

WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

5TH JANUARY 2017

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, IN THE SMALL COMMITTEE ROOM, AT 7.15 P.M. ON WEDNESDAY 11TH JANUARY 2017 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
17/001	CHAIRMAN	Welcome and Apologies of Absence.	INFORMATION/DECISION
17/002	CLLR.S.SCRASE	Vice-Chairman. To sign declaration of acceptance.	INFORMATION
17/003	ALL MEMBERS	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2016.	DECISION
17/004	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
17/005	ALL MEMBERS	Ward and County Councillors to address the members if present. Ward Councillor County Councillor	INFORMATION
17/006	ALL MEMBERS	To CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7TH DECEMBER 2016.	DECISION
17/007	ALL MEMBERS	Wakes Colne Annual Parish Assembly 2017. To consider and set a date for the Wakes Colne Annual Parish Assembly Meeting 2017. Chappel Parish Council suggested 22 nd May 2017.	INFORMATION
17/008	ALL MEMBERS	Vacancy on Wakes Colne Parish Council. Item 1/ To consider applications and Co-Opt a candidate. Item 2/ Elected Candidate to sign acceptance of office. Item 3/ Declaration of interest form to be sent direct to Colchester Borough Council and also Clerk to receive a copy.	DECISION
17/009	ALL MEMBERS	Training. Andrew Weavers, Monitoring Officer from CBC is available to attend. To set a date for general and declaration of interest training.	DECISION
17/010	ALL MEMBERS	Bank Mandate Signatories. Item 1. To confirm two new bank signatories. Item 2. To complete and sign required bank mandate forms.	DECISION

17/011	ALL MEMBERS	Planning Matters. Ref: 163151 Barn at Lane Farm Lane Road, Wakes Colne Colchester CO6 2BP Conversion of ancillary domestic barn to new dwelling TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION																														
17/012	CLERK	Financial Matters. 1) Financial Statement for December (Items to be approved for payment and signed as per payment schedule). <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (For December)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>DIANE JACOB (Salary for December)</td> <td>SO</td> <td>423.01</td> </tr> <tr> <td>ESSEX PENSION FUND (For December)</td> <td>SO</td> <td>103.10</td> </tr> <tr> <td>A & J LIGHTING INV.No. 30070</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>RICHARD EDWARDS INV.No. 30307</td> <td>101006</td> <td>55.80</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV.No. 20140462 QTR 1</td> <td>101007</td> <td>58.91</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV.No. 20140464 QTR 2</td> <td>101008</td> <td>58.91</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL INV.No. 1122</td> <td>101009</td> <td>20.00</td> </tr> <tr> <td>DIANE JACOB (Expenses for December)</td> <td>101010</td> <td>48.68</td> </tr> </tbody> </table> 2) MONTHLY BUDGET STATEMENT.		CHEQUE No.	TOTAL	T-MOBILE (For December)	DD	12.56	DIANE JACOB (Salary for December)	SO	423.01	ESSEX PENSION FUND (For December)	SO	103.10	A & J LIGHTING INV.No. 30070	DD	55.66	RICHARD EDWARDS INV.No. 30307	101006	55.80	COLCHESTER BOROUGH COUNCIL INV.No. 20140462 QTR 1	101007	58.91	COLCHESTER BOROUGH COUNCIL INV.No. 20140464 QTR 2	101008	58.91	CHAPPEL & WAKES COLNE VILLAGE HALL INV.No. 1122	101009	20.00	DIANE JACOB (Expenses for December)	101010	48.68	DECISION
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17/013	ALL MEMBERS	Budget/Precept for 2017/2018. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.	DECISION																														
17/014	ALL MEMBERS	Budget/Precept 2017-2018. To set the Budget/Precept for 2017-2018.	DECISION																														
17/015	ALL MEMBERS	Personnel Committee. Item 1. To elect a new member. Item 2. To elect a new Chairman for the Personnel Committee. Item 3. To set a date in February for the Clerk's Appraisal for 2017.	DECISION																														
17/016	ALL MEMBERS	Grass Cutting 2017. To consider sending out invitations to tender, or renewal of current contract (consider quote received).	DECISION																														
17/017	ALL MEMBERS	Grant Funding Applications received for consideration (Payment made in the next financial year 2017/2018 precept). 1. Wakes Colne Church. Request £720.00 for churchyard maintenance. 2. Chappel Parish Council. Request £350.00 for playground equipment maintenance 3. Chappel and Wakes Colne Village Hall. Request £200.00 for replacing guttering. 4. Heart of the Valley Community Responders. Request £100.00 for running costs.	DECISION																														
17/018	CLLR.K. BROWN	Parish Public Footpaths Working Group. Update.	INFORMATION																														
17/019	CLLR.S.SCRASE	Bures Road. Advance warning signs, update.	INFORMATION																														
17/020	CLERK	Clerk's Report.	INFORMATION																														
17/021	ALL MEMBERS	Possible Land Purchase. Bures Road Footpath Scheme Ltd, has agreed to offer sale of the recently opened Bures Road footpath to the Wakes Colne Parish Council. The offer price is a nominal £1.00 Plus Estimated Solicitors fees for a transfer of a registered title would be £725 plus VAT and any disbursements. Plus It is a condition of any agreed transfer that the Parish Council will be responsible for all legal costs and disbursements.	DECISION																														
17/022	ALL MEMBERS	Date of Next Meeting. Parish Council Meeting Wednesday 1 st February 2017 (7.15pm)	INFORMATION																														