

TILLINGHAM PARISH COUNCIL

Minutes of a meeting of the Parish Council held in Tillingham Village Hall
at 7.30pm on Tuesday 19 October 2010.

PRESENT: Cllrs Harvey, Bryant, Mee, Reeds and Sheppard.

Members of the public: None

Press: Ryan Jennings (MBS)

CHAIRMAN: Cllr Harvey

10/239 APOLOGIES FOR ABSENCE

Cllrs Potten and Hammond.

10/240 MINUTES OF THE LAST MEETING

It was resolved to approve as a correct record the minutes of the meeting held on 21 September 2010. Proposed Cllr Reeds seconded Cllr Mee.

10/241 DECLARATION OF ACCEPTANCE OF OFFICE AND WELCOME

The Declaration of Acceptance of Office was signed by Jack Sheppard. Cllr Harvey welcomed Cllr Sheppard to Tillingham Parish Council. Cllr Sheppard is also a Burnham Town Councillor.

10/242 DECLARATION OF INTERESTS.

The Chairman reminded members to declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

10/243 PUBLIC FORUM

There were no members present.

10/244 PLANNING.

Applications received from Maldon District Council.

A reminder to members that there is a trial period of a public speaking facility at the South Eastern Area Planning Committee Meetings of 2 minutes per individual. A set procedure must be followed.

To respond as a consultee:

No applications had been received.

Decisions advised by Maldon District Council:

LBC/MAL/10/00636

Replacement of bay window

Cap & Feathers Inn South Street Tillingham

Wibblers Brewery

Grant Listed Building Consent.

Other Planning Matters:

There were no matters to report to MDC.

10/245 COMMUNITY LED PLANNING

There was no update available.

10/246 FINANCE.

			£
STO	S Welham	Clerks Salary	332.80
STO	D Eves	Toilet caretaker	120.00
STO	A & J Lighting Solutions	Street Light Maintenance	39.72
DDR	E-On	Street Light electricity supply	75.72
101956	A&J Lighting	Street Lighting annual clean repairs	199.28
101957	TDR Computers	Home visit fee	47.00
101958	Viking Direct	Stationery supplies	205.77
101959	Dengie Hundred Group	Annual sub	15.00
101960	S Welham	BT/Broadband expenses	52.00
101961	Royal British Legion	Poppy Wreath	50.00

Receipts

Tillingham Cricket Club			335.00
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Balances

Community Account (CA)	2642.12
Business Saver Account (BSA)	6003.29
Business Saver Account Asset Reserve	5250.92
Business Saver Project Account (Parish Plan)	<u>1946.26</u>
	<u>15842.54</u>

National Savings New Hall Reserve 27419.58

It was resolved to approve the payments. Proposed Cllr Mee seconded Cllr Reeds.

(Ryan Jennings MBS arrived)

10/247 REVIEW OF RENTS

The Football Club and Cricket Club annual rents were last increased in 2007.

It was resolved that the Football Club and Cricket Club annual rents each be increased by £30 from £335 to £365 with effect from the rents due in late 2011. Proposed Cllr Mee seconded Cllr Reeds.

The Bowls Club rent is reviewed every five years in accordance with a lease with Tillingham Parish Council. The Bowls Club also pay an additional lease rent to the Dean & Chapter of St Pauls, currently £82 per year.

It was resolved that the Bowls Club annual rent to Tillingham Parish Council be increased by £20 from £170 to £190 with effect from the rent due in late 2011. Proposed Cllr Mee seconded Cllr Harvey.

Cllr Mee would inform the sports clubs through the West Field User Group meeting on 8 February 2011.

10/248 BUDGET FOR PARISH PRECEPT 2011/2012

The clerk had prepared a draft budget for discussion. Items discussed were insurance premiums, litter bins and litter picking. Cllrs Harvey and Bryant would investigate the cost of locally made square litter bins for the West Field.

A renewal contract had been received from E-on for street lighting supply for a 12 month contract at £84.50pm or a 24 month contract at £122.29pm. It was resolved to accept the 12 month contract. Proposed Cllr Harvey seconded Cllr Reeds.

The budget for the precept will be set at the November meeting.

10/249 NOTICES, MEETINGS AND TRAINING COURSES TO ATTEND

Southminster Parish Council Party in the Park 2010. Saturday 30th October 2010.

Dengie Hundred Group Parish Council Quiz 10 November 2010 at Royal Burnham Yacht Club. A team would be entered.

EALC Employment Issues Course 10 November 2010 Foakes Hall Great Dunmow 9.30-3.30 Fee £60. No nomination.

Essex Playing Fields AGM 28 October 2010, 8.00pm at Essex County Cricket Ground, Chelmsford. Cllr Harvey will attend. All members and friends are welcome to

attend.

Dengie Hundred Group Parish Council Meeting 15 November 2010 at Henry Samuel Hall Mayland at 7.30pm. Special meeting with Fiona Marshall Chief Executive MDC to hear and discuss the District Budget for 2011. All Councillors invited.

Neighbourhood Action Panel Meetings. At One Place, Southminster, 7.00pm on 17 November 2010.

10/250 REPORTS FROM MEETINGS ATTENDED

There were no reports.

10/251 THE CHILDREN'S PLAY AREA

An ECC CIF grant form had been completed for a new safety surface under the slide. Cllr Bryant had requested that a DIY repair kit is purchased at a cost of £80. The Chairman advised that a kit was purchased a few years ago and had been used. This infilling was again only a temporary solution. Cllr Bryant requested that another quote be obtained for resurfacing the slide area.

10/252 THE WEST FIELD

Community Services Workers had now completed the Parish Council painting projects. The model byelaws had been edited and one draft copy would soon be circulated for reading and comment.

The clerk is awaiting comments from other Parish Councils who have completed a Deed of Dedication for their land.

Cllr Mee reported from the West Field User Group meeting. The next meeting is 8 February 2011.

10/253 MARSH ROAD ALLOTMENTS

A quote for relaying the water pipe had been received. Further quotes for digging the trench would be obtained.

10/254 WILLOW TREE AT BIRCH GARDEN GREEN

The tree had a broken branch high up and also a very low hanging branch. The tree was unbalanced and immediate action was required. Cllr Harvey had been in contact with Essex Arb who advised that:

- The trunk is twisted and is unsuitable for pollarding.
- A 30% reduction of the tree would cost £375 and have to be repeated every 3-5 years.
- To cut the tree down and leave a stump as a seat would cost £475 and to replace the tree with a 10-12 foot oak tree a further £120.

It was resolved to instruct Essex Arb to cut the tree down, leaving the stump as a seat, and to purchase and plant an oak tree. The cost to be met from the asset reserve account. Proposed Cllr Harvey seconded Cllr Mee. This was a majority decision with one abstention by Cllr Sheppard who was unfamiliar with the tree.

10/255 THE SQUARE

Two bollards had been dislodged and replaced. Cllr Bryant was thanked for repairing the broken signs.

10/256 AFFORDABLE HOUSING

Cllr Mee declared a personal and prejudicial interest as he is the landowner.

Cllr Mee left the room.

A letter had been received from Flagship Housing advising that agreement had been reached to purchase a piece of land that would be suitable for an exception site development. Several potential sites were identified and the views of Maldon District

Council Planning Department were sought over the suitability of each site. The planners preferred site is off Birch Road.

An architect has been commissioned to prepare some initial sketch schemes for the site, and once these are available an information evening will be held so that the initial plans can be viewed by the village and local opinions over the proposed site gathered.

The Parish Council understood that the affordable housing needs survey indicated that there was a need for 10 homes.

Cllr Bryant requested a list of sites that were originally identified as possible sites. The clerk would contact RCCE to enquire if this was available.

Cllr Mee rejoined the meeting.

10/257 HIGHWAYS

Matters to report to highways were:

- Dip in road in Vicarage Lane at Kings Farm Meadow junction.
- Grange Road – Large pothole at Pylon corner.

It was reported that:

Mark Road had been satisfactorily repaired.

Tillingham Hall hedge had been cut back by the Rangers, but it was still not cut back enough. The bend at 1 North Street often has vehicles parked on the highway, which forces traffic up onto the pavement and therefore it is important the full width of the pavement is available to pedestrians.

It was resolved to send a response to ECC concerning flooding in Vicarage Lane caused by surface water. Members advised that ECC need to look at the 'whole picture'. Natural England does not allow ditches to be dug out and therefore natural drainage is prohibited. New residents often fill in ditches. A piped ditch greatly reduces the drainage capacity of a ditch.

10/258 PUBLIC RIGHTS OF WAY

There were no matters to raise.

10/259 THE VILLAGE HALL

Cllr Bryant advised a full report was being sent by the Village Hall Management Committee to the Parish Council.

10/260 BEST KEPT VILLAGE IN ESSEX COMPETITION

The judges marking sheet had been obtained from the RCCE.

10/261 ANY OTHER BUSINESS

Cllr Bryant advised MP Eric Pickles stated that if wind farms are not wanted residents do not have to have them.

Cllr Bryant requested that a response be made to 'no need for nuclear' information that was in the Councillors circulation box. The clerk apologised as she had been unable to locate this information on the return of the circulation box.

Cllr Harvey read out a letter from MDC concerning Conservation and Design Awards. Stows Farm House had been highly commended.

Cllr Harvey requested Cllr Mee to provide an update on obtaining a storage locker for the public toilet block. Cllr Mee would investigate and report at the next meeting.

The clerk advised lagging of the water pipes in the toilet block was in progress.

Cllr Bryant requested that the stoney surface outside of the pavilion be discussed next month.

10/262 AGENDA ITEMS FOR THE MEETING ON 16 NOVEMBER 2010.

Items for the agenda must be notified to the clerk by Monday 8 November 2010.

10/263 DATE OF NEXT MEETING.

The next monthly meeting will be held on Tuesday 16 November 2010 at 7.30pm in Tillingham Village Hall.

10/264 CLOSURE

There being no further business the meeting closed at 9.38pm.

**Sheila Welham
Clerk to the Council**