

TILLINGHAM PARISH COUNCIL

Minutes of a meeting of the Parish Council held in Tillingham Village Hall
at 7.30pm on Tuesday 16 March 2010.

PRESENT: Cllrs Harvey, Bryant, Mee, Reeds, Potten and Hammond.
Members of the public: None.
Press: None

CHAIRMAN: Cllr Harvey.

10/60 APOLOGIES FOR ABSENCE

Cllr Champion

10/61 MINUTES OF THE LAST MEETING

It was resolved to approve as a correct record the minutes of the meeting held on 16 February 2010, Proposed Cllr Potten seconded Cllr Reeds.

10/62 DECLARATION OF ACCEPTANCE OF OFFICE AND WELCOME

The Declaration of Acceptance of Office was signed by Tracey Hammond.

10/63 DECLARATION OF INTERESTS.

The Chairman reminded members to declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

10/64 PUBLIC FORUM

There were no members present.

10/65 PLANNING.

Applications received from Maldon District Council.

To respond as a consultee:

HOUSE/MAL/10/00133

Replace 3no.exisitng UPVC windows (two front elevation and one side elevation) with new timber sash windows to match existing original windows.

The Bake & Hoppett 31 North Street Tillingham Essex
Mr D Hillman.

Tillingham Parish Council supported this application.

HOUSE/MAL/10/00101 PP-00971220

Proposed side and rear single storey extension
9 Mill Road Tillingham Essex CM0 7SY

Mr L Moscrop

Tillingham Parish Council supported this application.

FUL/MAL/10/00174

Shop refurbishment and single storey rear extension
Lime Tree Cottage 30 North Street Tillingham
Miss T Silcock

It was noted that the plans show an incorrect boundary. The application is for commercial premises and therefore conditions should be applied that the premises are used for that purpose for a required period.

Tillingham Parish Council supported this application.

The meeting was adjourned due to a visit from the Police. PC3555 Sam Pateman introduced himself as the new neighbourhood police officer for Tillingham. He can be contacted on 07535 240687.

TCA/MAL/10/00160

T1/T2 Oak. Deadwood, crown lift to 5 metres, remove crossing branches. T1 Oak reduce width as it has some over extended lateral branches.

West Field Recreation ground Vicarage Lane Tillingham

Tillingham Parish Council

All members declared an interest.

Tillingham Parish Council supported this application.

A letter from Miss J Thorogood had been received on 18 February objecting to the planning application FUL/MAL/10/00004 - Wind Farm at Southminster Marshes.

Decisions advised by Maldon District Council:

FUL/MAL/09/00978

Erection of two new detached bungalows for physically handicapped relatives and associated new vehicle access

The Manse 11 South Street Tillingham Essex

Mr & Mrs Corbey

Refused.

FUL/MAL/09/01012

Removal of existing profiled asbestos roof and provision of new membrane warm deck roof.

Fire Station St Nicholas Road Tillingham Essex

Essex County Fire Service.

Approved.

FUL/MAL/09/01083

Summer House in rear of garden

Crabapple Cottage 7 The Square Tillingham Essex

Mr R Keane

Approved.

Other Planning Matters:

There were no matters to report to MDC.

MDC advise the Government has required local authorities to change the prefix reference on planning applications to enable statistics to be collated.

10/66 AFFORDABLE HOUSING

Moira Groborz, RCCE Housing Enabler advised they had received informal feedback from MDC planners. A meeting is requested with the working group on either 30 March after 2.30pm or on 7 April in the afternoon. She advises that Cllr Mee can not attend since there could be potential conflict of interest and probity issues should one of his sites be considered suitable. The working party will be Cllr Harvey, Potten and Bryant.

10/67 COMMUNITY LED PLANNING

Cllr Hammond reported that she had received an analysis from Warwick network and that she was now integrating all the results.

10/68 FINANCE.

Payments

STO	S Welham	Clerks Salary	260.00
STO	D Eves	Toilet caretaker	120.00
STO	A & J Lighting Solutions	Street Light Maintenance	39.72
DDR	E-On	Street Light electricity supply	75.72
101902	R Harvey	Re Cummins & Jennings - chain	11.75
101903	Tillingham Hall Farms	Tractor fuel	87.30
101904	EALC	Training Course - Councillor Day 2	54.00
101905	EALC	New Councillor Pack	14.18
101906	R Harvey	Postage to EALC for Parish Plan documents.	6.19
101907	Warwick Network	Community Led Plan analysis	348.34

Receipts

Allotment rent	5.00
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Balances

Community Account (CA)	1731.44
Business Saver Account (BSA)	3002.67
Business Saver Account Asset Reserve	2750.58
Business Saver Project Account (Parish Plan grant)	<u>346.59</u>
	<u>7831.28</u>

National Savings New Hall Reserve	27419.58
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Clerks report

The total of the balances of CA and BSA (available spending)	£4734.11
Commitments in budget but not yet spent	
Village Hall grant	£1000
Election	£1000
Allotment ditch	£1500
Community Notice board £ 400	less
	<u>£3900.00</u>
	£ 834.11
VAT reclaim made but not received yet	<u>£ 499.69</u>
Balance as at 16 March 2010 to be carried forward	<u>£1333.80</u>

It was resolved to approve the payments. Proposed Cllr Mee seconded Cllr Potten.

10/69 NOTICES, MEETINGS AND TRAINING COURSES TO ATTEND

Dengie Hundred Group of Parish Councils Meeting 17 March 2010 at Althorne Village Hall at 7.30pm. Cllr Bryant to attend.

NAPS Meeting 17 March 2010, One Place Southminster. Cllr Potten to attend.

Crime Reduction Panel Special NAPS Meeting Wednesday 24 March, Room 19 at St Cedds Offices (MDC) at 7.30pm. No nomination

ECC Safer and Stronger Communities Policy and Scrutiny Committee. To review the Essex built heritage. Two meetings, 19 March 10.00am at County Hall Chelmsford and 16 April a visit to Waltham Abbey to look at examples of buildings in a conservation area. The Committee request written evidence and or observations from local organisations. No nomination.

Maldon District Community Transport. Access to services in rural areas is now a high priority by ECC. MDCT will be promoting its service by 'shadowing' some mobile libraries. MDCT will have a fully sign written minibus and will stop at a safe place at or near to the mobile library's location. It will visit Tillingham on 12 May 2010.

ECC Mobile Library Service will cease to stop in Vicarage Lane with effect from 30 June 2010.

EALC Workshop - Developing Independent Internal Audit as a Management Tool Councillors and Clerks are requested to register an Interest in attending the workshop. The clerk has registered an interest.

EALC Training Survey Councillors completed the survey forms.

EALC Law & Procedures Course Friday 23 April 2010. Foakes Hall, Great Dunmow. 9.15am-3.30pm. £57 per delegate. No nomination.

North Chelmsford NHS Healthcare Centre Official Opening Thursday 18 March 2010

12.30-2.00pm.

10/70 REPORTS FROM MEETINGS ATTENDED

EALC Councillor Training Day 2, 10 March 2010. Cllr Champion had conveyed to Cllr Harvey that this had been a very good days training.

Cllr Harvey encouraged all Councillors to undertake some training to allow them to keep up to date and to return with constructive and accurate information to put into practice.

Village Agents Stakeholder Meeting 2 March 2010. A reply letter had been received from Brian Goodwin, Village Agents Manager and circulated to members.

Post Meeting Note: The Burnham Standard edition of 17 March reported that senior Councillors in the Maldon District considered this scheme was a waste of tax payer's money and that the One Place in Burnham and Southminster were best able to serve the community.

10/71 THE CHILDREN'S PLAY AREA

The bench and concrete had been removed. A new Wicksteed bench is to be installed shortly. A quote would be obtained for laying a small area of grass matting in front of the bench to reduce ground wear and to avoid a trip hazard developing.

Planning permission is awaited for the tree maintenance

The slide safety surface had been cleaned. A quote would be obtained for sticking down and filling gaps in the surface.

Soil infilling and sign maintenance are still outstanding.

10/72 THE WEST FIELD

Cllr Mee reported that he was due to purchase the materials for use by the Unpaid Community Services workers.

Cllr Harvey reported there is no frost protection in the toilet block. This would be an agenda item next month to discuss a heating system.

The following maintenance was required:

Repair paling on Cricket Club compound.

Cricket Club small roller to be parked in compound.

Cricket Club net – Maintenance is required to the net. The Cricket Club must be responsible for moving the net for the grass cutters. The net must be kept clear of the tractor shed doors (for door opening and manoeuvring the tractor and gang mower).

The litterbin by the Youth Shelter had been broken. It was resolved to purchase two new dustbins to be located at the Youth Shelter and the seat adjacent to the Rathscar hedge.

The clerk had been inspecting the emptying of litterbins by Appleton's and she had complained to MDC that the bins were not being emptied properly. The litterbins will be monitored.

It was resolved to commence daily litter picking from 1 April to 30 September at minimum wage rate for half an hour per day. The cost for 6 months would be £527.80.

10/73 PARISH PUMP, VICARAGE LANE, TILLINGHAM

Contact is awaited from T Lewis.

10/74 EMERGENCY PLANNING

Contact details were now held for four local businesses and one voluntary organisation. The Emergency Planning Folder would be updated with these details and the list of possible vulnerable people, and a copy sent to MDC Emergency Planning.

A response is still awaited from the Tillingham Village Hall Management Committee for permission to keep the Emergency Planning Yellow Box file in the village hall.

10/75 FIRST REGISTRATION OF TITLE DEEDS

There is a delay in ECC forwarding the copy of the Village Green Register and the Pavilion plan is still awaited. The deeds cannot be sent to Land Registry until these items are received.

10/76 THE SQUARE

Cllr Harvey and Bryant agreed to install the signs.

10/77 HIGHWAYS

Responses from Highways:

Additional signage to the West Field – Highways are not able to provide a sign with the words 'The West Field' as this provision is not given in the Traffic Signs, Regulations and General Directions 2002, the statutory instrument governing the use of traffic signs on the highway. If a sign is still required it must have the wording Recreation Ground.

It was resolved that this sign was not required, but that a sign to the village hall was required.

Winter Maintenance – Subject to a proper site investigation it may be possible for ECC to install salt bins at locations that are not included in the precautionary salting routes if Tillingham Parish Council agrees to the terms in the Winter Service Operational Plan, being an annual cost of £350.

It was resolved that Tillingham Parish Council could not make a commitment to the annual cost of salt bin maintenance. It would purchase two bags of rock salt, store them in the tractor shed and make them available to Chancel Close in severe weather conditions.

Dip in carriageway at junction of Vicarage Lane and Kings Farm Meadow - ECC will investigate the condition of the carriageway and advise of developments.

It was resolved that a visit from Highways department would be requested. Cllr Potten agreed to meet with Highways representatives.

10/78 PUBLIC RIGHTS OF WAY

No matters were raised.

10/79 VICARAGE LANE STORM DRAIN

A vague response had been received from ECC. The clerk would inform ECC of the result of our companies search.

10/80 THE VILLAGE HALL

Cllr Bryant gave a report. The Unpaid Community Services Workers will be making a video about their work on repainting the village hall.

10/81 SHORELINE MANAGEMENT PLAN

Cllr Mee reported that there are two landowners in Tillingham who will be responsible for maintaining the seawall. The Environment Agency has permissive powers only. There is a consultation period in progress.

Essex & South Suffolk Shoreline Management Review 15 March to 18 June 2010.

Meetings are being held at:

Baptist Hall, Burnham 30 March 2.00-7.30pm

Village Hall, South Woodham Ferrers 24 April 9.30am-12.45pm

Bewick Suite, Swan Hotel, Maldon 27 April 2.00-7.30pm

10/82 REQUEST FROM THE FIRE STATION TO USE THE SQUARE FOR A SPONSORED CAR WASH ON SATURDAY 20 MARCH 2010.

It was resolved that this event could be held on the Square. The fundraising is for the Fire Service Benevolent Fund.

10/83 VILLAGE SHOP AND POST OFFICE

Following a sudden closure of the Post Office ECC Rural Community Advisor Graham Simmons had advised that the Post Office should re open on Thursday 18 March 2010.

10/84 BEST KEPT VILLAGE COMPETITION

The application form was being completed between Cllrs Harvey. Champion and Bryant.

10/85 NEW PARISH COUNCIL NOTICE BOARD

The Clerk reported that the Parish Council had been awarded an ECC CIF grant of £500 towards the purchase of a new notice board. It was resolved to place a purchase order for the new notice board immediately. The notice board will be made by hand and will take approximately four weeks to make, which will coincide with the receipt of the new precept monies.

10/86 ANY OTHER BUSINESS

Cllr Bryant reported that BATTLE will be going to the High Court re the Bradwell Wind Farm appeal decision.

The One Place mobile police unit would now be parked on the Square to be more prominent in the village.

Tillingham Flower Show Committee had advised that they will not be able to use the sheep field in Vicarage Lane for car parking. They were investigating this matter further.

10/87 AGENDA ITEMS FOR THE MEETING ON 20 APRIL 2010.

Items for the agenda must be notified to the clerk by 12 April 2010.

10/88 DATE OF NEXT MEETINGS.

The Annual Parish Meeting will be held on Wednesday 24 March at 7.30pm in Tillingham Village Hall. A change in seating lay out will be instigated this year.

The next monthly meeting of the Parish Council will be held on 20 April 2010 at 7.30pm in Tillingham Village Hall.

10/89 CLOSURE

There being no further business the meeting closed at 9.30pm

Sheila Welham
Clerk to the Council