

TILLINGHAM PARISH COUNCIL

Minutes of a meeting of the Parish Council held in Tillingham Village Hall at
7.30pm on Tuesday 16 February 2010

PRESENT: Cllrs Harvey, Bryant, Mee, Reeds and Potten
Members of the public: None
Press: None

10/30 APOLOGIES FOR ABSENCE

Cllr Champion

10/31 MINUTES OF THE LAST MEETING

It was resolved to approve as a correct record the minutes of the meeting held on 19 January 2010. Proposed Cllr Reeds seconded Cllr Potten.

10/32 DECLARATION OF INTERESTS.

The Chairman reminded members to declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

10/33 PUBLIC FORUM

There were no members of the public.

10/34 PLANNING.

Applications received from Maldon District Council.

To respond as a consultee:

FUL/MAL/09/01083

Summer house in rear of garden
Crabapple Cottage, 7 The Square, Tillingham, Essex
Mr Ray Kearne

Tillingham Parish Council raised the following concerns:

This application is in a conservation area – Does this require a conservation planning application?

There is lack of information regarding materials e.g. colour, and in view of the substantial size, the type of base to be used.

In principal Tillingham Parish Council is not against this application but it is suggested that MDC should obtain further information from the applicant.

FUL/MAL/10/00004

Construction of nine wind turbine generators with an overall height to tip of 125m, and associated crane hard standing areas, access tracks, substation building, 80m meteorological mast, hard standing area for marine access, temporary lay down area, temporary construction compound and associated electrical infrastructure.

Land between Middlewick Farm and Wraywick Farm, The Marshes, Southminster Essex.

*Cllr Mee declared a personal interest as he worked for Strutt & Parker many years ago.
Cllr Bryant declared a personal interest being a member of SIEGE*

Tillingham Parish Council objected to this application for the following reasons:

Maldon District Replacement Local Plan Policies:

BE1 a) iv, vi, vii, ix, x. b) c)

CC6 a) b) c)

CC7

The application refers to the research into the Barn Owl population and their sitings.

The research is insufficient and the sitings are unrealistic.

Decisions advised by Maldon District Council:

None

Appeal Decision

Appeal Ref: APP/X1545/A/06/2023805

Hockley Farm, Hockley Lane, Bradwell on Sea, Essex CM0 7PZ

Appeal allowed.

Planning permission granted for the construction of a wind farm comprising 10 turbines with a maximum height of 121m to blade tip, substation building, anemometer mast and ancillary infrastructure at Hockley Farm, Hockley Lane, Bradwell on Sea, Essex CM0 7PZ in accordance with the terms of the application, Ref FUL/MAL/06/00291, dated 27 February 2006, and the plans submitted with it subject to the conditions set out in the schedule.

Other Planning Matters:

To advise MDC that Planning Application FUL/MAL/09/00978 proposed residents were already on the electoral register.

10/35 AFFORDABLE HOUSING

There was no further information available.

10/36 COMMUNITY LED PLANNING

The group wish to use Warwick Software analysis package. Fees are £150 set up and £152.90 for data entry, total £302.90. This funding is outside of the remit of the grant for the Parish Plan and will need to be used from the budgeted precept of £500 in 2009/10. It was resolved to proceed with the funding of the analysis package.

Cllr Bryant proposed that any work that the clerk incurs from the result of the Parish Plan is paid pro rata. This was unanimously agreed.

10/37 FINANCE.

Payments

STO	S Welham	Clerks Salary	260.00
STO	D Eves	Toilet caretaker	120.00
STO	A & J Lighting Solutions	Street Light Maintenance	39.72
DDR	E-On	Street Light electricity supply	75.72
101893	EALC	Training-Councillor Day Cllr Champion	54.00
101894	EALC	Training-Parish Profile Cllrs Harvey & Bryant	64.00
101895	A&J Lighting	Mill Close New Lamp Head	352.50
101896	Upons	Gang Mower Service	947.05
DDR	E-On	Toilet Block electric	13.40
101897	S Welham	Re Telephone & Broadband	52.00
101898	Land Registry	Voluntary First Registration fee	40.00
101899	Fast Signs	New signs for The Square	246.75
101900	ECC	Copy of Village Green Register	10.00
101901	S Welham	Re Hussey & Greaves- OS map	35.00
101891	cheque cancelled - incorrect amount		

Receipts

Allotment rent	5.00
Tillingham Bowls club	170.00

Transfer

From Business Saver Account to Community account	2500.00
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Balances

Community Account	2569.49
Business Saver Account	3002.67
Business Saver Account Asset Reserve	2750.58
Business Saver Project Account	<u>346.59</u>
	<u>8669.33</u>

National Savings New Hall	27419.58
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It was resolved to approve the payments. Proposed Cllr Potten seconded Cllr Mee.

The clerk had chased Strutt & Parker for the rent demand due 1.1.10 in respect of the lease for the Bowls Club area, but they had not taken any action as yet. When the demand is received the Bowls Club must be invoiced for the total.

10/38 NOTICES, MEETINGS AND TRAINING COURSES TO ATTEND

EALC Councillor Training Day 2, 10 March 2010, 9.30am-3.30pm, Foakes Hall Great Dunmow. Cllr Champion to attend.

EALC Advanced Councillor Training Day, 31 March 2010, 9.30-3.30, Foakes Hall Great Dunmow. Fee £54 per delegate. No nomination.

The EALC are seeking views on the **NALC Consultation relating to a New Strategy and Business Plan for the Future.** Member Councils have the opportunity to consider the future support of Local Government provided by NALC running through to 2015. There are two documents available from the EALC, and one remaining event to attend **on 23 February 2010 – Larger Local Council Forum meeting (all councils may attend) at Ongar Town Council Offices 9.30am -12noon.** No Nomination.

Request from Tillingham Flower Show Committee:

To use the West Field on Saturday 31 July 2010 for the Flower Show

To use The Square on Friday 30 July 2010 for Music on the Green

It was resolved that the Flower Show be allowed to use the venues as above, but to advise them that they should request use of the field for also the preceding Thursday and Friday and the Sunday after the show to avoid any 'double bookings' of the field.

Cllr Mee confirmed that the Cricket Club was aware of the Flower Show usage of the field on 29th, 30th, 31st July and 1st August 2010.

Village Agents Stakeholder Meeting 2 March at Maldon Town Football Club at 2.30pm. Members stated that the Village Agent scheme is a duplication of the 'One Place' service and that tax payer's money should not be wasted on the scheme.

10/39 REPORTS FROM MEETINGS ATTENDED

Neighbourhood Action Panel Meeting Wednesday 20 January 2010. Cllr Potten gave a report.

EALC Councillor Training Day 1, 27 January 2010, Cllr Champion had indicated this had been an excellent training day.

EALC How to raise the Profile of your Parish Council, 4 February 2010. Cllrs Harvey & Bryant reported this had been a good day.

It was now good practice to publish 'draft' minutes to avoid the monthly delay of approved minutes. It was resolved to publish 'draft' minutes.

A Communication Strategy Action Plan should be written and reviewed every six months.

Councillors should wear identification cards at Parish Council related events.

MDC Code of Conduct Presentation by Simon Quelch 4 February 2010. Cllr Harvey attended but stated Simon Quelch ran out of time for his presentation. Cllr Harvey has requested that the presentation is allowed an opportunity to be concluded.

10/40 THE CHILDREN'S PLAY AREA

On going maintenance of the area is in progress and it was resolved to close the children's play area for approximately 1 week commencing 22 February 2010. Works of soil infilling, sign repair, bench and concrete removal, cleaning of tiles and equipment were necessary.

It was resolved to instruct Essex Arb to carry out works to the oak trees.

It was resolved to instruct MSJ Garwood to clean the tiles.

10/41 THE WEST FIELD

Cllr Mee reported from the West Field User Group meeting. The Bowls club are concerned about pot holes in the track and Cllr Mee will investigate. The sport clubs have been advised rent reviews will be considered for 2011.

To report the clerk had met with Bob Perry from Community Services Unpaid Work.

They will stain the seats on the West Field, Wantz Corner and The Square, Stain the shed, level soil along the hedge and paint the toilet block. The Parish Council must provide the materials. It was resolved that Cllr Mee organise the shopping for materials and submit the invoices to the clerk for reimbursement. The workers will need access to toilets and refreshment facilities. Cllr Mee agreed to organise access to the pavilion.

10/42 PARISH PUMP, VICARAGE LANE, TILLINGHAM

MDC advise that the design and material detailing of any railings will require approval.

In view of the time and expense involved with the above it was resolved to request T Lewis to felt the roof and repair the lower panels. Mr K Ward would be approached for assistance with the repairs. The Community Services Unpaid workers would be requested to stain the structure once repaired.

10/43 EMERGENCY PLANNING

The clerk had written to local businesses requesting their help in compiling a contact list for use in an Emergency. Cllr Potten had compiled a list of possible vulnerable people for the Emergency Plan.

10/44 FIRST REGISTRATION OF TITLE DEEDS

To report the clerk had completed the forms for the West Field, The Allotments, The Square and The Parish Pump in North Street. A copy of the Village Green register was being obtained from ECC to assist in this matter. Cllr Mee was requested to obtain a plan relating to the Pavilion lease from R Emerson.

10/45 STREET LIGHTING

To report that A & J Lighting had been contacted to rectify the street light at Mill Close due to the outstanding complaint. A meeting was held on 28 January at 4.30pm at Mill Close attended by Mr & Mrs Way, Mr & Mrs Popal, MDC Shirley Hall, Parish Councillors and A & J Lighting. It was resolved to shorten the lamp post and install a new lamp fixing which would spread the light downwards and resolve Mr & Mrs Way's complaint. The cost was £300.

10/46 THE SQUARE

Cars had been driving over and parking on the grass areas of the Square.

It was resolved to purchase new signs for each grass area 'No driving or parking on the grass' at a cost of £246.75.

10/47 HIGHWAYS

Matters raised to report to Highways were:

Residents of Chancel Close and users of the Village Hall and School in Vicarage Lane had complained that snow and ice had not been dealt with to make the areas safely accessible. The fire station also needed clear access.

The dip in the road at Kings Farm Meadow and Vicarage Lane would be reported as water lay in the middle of the road.

Additional signage to the Village Hall and Recreation Field – Highways had advised that recreation ground is standard and a clearer direction than the name West Field.

The clerk will request once more for 'West Field'.

Notice of temporary road closure - Southminster Road, St Lawrence for renewal of water main 8 March to 7 April 2010. The clerk was instructed to obtain a plan since the instructions were ambiguous.

It was resolved to request residents that have off road parking spaces to use them, to help reduce parking in the streets and traffic congestion.

10/48 PUBLIC RIGHTS OF WAY

There were no matters to report.

10/49 VICARAGE LANE STORM DRAIN

MA Plant solicitor advised that she had not had any contact from Taylor Wessing Solicitors since March 2009 and questioned whether they were still instructed to act.

A Company Search report had revealed that there was nothing on the file relating to winding up, striking off or appointment of a receiver.

A reply was still awaited from ECC.

Mr S Green had verbally agreed to dig out the complete ditch from the Vicarage Lane allotments when the weather conditions improved.

10/50 THE VILLAGE HALL

Cllr Bryant reported that the timers on the heaters had been amended.

There were now small jobs to do to finish the refurbishment.

10/51 RECYCLING COLLECTIONS

Cllr Harvey reported that only cardboard in the blue boxes is recycled. Any other cardboard is processed in the ordinary dustcart.

10/52 QUALITY STATUS

In the absence of Cllr Champion to give a report the Clerk advised that the Council does not qualify for Quality Status at the present time. Five of the seven councillors must have been elected. There are four elected councillors and three co opted councillors. The clerk must also pass section 7 of the CILCA. The training had been undertaken, but the section remains uncompleted at present. Parish Council elections are due May 2011 and nominees must stand for election if the Parish Council wishes to pursue Quality Status.

10/53 IT WAS RESOLVED TO EXCLUDE THE PRESS AND PUBLIC FROM ITEM 10/54 FOR REASONS OF CONFIDENTIALITY.

10/54 CASUAL VACANCY

Two applications had been received. It was resolved to co opt Tracey Hammond.

Cllr Mee declared a personal interest being a shareholder of the company employing the applicant.

10/55 ANNUAL PARISH MEETING 24 MARCH 2010

It was resolved to provide wine and nibbles.

10/56 ANY OTHER BUSINESS

Cllr Harvey advised the Church has a planning application attached to its door in respect of alterations to the inside of the Church. The Diocese of Chelmsford is the point of contact if residents wish to make a comment.

Dog fouling is still an on going problem in the village and on the West Field.

10/57 AGENDA ITEMS FOR THE MEETING ON 16 MARCH 2010.

Items for the agenda must be notified to the clerk by 8 March 2010:

Shoreline Management Plan

10/58 DATE OF NEXT MEETINGS.

The next monthly meeting of the Parish Council will be held on 16 March 2010 at 7.30pm in Tillingham Village Hall.

The Annual Parish Meeting will be held on Wednesday 24 March at 7.30pm in Tillingham Village Hall,

10/59 CLOSURE

There being no further business the meeting closed at 10.37pm

Sheila Welham

Clerk to the Council.