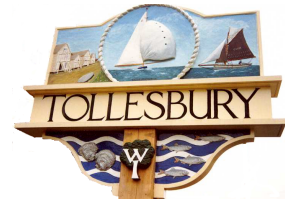


TOLLESBURY NEIGHBOURHOOD PLAN

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Notes of the first meeting of Tollesbury Neighbourhood Plan Committee held on Thursday 7th April 2016 commencing at 7.30pm.

Present: Bill Berry, Matthew Byatt, David Hillyer, Roger Lankester, Simon Lewington, Gail Norton, Simon Plater (Chairman) and Andrew St Joseph

Admin: Michelle Curtis

Matthew Byatt, Simon Plater, Steve O'Donnell, Claire Slodzik and Stevan Slodzik are members of Tollesbury Parish Council.

Andrew St Joseph is a District Councillor – Maldon District Council.

Simon Plater opened the meeting at 7.30pm.

1. Apologies for Absence

There were apologies for absence from Steve O'Donnell, Sue Palmer, Steve Smith, Claire Slodzik and Stevan Slodzik

2. Public Forum

There were 8 members of the public present.

Mr Davenport suggested members of the public listened to the update of the Committee before making any comments.

3. Neighbourhood Plan

The Chairman reported that on 23rd March 2016 some members of the Committee had met with John Somers, Planning Officer - Maldon District Council (MDC). At that meeting Mr Somers gave an update on the Local Development Plan (LDP).

At this stage MDC has no idea of how long the examination of the LDP would take. Mr Somers did advise that the housing allocation appeared to be robust this includes the rural allocation.

RL expressed concern that MDC Planning Department did not have the technical ability to give a competent appraisal of the Tollesbury Neighbourhood plan, in particular in relation to marine aspect.

Members of the Committee who attended the meeting felt very little was achieved and would like to request that the meeting was not included as part of the

Neighbourhood Plan meeting allocation.

Action: ASJ to take this up with MDC Planning Department.

a) Housing

The Chairman reported that a letter had been sent to David Steedmen, Moat Housing Ltd, and to date there has been no reply.

RL suggested that consideration might be given to a managed realignment as a means to provide affordable housing.

The Chairman advised that Maldon District council do not have any guidance or policy in the LDP with regards to houseboats.

The Chairman also reported that the housing development which had been approved at appeal in Woodrolfe Road would not be included as part of the housing allocation for Tollesbury. It is understood MDC may try to appeal against the decision.

MDC are also in the process of looking at sites indicated on the SHLAA and this should be completed within the next two months.

b) Employment

No update - SO was not present at the meeting.

c) Tourism & Leisure (Including Hasler Green & Recreation Ground)

DH reported that questionnaires had been sent out to 47 groups/clubs in the village. To date 34 responses have been received and it is expected more will come through. 34 responses represent 1300 voices.

There are a total of 21 meeting venues in the village and a further questionnaire has been sent out to the groups.

DH distributed a report to the Committee that highlights the benefits, need, dreams and ideas from the various groups. The main themes are as follows:

1. Traffic	8. Volunteers
2. Parking	9. Transport
3. Children and young people	10. Footpaths
4. Infrastructure	11. Dredging
5. Homes for young and old	12. Landing
6. School	13. Doctors
7. Funding	14. Disabled access into certain place (including shops)

The Committee need to decide how to express the need and ideas in the plan.

ASJ reported MDC are promoting tourism in the District and they have suggested a sign is displayed on the public convenience at Woodrolfe Green. ASJ has suggested that MDC make a contribution to the maintenance of the amenity area at Woodrolfe Green.

With the national publicity of the coastal trail this could increase tourism in the village, which will have an impact on parking and traffic.

DH stated there is a need to explore how to work with the youth council.

Mrs Rogers, Tollesbury Youth Council, advised the Youth Council were due to have their first meeting on 11th April 2016. Initial conversations with the youth were very varied and a number of members were keen to become more involved in the Neighbourhood Plan.

The Committee would welcome the opportunity for youths to join the Neighbourhood Plan Committee.

RL advised he would be attending the Essex Local Access Forum being held at the RCCE and would like to get advice on how some of the footpaths are included on the designated map.

Action: DH to provide RL with information of contact at Essex County Council

d) Marine Environment (including flood risk and coastal defences)

RL reported he had put out some questionnaires and had received 4 responses.

RL had provide two papers which had been distributed to members:

- 1) Sustainable Development
- 2) Response from Natural England – Local Marine Plan

RL reported there is an illegal buoy at the end of the North Channel, which is deterring yachtsman from entering the North Channel. This was reported to Trinity House who has advised that the person who put the buoy in place can apply for a licence or it can be removed.

A drop-in session is being held on 15th April between 9am-12pm at Essex University to discuss the management plan for area 5 of the Greater Thames Estuary. This is an open invitation to everyone.

e) Rural Area (including Woodrolfe Green)

No update - SO was not present at the meeting

f) School & Doctors

SL reported that he had spoken with the Headmistresses at Tollesbury and Tolleshunt D'Arcy schools who both agreed to complete the questionnaire. It is hoped the responses will be received by the next meeting.

A questionnaire had also been sent to Tollesbury Doctors.

DH suggested MC create a dropbox account where all documents can be stored and accessible by the Committee.

Action: MC to create account.

Mr Davenport stated he had sent two letters to the Chairman.

The Chairman confirmed receipt of the letters and agreed with the idea from Mr

Davenport to develop a programme and milestones. The Chairman advised a meeting was being arranged with our facilitator Jamie Baxter, University of East London, and this could be discussed.

Mr Davenport was also concerned that the cemetery had been identified on the SHLAA.

The Chairman advised the Parish Council are the landowners and have not put forward the site to be included in the SHLAA. The Chairman confirmed there had been no discussion by the Parish Council to use the land at the cemetery.

The Chairman advised that it is hoped that the Committee can conclude the collation of information by the next meeting and move onto putting together policies for each area.

It is hoped to have a meeting with the MDC Policy Team.

4. Next Meeting

The next meeting of the Neighbourhood Plan Committee would be held on Thursday 5th May 2016 commencing at 7.30pm.

The meeting closed at 8.50pm.