

# TILLINGHAM PARISH COUNCIL

Minutes of a meeting of the Parish Council held in Tillingham Village Hall  
at 7.30pm on Tuesday 21 September 2010.

**PRESENT;** Cllrs Harvey, Bryant, Mee, Reeds and Potten.

Guest – Cllr Carole Taylor - Maldon District Highways Panel Representative.

Members of the public: None

Press: None

**CHAIRMAN:** Cllr Harvey.

## **10/211 APOLOGIES FOR ABSENCE**

Cllr Hammond.

## **10/212 MINUTES OF THE LAST MEETINGS**

It was resolved to approve as a correct record the minutes of the meeting held on 20 July 2010. Proposed Cllr Potten seconded Cllr Reeds.

It was resolved to approve as a correct record the minutes of the extraordinary meeting held on 17 August 2010. Proposed Cllr Reeds seconded Cllr Potten.

## **10/213 DECLARATION OF INTERESTS.**

The Chairman reminded members to declare any 'personal' or 'personal and prejudicial' interests relating to items on the agenda.

## **10/214 GUEST SPEAKER - CLLR CAROLE TAYLOR (ST LAWRENCE) – REPRESENTATIVE FOR TILLINGHAM ON MALDON DISTRICT HIGHWAYS PANEL.**

Cllr Taylor advised she was the representative for Tillingham, Bradwell, St Lawrence, Steeple, Asheldham and Dengie. The first meeting was held on 14 July and the next meeting will be on 8 October 2010. This year's Highway budget is already allocated but if important issues require attention then this panel may be able to influence Highways to alter their list of priorities. A new scheme of Highway Rangers has been launched who deal with tasks such as hedge trimming, sign cleaning etc.

## **10/215 PUBLIC FORUM**

There were no members present.

## **10/216 PLANNING.**

### **Applications received from Maldon District Council.**

Members were reminded that there is a trial period of a public speaking facility at the South Eastern Area Planning Committee Meetings of 2 minutes per individual. A set procedure must be followed.

### **To respond as a consultee:**

#### **TCA/MAL/10/00707**

T1 Oak- Crown lift to 3.5m (5 lower limbs on property side).

Prune back by works as described 1.5m from both properties, crown lift to 3m on neighbour's side. T2 Oak – Crown lift to 3.5m, reduce width over garden by 1.5m crown clean and remove ivy. T2 Holly – Fell to ground level.

The Cottage, 3 Vicarage Lane, Tillingham

Mrs N Daciuu

Response already made:

Tillingham Parish Council supported this application, but they would like to see a holly

replanted and maintained to a lower height of 6-10 feet. There has been a holly tree there for many years.

**LBC/MAL/10/00636**

Replacement of bay window  
Cap & Feathers Inn South St Tillingham  
Response already made:  
This is a retrospective application.  
Tillingham Parish Council supported this application.

**Decisions advised by Maldon District Council:**

**FUL/MAL/10/00534**

Change of use (retrospective) of agricultural land for agricultural and mixed storage of straw.  
Redding's Farm, Redding's Lane Tillingham  
AJ & JM Skeggs  
Approved

Members reported that the applicant was again leaving stones/rubble on the highway. Members were unhappy that Maldon District Council Planning Department had not imposed conditions for a kerbed and tarmac/concrete gateway to avoid the reoccurring problem of rubble/mud on the highway. A letter would be sent to Planning Department.

**FUL/MAL/10/00530**

Change of use (retrospective) of part of yard for the purpose of outside storage of plant and machinery and other materials associated with the development permitted under application FUL/MAL/06/01013 and for the stationing of two portacabins for office use, one portacabin for staff use and two static caravans for seasonal agricultural staff .  
occupancy.  
Redding's Farm, Redding's Lane, Tillingham, Essex  
AJ & JM Skeggs.  
Refused.

**Other Planning Matters:**

There were no matters to report to MDC.

**10/217 COMMUNITY LED PLANNING**

There was no report available.

**10/218 FINANCE.**

Payments for August			£
STO	S Welham	Clerks Salary	332.80
STO	D Eves	Toilet caretaker	120.00
STO	A & J Lighting Solutions	Street Light Maintenance	39.72
STO	K Lambert	Litter picking	87.96
DDR	E-On	Street Light electricity supply	75.72
DDR	E-On	Toilet block electricity	12.50
101946	Southminster PC	Party in the Park donation	225.00
101947	A&J Lighting	Repairs o/s 11 North street	72.85
101948	Audit Commission	Annual audit fee	470.00
101949	Upons	Gang mower repair re string	84.60
101950	Upons	Gang mower roller repair	168.62
Payments for September			
STO	S Welham	Clerks Salary	332.80
STO	D Eves	Toilet caretaker	120.00
STO	A & J Lighting Solutions	Street Light Maintenance	39.72
STO	K Lambert	Litter picking	87.96

DDR	E-On	Street Light electricity supply	75.72
101951	S Welham	Re Printerland-Lexmark ink cartridges	175.58
101952	Essex Arb	Storm damage to willow tree at Birch Gardens	105.75
101953	MSJ Garwood	Village grass cutting	2115.00
101954	S Welham	Re-Focus stain for Vicarage Lane pump	37.48)
		Re Travis Perkin green paint/brush cleaner	21.42) 58.90
101955	S Welham	Re-Amazon computer storage centre	222.36
<b>Receipts</b>			
		Tillingham Football Club	335.00
		Tillingham Sports Pavilion	60.00
<b>Transfers</b>			
		Business Saver Account to Community Account (2.8.10)	3000.00
		Business Saver Account to Community Account	4000.00
<b>Balances</b>			
		Community Account (CA)	3048.86
		Business Saver Account (BSA)	6003.29
		Business Saver Account Asset Reserve	5250.92
		Business Saver Project Account (Parish Plan)	<u>1946.26</u>
			<u>16249.33</u>
		National Savings New Hall Reserve	27419.58

It was resolved to approve the payments, Proposed Cllr Mee seconded Cllr Potten

The clerk requested members to start considering items for the precept budget 2011/12, which will be an agenda item next month.

#### **10/219 COMPLETION OF ANNUAL AUDIT FOR YEAR ENDING 2009/2010**

The External Auditor's certificate and report had been received. There were no matters raised.

#### **10/220 MARSH ROAD ALLOTMENTS**

The clerk will meet with Tony Wallis next week to discuss and obtain a quote for re-laying the water pipe at the correct depth.

It was resolved that the allotment rents remain at £10 and £20 per annum for five and ten rod plots respectively.

*Cllr Potten declared a personal interest being an allotment plot holder.*

#### **10/221 NOTICES, MEETINGS AND TRAINING COURSES TO ATTEND**

**Neighbourhood Action Panel Meetings.** At One Place, Southminster, 7.00pm on 15 September and 17 November 2010.

**Dengie Hundred Bus Users Group meeting** 28 September 2010 at 1.00pm in Burnham Town Council Offices.

**Maldon and District Crime Reduction Panel meeting** 29 September 2010 at 7.30pm in room 19 in St Cedds Building in MDC offices car park.

**EALC Annual General Meeting** 29 September 2010 at Foakes Hall Great Dunmow Starts with networking lunch at 1.30pm followed by presentations, awards and at 6.45pm EALC AGM. Apologies to be given.

**RCCE Village Hall & Community Buildings Conference.** 16 October 2010 at Cold Norton Village Hall. 9.45am to 3.30pm.

**Southminster Parish Council Party in the Park 2010. Saturday 31<sup>st</sup> October 2010**

**EALC 'Election Day' training.** 3 November 2010 at Great Dunmow. 9.30-3.30. Course fee £60. The clerk will attend.

#### **10/222 REPORTS FROM MEETINGS ATTENDED**

Cllr Potten reported that the Naps meeting were poorly attended.

#### **10/223 THE CHILDREN'S PLAY AREA**

An amended Rospa Inspection report had been received showing the correct details of

the car park surface. The footpath risk assessment will now be questioned. Cllr Bryant was repairing the slide safety surface tiles with mastic as an interim measure. A CIF grant application would be completed for the PROTECH surfacing. It was resolved to budget £500 for match funding.

#### **10/224 THE WEST FIELD**

A fence is required around the roll. Action by Cllr Mee.

Community Services Workers still have the disabled toilet floor to paint for which further paint may have to be purchased.

Cllr Mee will obtain a list of fixtures for the Football and Cricket clubs and pass onto the Parish Council.

Tillingham Cricket Club has advised that they would like to install an underground water tank on the West Field for watering of the cricket square. The Cricket Club was requested to supply full details and a plan. Cllr Mee to action.

The Cap & Feathers Landlord had made a verbal request to use the West Field for a firework display. The Parish Council insurance does not cover fire work events and it was resolved that this request be declined. Cllr Bryant would advise the landlord.

A letter of thanks had been received from the Flower Show.

The Clerk would progress with reviewing the Bye laws.

Further information would be sought on the protection of our playing field for future generations - the Deed of Dedication.

#### **10/225 LAND REGISTRY- THE SQUARE**

Mouchel had replied to our highways enquiry, showing a plan of the square and that all tarmac areas and pavements formed part of the publicly maintained highway. The clerk has now contacted M A Plant solicitor in respect of the first registration of the Square.

#### **10/226 HIGHWAYS**

Update from the Local Highways Panel as per agenda item 214.

Update from ECC Highways:

Tillingham Hall hedge and Wantz corner overgrowth will be cut by Highway Rangers.

If footpaths are completely obstructed or the Parish Council thinks that individual items should be removed, Highways will need to seek the removal of all items on the highway (residents and businesses) to ensure that they deal with the matter in a fair manner.

The Parish Council observed from agenda item 10/225 that the Fox & Hounds pub outside furniture was situated on the highway area of the Square.

Mark Road: Highways had been granted a licence to remove the badgers from their set beneath the road. Works will take place from 27 September.

Matters to be raised: A resident had complained about parked vehicles outside 8 The Square. The parked vehicles were causing moving vehicles to drive on the wrong side of the road approaching a bend. Yellow lines were requested. The Parish Council is not in favour of yellow lines but they would send letters to the Police and ECC Highways highlighting the traffic problem.

The Church & Hawes sign at No 1 The Square is dangerous to pedestrians. Church & Hawes would be contacted.

ECC Flood risk partnership is seeking records on flooding within the parish.

#### **10/227 PUBLIC RIGHTS OF WAY**

The dog waste bin in Grange Road had been set on fire. It was resolved to purchase a new bin.

#### **10/228 THE VILLAGE HALL**

A report had been received from Cllr Bryant and circulated to members. The report advised further projects would include new ceiling panels, insulating the walls, new

lighting and an energy saving corridor.

**10/229 PARISH COUNCIL COMPUTER**

The Parish Council computer, purchased in 2003, had been problematic for several months and recently became almost impossible to use. The clerk was informed it was beyond economic repair by the computer consultant who was amazed we were still using it.

The clerk has decided to use her personal laptop for Parish Council work and does not therefore require the Parish Council to replace the computer.

However the computer consultant has recommended that the Parish Council files should be saved onto a back up device. Therefore a separate dual storage device with backup software has had to be purchased at £189.25 (ex vat). TDR Computers has also made a home visit to help set up this.

It was resolved that the Parish Council pay for the antivirus software on annual renewal.

**10/230 WWW.TILLINGHAM.COM**

Mr Biggs had given up his business and has offered to transfer his web site domain name to the Parish Council. He had offered to pay the administration fee for five years. It was resolved that the Parish Council accept his offer.

**10/231 COMMUNITY SAFETY ACCREDITATION SCHEME**

A letter had been received from Mr McCormick suggesting the Parish Council should enter into the scheme. It was resolved that the Parish Council had no wish to pursue this at the present time.

**10/232 BEST KEPT VILLAGE IN ESSEX COMPETITION**

RCCE has advised that Tillingham had won a Merit Award.

**10/233 TO RESOLVE TO EXCLUDE THE PRESS AND PUBLIC FROM ITEM  
10/234 FOR REASONS OF CONFIDENTIALITY.** This was resolved.

**10/234 CASUAL VACANCY**

Mr Jack Sheppard was co opted to fill the casual vacancy.

*Cllrs Mee and Potten declared personal interests as the applicant was known to them.*

**10/235 ANY OTHER BUSINESS**

The Dengie Hundred Group of Parish Councils quiz will be held on 10 November 2010 at the Royal Burnham Yacht Club.

Cllr Mee advised that his land adjacent to Birch Gardens was being considered for affordable housing and that Flagship Housing Association had made preliminary enquiries.

Res Power Turncole Wind Farm questionnaire would be completed.

**10/236 AGENDA ITEMS FOR THE MEETING ON 19 OCTOBER 2010.**

Items for the agenda must be notified to the clerk by Monday 11 October 2010.

**10/237 DATE OF NEXT MEETING.**

The next monthly meeting will be held on Tuesday 19 October 2010 at 7.30pm in Tillingham Village Hall.

**10/238 CLOSURE**

There being no further business the meeting closed at 9.50pm.

Sheila Welham. Clerk to the Council