

STOW MARIES PARISH COUNCIL

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Mrs. S.E. Sayer
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11th October 2019

Dear Councillor,

You are summoned to attend the **STOW MARIES PARISH COUNCIL MEETING** to be held at **THE SMYTHE HALL, CHURCH LANE, STOW MARIES**, on **Monday 21st October 2019** commencing at **7.30p.m.** when the following business is proposed to be transacted.

Yours sincerely,

Sarah Sayer

Parish Clerk/RFO

Chairman: Cllr. Simon Hollington

Vice Chairman: Cll Neil Gilmore

Councillors: Cllrs Rita Chappell, Matthew Cooper & Stuart Cooper

AGENDA

19/134 MEMBERS ATTENDING, APOLOGIES FOR ABSENCE AND OTHER ATTENDEES

19/135 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur that they are updated within 28 days on the MDC website.

19/136 MINUTES OF PREVIOUS PARISH COUNCIL MEETING – 16th September 2019

- a) To receive, review amendments, approve and sign the minutes of the Parish Council meeting held on Monday 16th September 2019.

19/137 REPORT FROM DISTRICT COUNCILLOR

- a) To receive an update in person or a report from the District Councillor.

19/138 REPORT FROM COUNTY COUNCILLOR

- a) To receive an update in person or a report from the County Councillor.

19/139 QUESTIONS FROM THE PRESS AND PUBLIC

An opportunity for members of the public to speak and raise issues

19/140 PLANNING MATTERS

- a) Planning correspondence received over the course of the month and circulated via e-mail:
 - i) List of planning applications 37/38/39/40/41
 - ii) List of planning decisions and appeals 37/38/39/40/41
No decisions or appeals at the time of writing
- b)
 - i) Update on document detailing historic planning and relevant conditions of the Stow Maries Great War Aerodrome.
 - ii) Update, if any, regarding the Stow Maries Great War Aerodrome.
- c) Update on Chelmsford City Council regarding the Draft Local Plan Main Modification Consultation.

19/141 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) Update regarding Wellinditch Bridge Closure and to discuss and decide on any action required in relation to this.
- b) **Hagg Hill** Pothole and road surface issues – ref: 2613144
- c) Hagg Hill overgrown vegetation update.
- d) **Local Highways Panel** – update.
 - i) Traffic Calming measures in the Village – LHP Ref: LMAL172026
- e) **Traffic Calming measures** – this item is on hold until the Wellinditch Bridge has re-opened.
- f) Update regarding wheelie and food bin stickers.
- g) **Bridge – Bridleway 24** – update.
- h) **Railway Way Bridge** – Church Lane – update requested from HSE – M. Irwin.
- i) **Salt Bag Partnership Scheme for Winter 2019/20** – update.

19/142 FINANCE

- a) To receive payments and receipts for October 2019 and financial information, review and sign off reconciliation to end of September 2019.
- b) Members to review, alter and decide to approve the draft precept/budget for 2020-21 or defer until November 2019.
- c) Update on Barclays bank change of mandate/address.
- d) To discuss and decide upon the amount of the annual donation to be made to the Church. The repair works on the Church Steeple have already begun. Amount sent during 18/19 was £150 for Church Yard maintenance.

- e) Members to review and approve the Draft General Risk Assessment requested by internal auditor to be put in place. (Draft circulated to members prior to the September meeting)

19/142 ESSEXINFO.NET CLOSING – 31ST MARCH 2020

- a) To discuss the options available for a new Parish Council website and whether The Smythe Hall Committee and the Fundraising Committee wish to have a domain under the new host - Clerk

19/143 DEFIBRILLATOR TRAINING

- a) To receive an update on a date for further training with Dot Parker for those people who did not manage the first date and some basic first aid - Clerk

19/144 CORRESPONDENCE

A list will be provided on the evening of the meeting if any correspondence has been received in addition to what has previously been circulated via email or is not an agenda item.

19/145 EXTERNAL MEETINGS

To receive reports on any external meeting attended by Councillors or Clerk.

19/146 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting.

19/147 DATE OF NEXT MEETING – Monday 18th November 2019 at 7.30 p.m.