the bridge is open again.
- h) Update regarding wheelie and food bin stickers.
- i) **Bridge – Bridleway 24** – update.
- j) **Railway Way Bridge** – Church Lane – update requested from HSE – M. Irwin.
- k) **Salt Bag Partnership Scheme for Winter 2019/20** – update.

19/127 FINANCE

- a) To receive payments and receipts for September and financial information, review and sign off reconciliation to end of August 2019.
- b) Update on Barclays bank change of mandate/address .
- c) Members to review, make changes and/or approve the Draft General Risk Assessment requested by internal auditor to be put in place. (Draft circulated to members prior to the meeting)

19/128 ESSEXINFO.NET CLOSING – 31ST MARCH 2020

- a) To discuss the options available for a new Parish Council website and whether The Smythe Hall Committee and the Fundraising Committee wish to have a domain under the new host - Clerk

19/129 DEFIBRILLATOR TRAINING

- a) To receive an update on a date for further training with Dot Parker for those people who did not manage the first date and some basic first aid - Clerk

19/130 CORRESPONDENCE

A list will be provided on the evening of the meeting if any correspondence has been received in addition to what has previously been circulated via email or is not an agenda item.

19/131 EXTERNAL MEETINGS

To receive reports on any external meeting attended by Councillors or Clerk.

19/132 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting.

19/133 DATE OF NEXT MEETING – Monday 21st October 2019 at 7.30 p.m.