



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

28TH NOVEMBER 2019

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 4TH DECEMBER 2019** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
19/216	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
19/217	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2019.	Decision
19/218	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
19/219	All Members	Standing orders reminder. To remind Councillors – Item t - Excluding motions moved under standing order 1(r), the contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the chairman of the meeting.	Information
19/220	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
19/221	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 13 th November 2019.	Decision
19/222	All Members	Planning Matters. Ref: 183046 (Will be going to Planning Committee at CBC). Land to the North of Mill Buildings, Wakes Colne Mills, Colchester Road, Wakes Colne Colchester CO6 2BY Demolition of solid fuel processing buildings; removal of built up hard surfaces against north wall of coach house with associated regrading of land; removal of wider coal yard hard surfaces; conversion of coach house to dwelling with single storey extension; erection of a pair of attached dwellings on coal yard; reorientation of yard access road; erection of detached four bay garage; associated hard and soft	Decision

		landscaping including improvements to public footpath corridor and biodiversity; implicit change of use from coal yard to two residential properties (Class C3) with private meadow. TO CONSIDER ANY APPLICATIONS RECEIVED																																																										
19/223	All Members	Broadband. Update.	Information																																																									
19/224	Cllr K. Brown	Parish Public Footpaths Working Group. Update.	Information																																																									
19/225	All Members	VE DAY 75th Anniversary 2020. To consider an event to mark the 75 th Anniversary of VE Day – on 8 th May 2020. The weekend of 8 th – 10 th May 2020 will be an international celebration of peace. Update – Working group meeting to be arranged.	Information/ Decision																																																									
19/226	All Members	Highways. Item 1. Station Road – update. Item 2. A1124 Cats eyes - update. Item 3. Idea of a zebra crossing near the shop crossing the A1124.	Information/ Decision																																																									
19/227	All Members	S106 Funding. To consider any projects and to discuss applying for the S106 funding £2,015.20 which is available from Colchester Borough Council, CBC have advised what this money can be spent on – Open Spaces.	Information/ Decision																																																									
19/228	All Members	Website. To consider information and quotes received.	Decision																																																									
19/229	All Members	Financial Matters. 1) Financial Statement for December (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="395 920 1311 1534"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (for November)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>D. Jacob (Salary for November)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary adjustment for November)</td> <td>101164</td> <td>2.64</td> </tr> <tr> <td>HM Revenue & Customs for (November)</td> <td>101165</td> <td>5.20</td> </tr> <tr> <td>Essex Pension Fund (For November)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for November)</td> <td>101166</td> <td>4.31</td> </tr> <tr> <td>JPB Landscapes Invoice No. 694</td> <td>101167</td> <td>115.20</td> </tr> <tr> <td>MC Relland (Paint Bus Shelter)</td> <td>101168</td> <td>270.00</td> </tr> <tr> <td>Colchester Borough Council Inv. 20171093</td> <td>101169</td> <td>23.70</td> </tr> <tr> <td>A & J Lighting Solutions Inv. No. 33561</td> <td>DD</td> <td>78.00</td> </tr> <tr> <td>Cheque Void made out in error</td> <td>101170</td> <td>0.00</td> </tr> <tr> <td>Richard Edwards Group LTD Inv.No. 38182</td> <td>101171</td> <td>61.20</td> </tr> <tr> <td>D. Jacob (expenses for November)</td> <td>101172</td> <td>49.52</td> </tr> <tr> <td>D. Jacob (Salary for December)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for December)</td> <td>101173</td> <td>2.84</td> </tr> <tr> <td>Essex Pension Fund (For December)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (adjustment For December)</td> <td>101174</td> <td>4.31</td> </tr> <tr> <td>HM Revenue & Customs (For December)</td> <td>101175</td> <td>5.00</td> </tr> </tbody> </table> 2) MONTHLY BUDGET STATEMENT.		CHEQUE No.	TOTAL	EE (for November)	DD	13.27	D. Jacob (Salary for November)	SO	500.00	Adjustment for D. Jacob (Salary adjustment for November)	101164	2.64	HM Revenue & Customs for (November)	101165	5.20	Essex Pension Fund (For November)	SO	140.00	Adjustment for Essex Pension Fund (for November)	101166	4.31	JPB Landscapes Invoice No. 694	101167	115.20	MC Relland (Paint Bus Shelter)	101168	270.00	Colchester Borough Council Inv. 20171093	101169	23.70	A & J Lighting Solutions Inv. No. 33561	DD	78.00	Cheque Void made out in error	101170	0.00	Richard Edwards Group LTD Inv.No. 38182	101171	61.20	D. Jacob (expenses for November)	101172	49.52	D. Jacob (Salary for December)	SO	500.00	D. Jacob (Salary adjustment for December)	101173	2.84	Essex Pension Fund (For December)	SO	140.00	Essex Pension Fund (adjustment For December)	101174	4.31	HM Revenue & Customs (For December)	101175	5.00	Decision
	CHEQUE No.	TOTAL																																																										
EE (for November)	DD	13.27																																																										
D. Jacob (Salary for November)	SO	500.00																																																										
Adjustment for D. Jacob (Salary adjustment for November)	101164	2.64																																																										
HM Revenue & Customs for (November)	101165	5.20																																																										
Essex Pension Fund (For November)	SO	140.00																																																										
Adjustment for Essex Pension Fund (for November)	101166	4.31																																																										
JPB Landscapes Invoice No. 694	101167	115.20																																																										
MC Relland (Paint Bus Shelter)	101168	270.00																																																										
Colchester Borough Council Inv. 20171093	101169	23.70																																																										
A & J Lighting Solutions Inv. No. 33561	DD	78.00																																																										
Cheque Void made out in error	101170	0.00																																																										
Richard Edwards Group LTD Inv.No. 38182	101171	61.20																																																										
D. Jacob (expenses for November)	101172	49.52																																																										
D. Jacob (Salary for December)	SO	500.00																																																										
D. Jacob (Salary adjustment for December)	101173	2.84																																																										
Essex Pension Fund (For December)	SO	140.00																																																										
Essex Pension Fund (adjustment For December)	101174	4.31																																																										
HM Revenue & Customs (For December)	101175	5.00																																																										
19/230	Clerk	Clerk's Report.	Information																																																									
19/231	All Members	Wakes Colne Parish Council Award Scheme. To confirm and consider nominations, for the Wakes Colne Parish Council Award 2019, presentation to be made at the Annual Parish Assembly Meeting on 4 th May 2020.	Decision																																																									
19/232	All Members	Vacancy on Wakes Colne Parish Council. We currently have three vacancies on Wakes Colne Parish Council. Flyers to confirm draft – update – to consider survey on reverse side.	Decision																																																									
19/233	All Members	Date of Next Meeting. Note - Parish Council meeting 8 th January 2020 (Date changed due to Christmas Holiday).	Information																																																									

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG