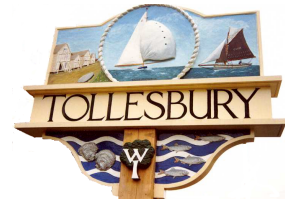


TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the first meeting of Tollesbury Neighbourhood Plan Committee held on Thursday 3rd March 2016 commencing at 7.30pm.

Present: Bill Berry, Matthew Byatt, David Hillyer, Roger Lankester, Simon Lewington, Sue Palmer, Simon Plater, Claire Slodzik and Stevan Slodzik

Admin: Michelle Curtis

Apologies: Steve O'Donnell, Steve Smith and Andrew St Joseph

Matthew Byatt, Simon Plater, Steve O'Donnell, Claire Slodzik and Stevan Slodzik are members of Tollesbury Parish Council.

Andrew St Joseph is a District Councillor – Maldon District Council.

Simon Plater opened the meeting at 7.30pm.

1. Apologies for Absence

There were apologies for absence from SO, SS and ASJ.

2. Declarations of Interest

There were no declarations of interest declared.

3. Public Forum

There were 13 members of the public present.

The Chairman reported that he was aware that some information had been distributed to households regarding the SHLAA and housing for Tollesbury. The Chairman explained that the information that has been delivered was incorrect and dated 2014. There is a new SHLAA produced by Maldon District Council (MDC) based on the call for land at the end of 2015 and each parcel of land will need to be assessed.

The Chairman gave the members of the public an overview of the current position with the Maldon District Council Local Development Plan and the Tollesbury Neighbourhood Plan.

A number of members of the public stated they were unaware of the workshop held in September and felt that they knew little about the Neighbourhood Plan.

The Chairman advised a leaflet was distributed to every household at the end of August 2015 explaining what the Neighbourhood Plan was and details of the workshop.

It was agreed the details of Neighbourhood Plan Committee meetings would be displayed in the noticeboard.

Action: MC to advertise details of the Committee meetings and to also ensure the Parish Council website is updated.

There was a general discussion regarding the proposals for Tollesbury following the outcome of the Neighbourhood Plan workshop.

Mr Davenport suggested that a programme/milestones were set for the Neighbourhood Plan, which would be helpful.

The Chairman advised that there would be a further public meeting during the year.

4. Neighbourhood Plan

a) Housing

MB advised that the Chairman, MC and himself had attended a meeting with David Steedman from Moat Housing Ltd to discuss the possibility of working in partnership. If agreed to work in partnership, Moat would also carry out the housing needs survey. If the Committee wish to work in partnership with Moat, they would need to write a letter outlining the plan, strategy and aims and ambitions.

Action: The Chairman to write to Moat

MB advised that he had also attended the recent networking event at the RCCE and had spoken with Sarah Sapsford, Community Engagement Officer - RCCE, who would be keen to meet with the Committee.

b) Employment

No update - SO was not present at the meeting.

c) Tourism & Leisure (Including Hasler Green & Recreation Ground)

DH reported that ASJ and himself had been working on Tourism and Leisure.

A questionnaire had been distributed to all the organisations/groups in the village and they would hope to have most of the responses within the next month.

d) Marine Environment (including flood risk and coastal defences)

RL reported that he had distributed a list of maritime assets to approx. 14 maritime interests and is waiting for a response.

RL had also included an advert in the Parish magazine for March that invites to comment.

RL stated the Parish Council are also looking at dredging Woodrolfe Creek and the south channel, which also has a connection with employment.

RL reported that he had also been looking at land drainage, which is linked to flood risk.

RL to prepare paper for next meeting regarding sustainability.

e) Rural Area (including Woodrolfe Green)

CS and SS had produced a document that was distributed to the Committee. The document highlighted the Tollesbury concerns and solutions which are as follows:

- Housing impact on rural landscape
- Rural plan that meets the housing needs of Tollesbury
- How to enhance employment within the village and reduce the damage to the environment.
- Rural public transport and how to enhance to and from mainline railway stations and reduce traffic congestion.
- Ways to support rural tourism and leisure developments that benefits businesses.
- Encourage stakeholders to maintain and improve infrastructure to support local rural village life.

f) School & Doctors

SL and SP had produced a questionnaire for the local schools and doctors.

Action: SL and SP to arrange a meeting with the local schools and doctors surgery.

5. Next Meeting

The Chairman invited members of the public to join the Committee. Gail Norton agreed to join the Neighbourhood Plan Committee.

The next meeting of the Neighbourhood Plan Committee would be held on Thursday 7th April 2016 commencing at 7.30pm.

The meeting closed at 9.05pm.