

Chignal Parish Council

C/O 45 Cherry Garden Road , Great Waltham, Chelmsford , Essex, CM3 1DH

Tel: 01245 360811 Email: Chignalpc@gmail.com

Clerk: Will Adshead-Grant

Chair : Lynn Ballard

Vice Chair : Linda Nelson

Posted 7th May 2019

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council at the Chignal & Mashbury Village Hall, on Monday 13th May 2019 at 7.30pm for transacting the following business.

w j adshead-grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

2019/001 Election of Chairperson

2019/002 Signing of the Chairpersons Declaration of Office

2019/003 Election of Vice-Chairperson

2019/004 Chairman's Welcome

Chairperson

Councillors

2019/005. Apologies for Absence

2019/006 Register of Declarations of Interests and request for dispensation

2019/007 Public Open Session

2019/008 Planning Applications

1. Reference: 19/00763/FUL

Address: 5 The Larthings Chignal Chelmsford CM1 4FL

Description of works: Single storey rear extension and internal alterations

Please return your comments to us by: 24th May 2019

2. Reference: 19/00659/FUL

Address: Land Between Marshalls And 4 Ash Rise Chignal Road Chignal Smealy Chelmsford

Description of works: Construction of detached dwellinghouse and detached garage/cart lodge and retain existing vehicular and pedestrian access.

Please return your comments to us by: 21st May 2019.

3. Reference: 19/00616/FUL

Address: Woodhall Farm Chignal Road Chignal Smealy Chelmsford

Description of works: Retrospective change of use to canine day care.

Please return your comments to us by: 15th May 2019

4. Reference: 19/00646/FUL

Address: Dyers Bungalow Chignal Road Chignal Smealy Chelmsford

Description of works: Single storey rear and side extension

Please return your comments to us by: 28th May 2019

5. Progress report on the Persimmon Homes development

2019/009 County and City Councillors' Reports

- a. Essex County Councillor Report
- b. Chelmsford City Councillor Report

2019/010 To note the Orchard Sub Committee minutes of 8th May 2019

2019/011 To confirm the full Council Minutes of 11th March 2019

2019/012 Representatives' Reports: to note
 A) Playing Field
 B) Village Hall Liaison
 C) Newsletter Including Website
 D) Gravel Liaison
 E) Community Safety
 F) Highways (to include Hedges)
 G) Footpaths/Bridleways
 H) Telephone Box - Chignal St. James
 I) Tree Warden

2019/013 Finance:
 Account Balances:

	Cheque Account	£ 8,045.60	
	Saving Account	£ 26,047.04	
Income (in figures above)			
	Income (Orchard)	£45	(not included in Figure above)
	CiL	£26,188.23	(not included in Figure above)
	Precept	£3692.50	(Included in Figure above)
Total		£60,325.87	

To approve Cheques signed between meetings:

Cheque nr	Item	Cheque Value
100827	Orchard Rent	£200
100828	Village Hall Meetings	£150
100829	Clerk Salary & Expenses - April	£532.34
100830	HMRC	£36.60
100831	Essex Pension Fund	£53.76

To approve Cheques to be signed and issued:

Cheque nr	Item	Cheque Value
100832	Ealc - Subscription	£126.19

100833	Essex Pension Fund	£120.61
100834	Taylor Agricultural – Grass Cutting	£156.00
100835	Mr S, Middleditch - Printing	£93.15
100836	Clerk's Salary & Expenses - May	£108.43
100837	HMRC	36.80

- 2019/014 Defibrillator: progress report - Cllr Anstey
i. Posts £305 (+vat)
ii. Polycarbonate Cabinet £1200 (+vat)
iii. Agree ongoing maintenance costs.
- 2019/015 Proposals for the Recreation Areas based on feedback from the Community Event
- 2019/016 Requests for Cil expenditure:
1. Safety Ladder for the Orchard
2. Benches for the Orchard
3. Commercial Dishwasher for the Village Hall – Estimate £1800
4. Marquee – Tent for Community Use
5. Shed for the Village Hall – Estimate £5000
6. Sound System for the Village Hall - Estimate £1800
- 2019/017 Co-Option to fill the current vacancy of one Parish Councillor - All
- 2019/018 Discuss options to improve the security of the Parish – Cllr Anstey
- 2019/019 Chelmsford Planning Meeting- Cllr Ballard
- 2019/020 Notification of a Cycle Race in the Parish – Cllr Anstey
- 2019/021 Terms of reference of the Orchard Committee – Cllr Ballard
- 2019/022 To confirm and sign the Annual Governance Statement which forms section 1 of the Annual Return for Local Councils, Internal Drainage Boards and other smaller authorities in England for the year ended 31st March 2019 – The Clerk
- 2019/023 To adopt the Annual Accounts for the year ended 31st March 2019 – Pre-Audit and to sign the Annual Return for the year ended 31st March 2019 – The Clerk
- 2019/024 To Re-appoint Mr Maurice Howard as the Internal Auditor – The Clerk
- 2019/025 Review and sign the bank reconciliation – The Clerk
- 2019/026 Items for next Agenda