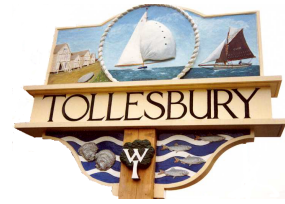


# TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the first meeting of Tollesbury Neighbourhood Plan Committee held on Thursday 14<sup>th</sup> January 2016 commencing at 7.30pm.

**Present:** Matthew Byatt, David Hillyer, Roger Lankester,  
Simon Lewington, Sue Palmer, Simon Plater, Steve O'Donnell,  
Steve Smith, Claire Slodzik, Stevan Slodzik,

**Admin:** Michelle Curtis

**Apologies:** Bill Berry and Andrew St Joseph

Matthew Byatt, Simon Plater, Steve O'Donnell, Claire Slodzik and Stevan Slodzik are members of Tollesbury Parish Council.

Andrew St Joseph is a District Councillor – Maldon District Council.

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Simon Plater opened the meeting at 7.30pm.

The Chairman advised that he had prepared a Draft Vision for the village and parish of Tollesbury.

The Committee discussed the proposed document and it was agreed that any comments in relation to the Vision Statement should be forwarded to MC for consideration at the next meeting.

## **a) Housing**

The Chairman advised that he had received a document, which explains the first steps taken by the Officers at Maldon District Council to assess village sustainability. An assessment has been carried out with 7 villages being classified as medium for the overall sustainability rank.

Southminster - 105

Mayland – 73

Tollesbury – 71

Wickham Bishops – 63

Latchingdon – 51

Tillingham – 47

Great Totham South – 43

Villages had been scored based on the current services and facilities available.

The Chairman advised that in the Maldon District Council – Site Allocations Development Plan Document – Briefing Note No. 3 dated 4<sup>th</sup> January 2016, it states that the first stage is to determine which settlements are appropriate for taking housing growth of over 10 dwelling.

The Chairman reported that Maldon District Council would assess each site on the SHLAA.

The Chairman advised that MC had spoken to the RCCE regarding a Housing Needs Survey. The cost to carry out a survey would be approx. £2,000.

MB advised that he had spoken with Game, Hardy-King and Moat. MB had produced a document giving brief bullet points of his discussion.

MB advised that Moat would be able to carry out a Housing Needs Survey if we invited them in as our partner.

**Action:** MB to arrange a meeting with David Steedman from Moat.

#### **b) Employment**

SO advised that BB and himself had carried out survey and produced a document giving details of employment in Tollesbury. SO advised that the document did not include those who work from home.

#### **c) Tourism & Leisure (Including Hasler Green & Recreation Ground)**

DH reported that ASJ and himself had produced a scoping document defining the features of tourism.

Tourism - The document details various attractions that would bring people into the village.

Leisure – Identified the various groups in the village and the village venues. It is planned to prepare a questionnaire to the various groups, which would include engaging with the youth of the village.

Any comments/thoughts to be sent to MC.

#### **d) Marine Environment (including flood risk and coastal defences)**

RL produced a list of maritime assets.

RL stated that the main document from DEFRA has a different connotation of sustainability.

The Chairman suggested RL put his thoughts and ideas in writing for consideration by the Committee.

**e) Rural Area (including Woodrolfe Green)**

CS advised that she had looked into rural area, which indicates a benefit to health and mental health.

**f) School & Doctors**

SL and SP to produce a questionnaire to be sent to the schools and doctors.

**Action:** Questionnaire to be submitted to MC for distribution.

**g) Public Engagement**

SP suggested that an article was included on the Parish Magazine letting people know what the Committee are doing.

MC advised a notice had been included on the annual calendar that would be distributed to every household.

The Chairman advised a further workshop would be held during the year.

The next meeting of the Neighbourhood Plan Committee would be held on Thursday 3<sup>rd</sup> March 2016 commencing at 7.30pm in the Pavilion.

Meeting closed at 9.15pm