



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

7TH NOVEMBER 2019

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, IN THE SMALL COMMITTEE ROOM, AT 7.15 P.M. ON WEDNESDAY 13TH NOVEMBER 2019 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
19/189	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
19/190	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2019.	Decision
19/191	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
19/192	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
19/193	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 2 nd October 2019.	Decision
19/194	All Members	Planning Matters. Ref: 192615 3 Leggerton Cottages, Wakes Colne Colchester Single storey extension to provide ground floor bedroom and wet room facilities. Ref: 191070 (Going to Planning Committee on 14/11/19) Wakes Hall Business Centre, Colchester Road, Wakes Colne CO6 2DY Erect new business units (Class B1, B2 and B8) and associated parking. Ref: 192680 Virley Cottage, Colchester Road, Wakes Colne CO6 2BY Demolition of existing garages. Construction of single storey outbuilding to comprise new garaging, home office and garden store. TO CONSIDER ANY APPLICATIONS RECEIVED	Decision
19/195	Cllr K. Brown	Parish Public Footpaths Working Group. Update.	Information

19/196	All Members	VE DAY 75th Anniversary 2020. To consider an event to mark the 75 th Anniversary of VE Day – on 8 th May 2020. The weekend of 8 th – 10 th May 2020 will be an international celebration of peace. Update.	Information/ Decision
19/197	All Members	Highways. Item 1. Station Road – update. Item 2. VAS sign in Station road – update. Item 3. A1124 - update.	Information/ Decision
19/198	All Members	Planters. To consider applying for a licence from Highways for flower planters and to consider the purchase of new planters near the post office and on the corner of The Street.	Decision
19/199	All Members	Spring Bulbs. To consider applying for a licence from Highways to plant bulbs and wild flower seeds in the verges near the telephone book exchange, situated in Lane Road.	Decision
19/200	All Members	Grass cutting. To consider cutting the grass around the telephone book exchange (phone box) in Lane Road at a cost of £12.00 Plus VAT (£14.40) per cut.	Decision
19/201	All Members	S106 Funding. To consider any projects and to discuss applying for the S106 funding £2,015.20 which is available from Colchester Borough Council, CBC have advised what this money can be spent on – Open Spaces.	Information/ Decision
19/202	All Members	Website. Essex Info net will only be available until March 2020, Essex County Council will no longer provide a free website, to consider allowing for this in the budget, to consider quotes received.	Decision
19/203	All Members	Telephone Box and Bus Shelter. Update regarding the painting of the phone boxes and bus shelter.	Information
19/204	All Members	Village Sign. Update regarding repairs.	Information
19/205	All Members	Wakes Colne Community Together Scheme. Meeting with United in Kind – update.	Information
19/206	All Members	Broadband. Update.	Information
19/207	All Members	Council Documents. To consider to adopt the following as per advised by the EALC and NALC. Item 1. Grievance Policy Item 2. Disciplinary Policy Item 3. Parish Calendar 2020/2021	Decision
19/208	All Members	Grant Funding Applications received for consideration (Payment made in the next financial year 2020/2021 precept). Item 1. Chappel Parish Council. Request £500.00 for playground equipment maintenance. Item 2. Chappel and Wakes Colne Village Hall. Request £200.00 for timber fencing between car park and steep change in level to the hall.	Decision
19/209	All Members	Precept/Budget for 2020/2021. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.	Decision
19/210	All Members	Precept/Budget 2020/2021. To consider the draft budget and any additional headings.	Decision

19/211	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for October (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (Invoice No. V01677589532)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>EALC Inv. 11874 (Training)</td> <td>101157</td> <td>108.00</td> </tr> <tr> <td>Colchester Borough Council (Inv.No.20169271) Electric</td> <td>101158</td> <td>23.16</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary adjustment for October)</td> <td>101159</td> <td>2.84</td> </tr> <tr> <td>HM Revenue & Customs for (October)</td> <td>101160</td> <td>5.00</td> </tr> <tr> <td>Essex Pension Fund (For October)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (for October)</td> <td>101161</td> <td>4.31</td> </tr> <tr> <td>Chappel & Wakes Colne Village Hall (Inv.No.0519 reissued original cheque lost not cashed, also inv.1019)</td> <td>101162</td> <td>114.00</td> </tr> <tr> <td>D. Jacob (expenses for October)</td> <td>10116</td> <td>56.87</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	EE (Invoice No. V01677589532)	DD	13.27	EALC Inv. 11874 (Training)	101157	108.00	Colchester Borough Council (Inv.No.20169271) Electric	101158	23.16	D. Jacob (Salary for October)	SO	500.00	Adjustment for D. Jacob (Salary adjustment for October)	101159	2.84	HM Revenue & Customs for (October)	101160	5.00	Essex Pension Fund (For October)	SO	140.00	Adjustment for Essex Pension Fund (for October)	101161	4.31	Chappel & Wakes Colne Village Hall (Inv.No.0519 reissued original cheque lost not cashed, also inv.1019)	101162	114.00	D. Jacob (expenses for October)	10116	56.87	Decision
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19/212	Clerk	Clerk's Report.	Information																																	
19/213	All Members	<p>Wakes Colne Parish Council Award Scheme.</p> <p>To confirm nominations, closing date is 30th November 2019.</p>	Information																																	
19/214	All Members	<p>Vacancy on Wakes Colne Parish Council.</p> <p>We currently have three vacancies on Wakes Colne Parish Council. Flyers to confirm draft – update – to consider survey on reverse side.</p>	Information/ Decision																																	
19/215	All Members	<p>Date of Next Meeting.</p> <p>Parish Council meeting 4th December 2019.</p> <p>Note - Parish Council meeting 8th January 2020 (Date changed due to Bank Holiday).</p>	Information																																	

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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